

Monday, June 13,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on June 13, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey Markley, and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Matthew J.D. Lynch was absent. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 7:03 P.M.

MINUTES

The minutes from the Trustees' April 25, 2011 regular meeting were approved as corrected. The minutes from the Trustees' May 9, 2011 regular meeting were approved as amended.

DEPARTMENTAL REPORTS

PARKS/PROPERTIES DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the Parks/Properties Department for the month of May, 2011.

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of May, 2011. Mr. Rudyk explained to the board that his crews are approximately six weeks behind schedule due to the weather. Clean Up Days this year were very slow, we only filled seven forty-yard dumpsters. However, the tire recycling was very successful this year.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of May, 2011. Mr. Wrench thanked the Road Department for a job well done on removing the former Bissell House garage. Mr. Markley announced that Mr. Wrench is gathering information for the residents regarding the electric upgrade rebates available.

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PRESENTATION BY GUESTStephen Ciciretto & Norm Casini – Fire Station Addition Bid Review

Mr. Stephen Ciciretto explained the bid analysis and the bid tabulation sheets for the Fire Station Addition. Mr. Casini expressed the importance of the training room and stated that every fire station he has designed has included a training room. Mr. Ciciretto and Chief Phan both agreed with Mr. Casini regarding the need for the training room.

Mrs. Benza expressed her concerns regarding the timing of the events before the board. When the township built the new Police Station, it took four attempts to pass an operating levy. Unfortunately, we don't have that kind of time to pass an operating levy for the Fire Department. Mrs. Benza is concerned with starting the building and having the levy fail.

Mr. Ciciertto discussed the cost of the light fixtures and the return on investment. The 2010 operating costs for gas and electric were approximately \$30,000 for the fire station. The addition is expected to increase utility costs by approximately \$1,000 per month.

Mrs. Benza read the comments submitted by Mr. Lynch.

PUBLIC COMMENTS

Mr. Gil Myers shared the concerns regarding the timing and would like to review the plans for the addition and make recommendations.

Mrs. Ann Myers stated that she would be a bit gun shy because of the grandness of the proposed building.

The board was in general agreement to table this discussion until July 11, 2011.

Dale Markowitz, Thrasher Dinsmore & Dolan – Proposed JEDD

Mrs. Benza commended Mr. Markowitz on his effort on explaining the proposed JEDD. She then read Mr. Lynch's comments. Mr. Markowitz stated that he was unsure of the accuracy of Mr. Lynch's statement regarding giving money to the developer. The proposed revenues are \$1,034,000 over ten years. For the first four years, Bainbridge would receive ten percent of the proceeds, Aurora would receive ninety percent of the proceeds, of which eighty percent would be escrowed for the contractors. At the end of the four years, Bainbridge and Aurora would share equally in the proceeds. The document that was drafted in 2008-2009 has not changed.

The township would need to have a public hearing, with advertising thirty days prior. If the vote of the board of trustees is unanimous, the county commissioners can approve. If only a majority vote is received, then it would need to be on a ballot for the people to vote.

The board was in general agreement to move forward with the discussions. Mrs. Benza will contact the city of Aurora's law director.

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PUBLIC COMMENTS

Mrs. White reminded the board that Mr. Chuck Rheil was emphatic about not being able to use taxpayers money to pay off private company’s debts. She would like to ask the Police Department and Fire Department how many calls have been made to the shopping center. Another concern was an area with restrooms for the Police Department’s use.

Mrs. Ann Myers stated that she has written a note to each person on the Audit Committee. Mrs. Measures will get the purpose of the Audit Committee to each of the members.

FISCAL OFFICE – NEW BUSINESS

Mr. Markley made a motion to approve the purchase order requests list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

- 1. Timberwood Excavating Co. – relocating gas line for FD Addition \$ 6,970.00
- 2. Buckeye Excavating Co. – Fire Station Building Pad Prep \$18,000.00
- 3. Pavement Technologies – Asphalt Rejuvenation \$62,333.16
- 4. Asphalt Fabrics & Specialties – Crack Sealing \$43,100.00
- 5. Geauga Mechanical – Police Department Air Conditioner Repair \$ 2,137.00
- 6. Geauga County Public Library – Forwarding Montefiore Payment \$ 5,553.41
- 7. Shalersville Asphalt – Hot Mix for Road Repairs \$ 6,435.95

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

- 1. Stephen Ciciretto – Final Construction Admin for Bissell Restrooms \$ 500.00
- 2. C.U.E. Excavating Contractors – Sanitary Sewer for Heritage Park \$13,192.50
- 3. TriMor Corporation – first invoice for Long Meadow Trail \$34,750.00

Mr. Markley made a motion to approve the blanket certificate list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Requests

- 1. BC-29 Road – Other Supplies Acct. 2031-330-490-0000 \$ 10,000.00
- 2. BC-5 General Fund -- Other Acct. 1000-110-599-0000 \$ 10,000.00

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FIRE DEPARTMENT – NEW BUSINESSAmended Chagrin/Southeast Council of Government Agreement

Mrs. Benza made a motion to approve the amended agreement for participation in the Chagrin/Southeast Council of Government, per the recommendation of the Fire Chief, conditional upon review by the Prosecutor's Office.

Mr. Markley seconded the motion that passed unanimously.

