

Monday, May 24,

10

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 24, 2010. Those present were trustees Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the dismissal of a public employee per Ohio Revised Code Section 121.22 (G)1.

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session to discuss the dismissal of a public employee.

The trustees returned from executive session, after discussing the dismissal of a public employee, reconvening their regular meeting at 7:03 P.M.

KENSTON COMMUNITY EDUCATION BOARD MEMBER INTERVIEW

The Board of Trustees interviewed Mr. Greg Marthe for the position available on the Auburn Bainbridge Recreation Board, also known as Kenston Community Education.

DEPARTMENT REPORTS

Mrs. Benza commended both our Police Department and our Fire Department for the recent public events that were sponsored this past week. The Police Department offered a Self Defense Class for Women on Wednesday, May 19th. The Fire Department hosted an Open House on Sunday, May 23rd. Both events were well attended.

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of April of 2010.

Chief Phan cautioned the public that the warmer weather brings more incidents and asked that everyone be more careful when it comes to physical activity, driving with more motorcycles, and also with open burning.

Monday, May 24,

10

POLICE DEPARTMENT

Chief James Jimison presented the monthly report for the Police Department for the month of April of 2010.

Professional Training Request

Mr. Markley moved to approve the professional training request dated April 14, 2010 for Patrolman John Bodovetz to attend a class on cultivating confidential informants to be held on June 2, 2010 at a cost of \$50.00.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the month of April 2010.

Purchase Order Request – Petroleum UST Release Compensation Board

Mr. Markley moved to approve the purchase order request dated May 3, 2010 for Petroleum UST Release Compensation Board in the amount of \$1,600.00, per the recommendation of the Zoning Inspector.

Mrs. Benza seconded the motion that passed unanimously.

Vegetation Growth at Tanglewood

The board was in general agreement to have the Fiscal Officer send a letter to JAD04 LLC regarding the removal of vegetation from the parcel in front of Chase Bank at Tanglewood Shopping Center.

Blighted Structure Grant

Mr. Wrench informed the board of another grant for another four structures to be removed. There is a hearing on June 3, 2010. Mr. Markley asked Mr. Wrench to contact the Chagrin Falls Park Homeowners Association regarding the structures and timeline for removal.

Monday, May 24,

10

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the month April 2010. Mr. Rudyk brought the board up to date on current activities.

Purchase Order Request – Asphalt Fabrics & Specialties

Mr. Markley moved to approve the purchase order request dated May 17, 2010 for Asphalt Fabrics and Specialties in the amount of \$33,350.00 for Crack Sealing various township roads, per the recommendation of the Road Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

Award Bid – Asphalt Resurfacing of Various Roads

Mr. Markley acknowledged that the bids were properly advertised and the timely responses were reviewed by the County Engineer.

Mr. Markley moved to award the bid for Asphalt Resurfacing of Various Roads to Shelly Company of Twinsburg, OH in the amount of \$639,543.90 per the recommendation of the County Engineer and Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Award Bid – Chip Seal of Various Roads

Mr. Markley moved to award the bid for the Chip Seal of various roads to Hughes Contracting, of Suffield, OH in the amount of \$99,438.00, per the recommendation of the Road Superintendent and the County Engineer.

Mr. Lynch seconded the motion that passed unanimously.

Award Bid – Cedar Street Culvert

Mr. Markley moved to award the bid for the Cedar Street Culvert project to Phil Miller Construction, of Middlefield, OH in the amount of \$45,770.00, per the recommendation of the Road Superintendent and the County Engineer.

Mrs. Benza seconded the motion that passed unanimously.

Award Bid – Chagrin River Road

Mr. Markley moved to award the bid for the Chagrin River Road project to Ronyak Paving, of Burton, OH in the amount of \$282,654.20, per the recommendation of the Road Superintendent and the County Engineer.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley announced that the board members will execute the contracts for the four above mentioned Road jobs.

Monday, May 24,

10

Award Bid – Road Materials

Mr. Markley moved to accept the bids for the Road Materials per the recommendation of the Road Superintendent. The recommendation is as follows:

1 Limestone

Arms Trucking \$ 17.75/ton
 Ontario Stone \$ 18.70/ton
 Allied Corp (Shelly) \$ 18.95/ton

#304 Limestone

Ontario Stone \$ 14.70/ton
 Arms Trucking \$ 15.25/ton
 Allied Corp (Shelly) \$ 15.90/ton

#601B Limestone

Allied Corp (Shelly) \$ 34.50/ton
 Ontario Stone \$ 37.00/ton
 Arms Trucking \$ 38.65/ton

#601D Limestone

Arms Trucking \$ 24.95/ton
 Ontario Stone \$ 29.00/ton
 Allied Corp (Shelly) \$ 32.50/ton

Cinders

Ontario Stone \$ 13.00/ton
 Arms Trucking \$ 13.95/ton
 Allied Corp (Shelly) no bid

