

Saturday, May 21,

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The Bainbridge Township Board of Trustees met in Special Session at the Bainbridge Town Hall on May 21, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey Markley, and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Matthew J.D. Lynch was absent. Mrs. Benza presided and called the meeting to order at 9:02 A.M.

FISCAL MATTERS

Blanket Certificate Renewal

Mr. Markley made a motion to renew BC-5 General Fund Other account number 1000-110-599-0000 for \$10,000.00 per the recommendation of the Fiscal Officer's office.

Mrs. Benza seconded the motion that passed unanimously.

Invoice Approval

Mr. Markley made a motion to approve the invoice from Excel Printing & Graphics in the amount of \$1,997.91 for the printing and mailing of the township flyer for Clean Up Days, Fourth of July Celebration and township facilities.

Mrs. Benza seconded the motion that passed unanimously.

GENERAL FUND BUDGET WORK SESSION

Mrs. Benza stated that she is on the committee for the PEP Grant for Kenston Schools and she explained how select children are wearing a pedometer and tracking their steps per day and also their fruit and vegetable consumption. Since our children are doing this, Mrs. Benza would like to encourage the adults in the community to be good roll models for the children.

Regarding the General Fund, Mrs. Benza would like to look closely at Parks and Properties as well as Legal Expenses. She also discussed the need to finish various projects such as the Town Hall remodeling which still has not been completed upstairs. However, the flow of traffic needs to be evaluated to determine the best course of action to finalize the project. In addition to completing the remodeling, signage is also essential to direct the public to the areas they are trying to get to, whether it be the Zoning Department, Parks & Properties, Cemetery or the Fiscal Office.

Mr. Markley would like to identify the hang ups or missing pieces in order to develop a five year plan for the General Fund.

Mrs. Benza reminded those present that Mrs. Measures made a proposal to reserve \$1,250,000 of the investment funds in order to operate Parks and Properties over the next five years at \$250,000 per year. Not only would this be a plan to spend down the funds per the order of the Budget Commission, but it would also allow Parks and Properties to continue to operate within a budget as well as relieve the General Fund of that burden for the next five years. This would give the trustees the opportunity to develop a plan for either Parks and Properties or the General Fund without cutting services while that plan is being developed.

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Mr. Markley stated that the General Fund is already operating on a very tight budget. However, recurring expenses need to be scrutinized a little closer to determine where cuts can be made. Now the board would be looking at managing thousands of dollars not millions of dollars in expenses.

The goals would be to create a budget for 2012 with options, continue with the Zoning Resolution RFQ, review the project list before the Budget Commission hearing, revise policy for overtime, and review the distribution of fees.

The board was in general agreement to set the Budget Hearing at the Bainbridge Town Hall for June 27th. A Special Meeting will be held on May 31st at 6:00 P.M. to continue the discussion on the General Fund Budget as well as the Fire Department Levy.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 11:18 A.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____