PARKS/PROPERTIES – NEW BUSINESSEmployment of Public Employee

Mr. Markley made a motion to hire Mr. Robert Saari as a seasonal part-time Parks employee at a rate of \$10.00 per hour effective immediately, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSEmployment of Public Employee

Mr. Markley made a motion to accept the resignation of part time Patrolman Dr. Ian Beckford effective May 25, 2011, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

ROAD DEPARTMENT – NEW BUSINESSRoad Materials

Mr. Walter Rudyk explained to the board that only one bid was received for Road Materials and two bids received for Asphalt. He would like to re-advertize for Road Materials.

Mr. Markley made a motion to authorize the Fiscal Officer to re-advertize for Road Material bids, since only one bid was received.

Mrs. Benza seconded the motion that passed unanimously.

Resolution of Necessity for Road Levy

Mr. Markley made a motion to adopt the Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation, for the renewal of an existing 2.0 mill levy first voted in 1996.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of, these minutes.

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All-Granite Columbarium Bid

Mr. Markley made a motion to accept the bid of Sheffield Monuments for one All-Granite Columbarium with beveled edge on the upper edge and the upper base for a total cost of \$37,500.00 as the lowest and best bid, per the recommendation of the Cemetery Board.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Kenston Community Education Board Appointment

Mrs. Benza announced that Mr. Greg Marthe's appointment to the Kenston Community Education will expire at the end of the month. Mr. Marthe does not wish to be reappointed at this time. The board thanked Mr. Marthe for his service through contact by Mr. Markley.

The board was in general agreement to advertise for the position.

Geauga County Budget Hearing

Mrs. Benza announced that the schedule has been received for the annual Budget Hearings for Geauga County and Bainbridge Township is scheduled for Tuesday, August 16, 2011 at 9:00 A.M.

Depository Agreement

Mr. Markley made a motion to sign a Memorandum of Agreement for Deposit of Public Funds with JPMorgan Chase Bank, NA for a period of five years commencing on August 22, 2011 and ending August 21, 2016.

Mrs. Benza seconded the motion that passed unanimously.

Recycle Contract/Recycle Committee

Mr. Markley made a motion authorizing the Fiscal Officer to execute the Abitibi contract.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Mitch Fakadej asked the process for adding members to the committee. Mrs. Benza explained that the board of trustees need to make the formal appointments to the committee upon reviewing the letter of interest submitted by an individual and the positions available on the committee.

The committee still needs to address signage and would like direction from the trustees prior to their June 20th meeting.

The board was in general agreement to accept Mr. Fakadej's resignation from the committee and thanked him for his time.

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REACT

Discussions ensued regarding the support of REACT and allowing their antenna to be placed in Bainbridge Township. The recommendation was made to have REACT contact the county about using the new towers located at Frohring Meadows.

Notice of Intent

Mr. Markley made a motion authorizing the Chairman to execute the Notice of Intent with the Ohio Environmental Protection Agency regarding the Town Hall/Heritage Park parking lot project, per the recommendation of Mr. Joe Gutoskey.

Mrs. Benza seconded the motion that passed unanimously.

Human Resource Consultant

Mrs. Benza made a motion to authorize payment to ERC in the amount of \$595.00 for consulting services related to Human Resources.

Mr. Markley seconded the motion that passed unanimously.

PUBLIC COMMENT

Mrs. Ann Myers asked about the status of the sign project. Mrs. Benza stated that the project is underway and the township is working with the High School Art Department.

Mrs. Myers then asked about the status of the Fire Company Contract. Mrs. Benza explained that the Fire Company is in the process of updating their by-laws and in turn, revising the contract.

Mrs. Myers finally asked if the Zoning Department was on top of these internet cafes that seem to be popping up everywhere. Mrs. Benza stated that we currently have a moratorium in place for businesses of this type.

Mr. Gil Myers asked who the contact person is for the ODOT project on 306. Mr. Markley stated that Karvo Paving is the contractor and Tom Wisnewski is the ODOT contact person.

CHECKS DATED MAY 24, 2011 THROUGH JUNE 13, 2011

The trustees examined and signed checks and invoices for same dated May 24, 2011 through June 13, 2011 consisting of warrants 16148 through 16251 for a total amount of \$224,487.63. Payroll records were examined and signed for May 7, 2011 through May 20, 2011 including payroll checks 7357 through 7462 for a total amount of \$131,297.94. Payroll records were examined and signed for May 21, 2011 through June 3, 2011 including payroll checks 7463 through 7567 for a total amount of \$131,322.82.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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CORRESPONDENCE

Dominion East Ohio Gas Proposed New Gas Rates
South Russell to Host Shred Day in October
The Housing Research & Advocacy Center analysis report
Geauga Growth Partnership Inc. Meeting Notice
United States Postal Service Public Meeting Notice
Bainbridge Township Cemetery Board Meeting Minutes from May 4, 2011
Geauga County Commissioners approval of agreement for Fireworks Launch site
Geauga County Clerk of Courts notice of Case Filed with Clerk of Common Pleas

PARKS DEPARTMENT – NEW BUSINESS

Town Hall Emergency Purchase Order

Mr. Markley made a motion to approve the emergency purchase order request for Renard's Heating and Cooling Inc. in the amount of \$3,000.00 for the repair of the air conditioning unit located at the Town Hall, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Roof Repairs at Centerville Mills and River Road Park

Mr. Markley made a motion to rescind the purchase order request from May 9, 2011 to Anthony Fornaro in the amount of \$1,230.00, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the purchase order request dated May 30, 2011 for Hershberger Roofing in the amount of \$1,200.00 to repair the roof on the Preschool building at Centerville Mills and the roof at River Road Park, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:41 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____