Hot Mix 404

Shalersville \$ 53.70/ton
 Allied Corp (Shelly) \$ 61.35/ton
 Kokosing (Garfield Hts) \$ 63.00/ton
 Kokosing (East Claridon) \$ 65.00/ton

#9 Limestone

Arms Trucking \$ 15.50/ton
 Allied Corp (Shelly) \$ 17.95/ton
 Ontario Stone \$ 18.70/ton

#411 Limestone

Ontario Stone \$ 15.40/ton
 Arms Trucking \$ 16.00/ton
 Allied Corp (Shelly) \$ 16.45/ton

#601C Limestone

Allied Corp (Shelly) \$ 33.50/ton
 Ontario Stone \$ 35.00/ton
 Arms Trucking \$ 36.40/ton

#8 Slag

Allied Corp (Shelly) \$ 23.95/ton
 Arms Trucking \$ 24.30/ton
 Ontario Stone \$ 25.35/ton

Hot Mix 402

Shalersville \$ 49.50/ton
 Kokosing (Garfield Hts) \$ 53.50/ton
 Allied Corp (Shelly) \$ 55.45/ton
 Kokosing (East Claridon) \$ 56.50/ton

Hot Mix 301

Shalersville \$ 46.50/ton
 Kokosing (Garfield Hts) \$ 52.50/ton
 Kokosing (East Claridon) \$ 54.50/ton
 Allied Corp (Shelly) \$ 55.00/ton

Mr. Lynch seconded the motion that passed unanimously.

Recycling Center

Mr. Rudyk explained the cardboard recycling proposal received by EcoRewards Recycling. EcoRewards would charge \$190 per bin being emptied only twice per week. However, we would receive a rebate of \$20.00 per ton for all recycleable materials that this organization collects. The board was in general agreement to have Mr. Rudyk change vendors for our cardboard recycling.

Drive Pipe Replacement Policy

Mr. Markley asked Mr. Rudyk to add clarification for the repair of the driveway aprons and the materials used to repair included in the policy.

Monday, May 24,

10

PRESENTATION BY GUESTSVeterans Memorial Park Committee

Mr. Stephen Ciciretto presented the information gathered at the committee meeting. The committee proposed the name of the park as Bainbridge Township Heritage Park and the components would be called the Veterans' Memorial at Heritage Park, the Bissell House at Heritage Park and the pavilion/gazebo has not been formally named.

Mr. Ciciretto recommended gathering request for proposal for civil engineering firms to design the driveway and parking as well as surveying the areas associated with the park, Fire Department, and the Town Hall.

Mr. Ciciretto's next recommendation is to gather request for proposal for the landscaping components with the above-mentioned projects as well.

The committee will next focus on the uses of the Bissell House and the restrooms and the responsible parties for maintenance. This meeting will be held on June 12th at 8:00 A.M. at the Bissell House. The next meeting will be held on June 26th at 8:00 A.M. also at the Bissell House to discuss future uses of the other elements. The committee also discussed signage issues but nothing has been finalized.

Mr. Lynch asked about the outer appearance of the Bissell House. Mr. Ciciretto stated that the House will need to be painted and the board should gather quotes to have that project done, even if only three sides.

Mr. Markley asked for minutes from the committee meetings and Mr. Ciciretto reiterated that there will be minutes.

Mr. Markley moved to formally change the name of the newest park to Bainbridge Township Heritage Park, per the recommendation of the Park Committee.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to change the name of the committee accordingly.

Mrs. Benza seconded the motion that passed unanimously.

Application for Payment – Riley Construction

Mr. Markley moved to approve the application for payment for Riley Construction dated April 12, 2010 for the Town Hall Renovations in the amount of \$30,850.00, per the recommendation of Mr. Ciciretto.

Mrs. Benza seconded the motion. Vote followed: Mr. Markley, aye; Mrs. Benza, aye; Mr. Lynch, abstain (stepped out).

Monday, May 24,

10

Application for Payment – Riley Construction

Mr. Markley moved to approve the application for payment for Riley Construction dated April 12, 2010 for the Town Hall Renovations in the amount of \$4,736.00, per the recommendation of Mr. Ciciretto with payment held until punch-list items have been completed to the satisfaction of Mr. Ciciretto.

Mrs. Benza seconded the motion. Vote followed: Mr. Markley, aye; Mrs. Benza, aye; Mr. Lynch, abstain (stepped out).

Fire Department Proposal

Mr. Markley explained to the group that he sits on the Independence Architectural Review Board with Mr. Norm Casini and has excused himself from the discussion regarding the selection of a contractor. However, once a contractor has been selected, Mr. Markley would be involved in the planning of the Fire Department.

Mr. Markley excused himself at 8:30 P.M.

