

Saturday, June 29,

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The Bainbridge Township Board of Trustees met in special session at the Bainbridge Town Hall on June 29, 2013. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Mrs. Lorrie Sass Benza. Fiscal Officer Mrs. Cherianne H. Measures was absent. Mr. Horn presided and called the meeting to order at 8:00 A.M.

Mr. Horn welcomed everyone to the Special Meeting to discuss the separation of the Fire Department from the Fire Company due to the termination of the contract by the Bainbridge Township Volunteer Fire Company.

FIRE DEPARTMENT TRANSITION

Mr. Horn explained that the Bainbridge Township Board of Trustees and Bainbridge Township Volunteer Fire Company are in agreement in concept with the proposal prepared by the Geauga County Prosecutor's office that the Bainbridge Township Volunteer Fire Company has submitted to its attorney. The goal today is to achieve at least a verbal agreement in terms of the personal property, bank accounts and funds available and the disbursement of said assets.

Mr. Matt Scharfenberg stated that the Fire Company is in the process of reviewing the final numbers, however, their needs may change.

The numbers present an issue are the account balances as of March 31, 2013. Mr. Todd Kirkpatrick should have the final numbers within the next seven to ten days.

Some housekeeping issues remain concerning the wording of the sentence referring to ownership. The Fire Company needs to keep a few items such as computer, modem, a file cabinet in order to continue.

Discussions were held to determine which entity will open a new account for scholarships. It was decided that the Fire Company will open a new bank account for scholarships once the separation between the Fire Company and Township has been completed.

The assets that need to be formally transferred are those with a title such as the pick-up truck, fire safety trailer and gator trailer. Mr. Horn read the list of assets.

Mr. Markley proposed the money coming back from the Fire Company, less debts and scholarship will be earmarked to address fire department open issues such as flooring contract, things not anticipated before, and perhaps a reserve maintenance account. Therefore, the township will need to know the account balances.

Mr. Kirkpatrick stated that three accounts are private, and they were going to be used for Firefighter Association. The question remains whether they are still wedded to those categories. The Fire Company accountant said they have to be used for stated purposes. One is equipment money market account and the other is insurance money market account. Mr. Horn suggested that the Fire Company should review with their accountant.

There appeared to be no objection to reviewing the use agreement as to these funds semi-monthly.

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In summary, Mr. Kirkpatrick should get the final account balances within seven to ten days. Mr. Tom Hanculak should get the legal issues to the township as soon as possible. Mr. Kirkpatrick will get the final numbers from June in approximately one month. Checks will be written in July to cover only those obligations. The end of year reconciliation should not present an issue. The title to the pick-up truck should be transferred on Monday, July 1, 2013. A debt account should be kept open for five years, with a proposed step down agreement to cover obligations incurred prior to June 30, 2013. Mr. Kirkpatrick would like to keep funds in an account pursuant to the agreement which may need a little more for legal fees and other debt obligations for a total amount of \$42,500.00.

Mr. Horn questioned whether or not the designated funds can be used for legal fees. Mr. Scharfenberg will verify with their attorney in the coming week.

A final agreement should be submitted to the Board of Trustees for approval by July 8th. Mr. Scharfenberg and Mr. Kirkpatrick left the meeting at 8:35 A.M.

Mr. Horn stated that there are a few additional items that need to be addressed during this public session, an emergency purchase order and a resolution to initiate action abating blighted, vacant or abandoned structures.

SERVICE DEPARTMENT – NEW BUSINESS

Emergency Purchase Order

Mr. Horn made a motion to approve a purchase order for Stamm Contracting Company in the amount of \$3,955.00 for the purchase and installation of block walls for storing yard materials at the Service Garage, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

ZONING DEPARTMENT – NEW BUSINESS

Resolution To Initiate Action Abating Blighted, Vacant Or Abandoned Structures

Mr. Horn made a motion to approve and execute resolution 06292013-A to initiate action abating blighted, vacant or abandoned structures located at 16722 Akron Street, 16675 Bedford Street, 16689 Bedford Street and 16701 Findlay Street, per the recommendation of the Zoning Inspector.

Mrs. Benza seconded the motion that passed unanimously.

The Kendig Keast Collaborative proposed amendment should be on the agenda for the next regular meeting on July 8th. Mr. Charles Nichols stated that the Zoning Commission has continued their discussions to July 13th for further review.

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:45 A.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____