

Monday, June 24,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on June 24, 2013. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Horn presided and called the meeting to order at 5:30 P.M.

EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss matters to be kept confidential, per Ohio Revised Code Section 121.22(G)(5), and the employment and compensation of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees returned from executive session, after discussing matters to be kept confidential and the employment and compensation of public employees, reconvening their regular meeting at 7:00 P.M.

MINUTES

The minutes from the trustees' June 10, 2013 regular meeting were approved as presented.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Police Chief Jon Bokovitz presented the monthly report for the Police Department for the month of May, 2013.

Chief Bokovitz had Officer Ross and Officer Tuma exhibit the new external body armor that the department is transitioning to as part of the uniform. When an officer wears the external armor, various pieces of equipment can be stored in pockets on the front and/or back of the armor instead of on the officer's belt. This is better for the officers' backs as well as ease of donning and removal. Several police departments in the area are also switching to the external armor.

FIRE DEPARTMENT

Fire Chief Brian Phan presented the monthly report for the Fire Department for the month of May, 2013.

Chief Phan stated that the painters in the station renovation should be finished this week. A punch list has been drafted and the contractors will be working on completing the items on the punch list over the next two weeks.

Summer typically brings dryer weather, and Chief Phan reminded the public to be careful when open burning.

PUBLIC COMMENT

Mr. Doug Hogan introduced himself to the board and the public as the current liaison between the township and First Energy. Anyone with questions regarding First Energy, other than reporting an outage, should contact Mr. Hogan.

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FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Horn made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Rusty Oak Nursery – Landscape Stock for Fire Station – \$1,939.80 (Capital Improvement Fund)
2. Atwells – Body Armor for Patrolman Tuma – \$1,000.00 (Police)
3. The Handyman Insulation Company – Bissell House Insulation – \$4,500.00 (General)
4. CCM Rental – Boom Lift Rental for Service Garage Maintenance – \$2,334.00 (Roads)

Invoice Approval

Mr. Horn made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Frank Gates – OBWC TPA Annual Service Fee – \$12,169.00 (General)
5. Portage County Treasurer – Second Half Real Estate Tax Bill for White House – \$1,657.06 (General)
2. John G. Johnson – Pay Application 12 for Fire Station Addition/Renovation Project – \$34,674.13 (Capital Improvement Fund)
3. Heery International – Monthly Invoice for Consulting Services for Fire Station Addition/Renovation Project – \$2,560.18 (Capital Improvement Fund)

Blanket Certificate Renewals

Mr. Horn made a motion to approve the blanket certificates list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Renewal Requests

1. 2031-330-490-0000 – Road & Bridge Supplies & Materials – \$10,000.00 (Roads)

FIRE DEPARTMENT – OLD BUSINESSLandscape Plan and Improvements

The plans have been drafted and the stock list approved. The main concern with planting now is the difficulty in keeping the new plants watered.

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Fire Department Transition

The Board of Trustees and Chief Phan discussed the issues of staffing, call backs, training and public education. The trustees were in general agreement to continue to staff the station with five part time employees, and to continue the call backs, training and public education consistent with the current set up. Additional discussion was held regarding public appearances by departmental employees with additional information requested. All part time safety force employees are permitted to work up to 58 hours per pay period of 14 days.

Mr. Horn made a motion to compensate employees of the Fire Department for call backs, training and public education according to the pay rates presented by Chief Phan which are consistent with the equivalent rates previously paid by the Fire Company.

Mr. Markley seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSProfessional Training Request

Mr. Horn made a motion to approve the professional training request for Patrolman Ryan Patete to attend an Advanced Drug Investigation class at the OPATA in London, Ohio September 16 – 18, 2013, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSCemetery Deeds

The trustees signed a cemetery deed record, for Section 13, Lot 35, and Grave 2. Charles Nichols and David Pfouts attested to their signatures.

Employment of Public Employee

Mrs. Benza made a motion to set the rate of each of the Part Time Service Workers hired on June 10th, Mr. Alan Dekome and Mr. James Prochazka, at \$17.50 per hour, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

Park Board Recommendations

Mrs. Benza made a motion to dismantle the pavilion at Centerville Mills and salvage the wood for repairs at the Nature Center and to modify the Nature Center consistent with the recommendations of the Park Board.

Mr. Markley seconded the motion that passed unanimously.

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Request to Advertise for Sealed Bids

Mr. Horn made a motion to authorize the Fiscal Officer to advertise for sealed bids for asphalt repairs, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSTown Hall Exterior/Interior Repairs/Improvements

Mr. Markley spoke with the architect earlier today and Mr. Ciciretto would like to present the specifications to the board at the meeting on July 8th.

TOWN HALL – NEW BUSINESSSchedule Public Hearing for 2014 Tax Budget

Mr. Horn made a motion to schedule the public hearing for the 2014 Tax Budget for Monday, July 8, 2013 at 8:00 P.M., per the recommendation of Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Mrs. Measures announced that the Budget Hearing before the Geauga County Budget Commission is scheduled for Tuesday, August 13th at 9:00 A.M. in the office of the Geauga County Auditor.

Kenston Community Education Advisory Board Appointment

Mr. Horn made a motion to reappoint Mr. Jason Bednar to a three year term to the Kenston Community Education Advisory Board expiring December 31, 2016.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mr. Henri Preuss expressed his appreciation for the Service Department and the extra efforts that have been taken to finish Heritage Park.

Mr. Steven Hannah spoke to representatives from other townships that have noise resolutions in place and asked the board to consider adopting a noise resolution.

Mr. Gil Myers expanded on the issue of noise and the safety concerns associated with the discharging of fire arms.

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CHECKS DATED JUNE 11, 2013 THROUGH JUNE 24, 2013

The trustees examined and signed checks and electronic payments dated June 11, 2013 through June 24, 2013 consisting of warrants 19483 through 19691 for a total amount of \$121,464.69, and payroll for June 1, 2013 through June 14, 2013 in the amount of \$136,279.44.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- Bainbridge Township Park Board minutes from May 15, 2013 meeting
- Chagrin River Watershed Partners Resident follow up letter
- Ohio EPA Letter regarding Storm Water Management Program
- Geauga County Commissioners approval and execution of Use Agreement for Fourth of July
- Geauga-Trumbull Solid Waste Management District Updated Rules
- Geauga Soil & Water Conservation District Site Inspection Report for Bainbridge Town Hall Redevelopment Site
- Geauga County Public Library Thank You Letter

EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session at 9:01 P.M. to discuss the employment and compensation of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees returned from executive session, after discussing the employment and compensation of public employees, reconvening their regular meeting at 10:07 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:08 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____