Mr. Ciciretto explained the components of the various phases of the project of renovating the current Fire Station and how the fees are calculated for the architectural services. This particular job will be billed as a percentage of the estimated cost initially and ultimately a percentage of the actual cost and the architectural fees will be adjusted at the end of the project.

Mrs. Benza reminded everyone that this discussion should be in regards to the actual company that we will be contracting with to provide the necessary architectural services. Mrs. Benza would like to accept the firm of R.C.U. Architects, Inc. with Mr. Stephen Ciciretto, without actually approving the contract. The board would like to send the contract to the Prosecutor's office for review.

Mr. Lynch moved to approve the retaining of R.C.U. Architects and Stephen Ciciretto as a joint venture to design of the Fire Department Expansion Project.

Mrs. Benza seconded the motion. Vote followed: Mr. Markley, abstained; Mr. Lynch, aye; Mrs. Benza, aye.

Mr. Markley rejoined the meeting at 8:53 P.M.

FIRE DEPARTMENTHiring Practices of Fire Company

This discussion has been postponed until the June 5th Work Session.

Monday, May 24,

10

PARKS DEPARTMENT

Long Term Lease Agreement – Dance Image

Mr. Markley moved to enter into a long-term lease agreement with Dance Image for two years for the lease of Lakeside Center for \$16 per hour in 2010 and \$17 per hour in 2011, per the recommendation of the Property Superintendent, Park Board, and the Prosecutor's Office.

Mrs. Benza seconded the motion that passed unanimously.

Science Camp – Chagrin Falls Park Summer Camp

Mr. Markley moved to approve the Summer Camp for Chagrin Falls Park Science Camp for the weeks of June 28 – July 2, per the recommendation of the Property Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Electronic Message Board Policy

This discussion will be postponed until Kenston Local Schools PTO can come before the board with requests.

Invoice – Itersource

Mr. Markley moved to approve the invoice dated April for Itersource in the amount of \$927.50, per the recommendation of Mr. Steve Decatur.

Mrs. Benza seconded the motion that passed unanimously.

Invoice – Mr. Stephen Ciciretto

Mr. Markley moved to approve the invoice dated April 26, 2010 for Mr. Stephen Ciciretto in the amount of \$528.00 for the Town Hall Renovation Final Invoice.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the invoice dated April 26, 2010 for Mr. Stephen Ciciretto in the amount of \$1,509.59 for the Centerville Mills Restroom Renovation Final Invoice.

Mrs. Benza seconded the motion that passed unanimously.

Monday, May 24,

10

Application for Payment – Northeastern

Mr. Markley moved to approve the application for payment for Northeastern Inc. for the Centerville Mills Restroom Renovation in the amount of \$40,405.00, per the recommendation of Mr. Ciciretto.

Mr. Lynch seconded the motion that passed unanimously.

Blanket Certificate

Mr. Markley moved to approve the request for a Blanket Certificate in the amount of \$10,000.00 for the 1000-110-599-0000 General Fund Other, per the recommendation of the Fiscal Office.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request – Township Flyer

Mr. Markley moved to approve the purchase order request for Excel Printing in the amount of \$1,958.00 for the Township Flyers for Clean Up Days, July 4th Celebration, and Centerville Mills.

Mrs. Benza seconded the motion that passed unanimously.

ROAD DEPARTMENT – OLD BUSINESS

Hydrogeologic Study

Mr. Markley announced that the committee met with the Hydrogeologists. Chagrin River Watershed Partners represented Bainbridge Township. Resident members will be Dr. Judith Gooding and Mr. Rick Patz, as a representative of Kenston Lake Dam residents. Mr. Wrench, Zoning Inspector, and Mr. Burge, Assistant Fire Chief, both attended the meeting as well.

A recommendation was made that a letter be sent to the residents requesting permission necessary to gather information.

ROAD DEPARTMENT – NEW BUSINESS

Cemetery Deeds

The trustees signed a cemetery deed record for Lot 52 Section 12 Grave 2. Joan Demirjian and William Preston attested to their signatures.

The trustees signed a cemetery deed record for Lot 3 Section 9 Grave 2. Joan Demirjian and William Preston attested to their signatures.

The trustees signed a cemetery deed record for Lot 40 Section 13 (E) Graves 1 & 2. Joan Demirjian and William Preston attested to their signatures.

Monday, May 24,

10

Utility Recovery

Mr. Markley moved to authorize the Fiscal Officer to enter into an agreement with Utility Refund Corporation.

Mrs. Benza seconded the motion that passed unanimously.

Performance Audit

Mr. Lynch stated that he contacted the State Auditor’s Office regarding a performance audit. The local representative agreed to attend a meeting and make a presentation. The board was in general agreement to have this individual attend the July 12th meeting.

The board was in general agreement to cancel the June 28th meeting as only Mr. Markley will be available.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:41 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____