

Monday, May 12,

14

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 12, 2014. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Christopher Horn, Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

Park Board Candidate

The board met with Mr. James Keszenheimer, candidate for park board appointment from 6:00 to 6:20, before recessing into executive session.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the compensation and employment of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Horn seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 6:20 P.M. in order to go into executive session. Mrs. Measures joined the executive session at 6:30 P.M.

The trustees returned from executive session, after discussing the compensation and employment of public employees, reconvening their regular meeting at 7:12 P.M.

MINUTES

Mr. Markley made a motion to approve the minutes from the trustees' April 28, 2014 regular meeting as submitted, the minutes from the trustees' April 29, 2014 special meeting as submitted, and the minutes from the trustees' May 5, 2014 special meeting as submitted.

Mrs. Benza seconded the motion that passed unanimously.

DEPARTMENTAL REPORTS

ZONING DEPARTMENT

Mrs. Karen Endres, Zoning Inspector, presented the monthly report for the Zoning Department for the month of April, 2014.

Mrs. Endres provided an update on the Moving Ohio Forward program, the resident on Chagrin Road has decided not to proceed with the demolition. He has been advised that the township requests reimbursement of the expenses to date, which he agreed to.

Kendig Keast Collaborative has delivered the final module of the Zoning Resolution Rewrite, which can now be reviewed in its entirety.

Monday, May 12,

14

SERVICE DEPARTMENT

Mr. Jim Stanek, Service Director, presented the monthly report for the Service Department for the month of April, 2014.

Mr. Stanek informed the board that the landscape project with Auburn Career Center students has been finalized at the Fire Station and Police Station.

Clean Up days went well and Mr. Stanek expects to be able to provide statistical results prior to the next meeting.

Clean up is underway from the fire at the Road Garage on May 4th. Mrs. Benza thanked the Police Department, Fire Department and Service Department for their quick response and dedication during this event.

FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly report for the April, 2014.

Note: The financial reports are attached to, and become a permanent part of, these minutes.

PRESENTATION BY GUEST

Detective John Bodovetz, Law Enforcement Officer of the Year

Mr. Horn invited Detective Bodovetz to come forward. He then read a proclamation recognizing Detective Bodovetz for being selected as the Law Enforcement Officer of the Year by the Geauga Bar Association on May 2, 2014 at their Annual Law Day. Congratulations to the detective and the entire Bainbridge Police Department on this outstanding achievement.

Monday, May 12,

14

Mallory Taylor, Web Designer

Mrs. Benza explained that the township website needs to be updated and as she was reviewing other websites, came across Ms. Taylor's name as the designer on some of the sites she was reviewing.

Ms. Taylor elaborated on her business and some of her clients. She then went on to review the proposal that she had presented to the township. She stated that our site was not bad, but there is always room for improvement and updating. Her preferred platform is WordPress, which would require a specific computer language for hosting.

Mr. Markley asked her about the capability of our site to reach out to others. Ms. Taylor explained a way to allow visitors to register on our site with an email address and Mail Chimp could be integrated to send out messages to those registered. Perhaps a phased approach would be better. Social media such as Facebook and Twitter are great ways to reach out to the community. For example, when the township needed to change Trick or Treat, we could have sent an alert out via Mail Chimp, or just posted to a Township Facebook page, that Trick or Treat would be changed.

Dropdown menus and fly-out boxes could be very helpful when visitors are looking for specific information.

PUBLIC COMMENTS

Mrs. Ann Myers inquired as to the status of the Centerville Mills Evaluation Update. Mrs. Benza explained that everything is with the Service Department to be compiled by the end of the month.

Mr. Gil Myers asked if the board had considered dividing the Centerville Mills property and getting rid of the portion that is located in the City of Aurora. The board responded that they had not considered that, but that possibility could be investigated.

FIRE DEPARTMENT – NEW BUSINESSPart Time Firefighter/Paramedic

Mr. Horn made a motion to authorize the Fiscal Officer to advertise for part time firefighter/paramedic, with applications due to the Fiscal Officer by May 29, 2014, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Monday, May 12,

14

SERVICE DEPARTMENT – NEW BUSINESSResolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation

Mr. Markley made a motion to adopt the resolution declaring it necessary to levy a tax in excess of the ten mill limitation at the November 4, 2014 General Election at a rate of 2.0 mills for a period of five years and which is a renewal of an existing 2.0 mill Road and Bridge Levy originally voted in 2005, requesting the Geauga County Auditor to certify the amounts.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSTownship Administrator

Mrs. Benza stated that some of the communication issues have led to the question of whether or not we need a Township Administrator. Mr. Markley has made some contacts with Copley Township, Howland Township and Concord Township regarding the role of Township Administrator. The board was in general agreement to schedule a special meeting to meet with the above mentioned townships to discuss the pros and cons of the role of administrator. The date will be determined based on the availability of all parties, but the board is looking to either Monday, June 2nd or Saturday, June 7th for a work session.

Town Hall Signage

Mr. Markley reviewed the proposal that had been received last year regarding Town Hall Signage. He will contact the vendors again to request updated pricing.

Entry System

Mr. Markley reviewed the proposal that had been received last year regarding Town Hall Entry System. He will contact the vendors again to request updated pricing.

ZONING DEPARTMENT – OLD BUSINESSZoning Resolution Update

Per the Zoning Inspector during her report, all modules have now been delivered and will be reviewed in its entirety.

The trustees will attend the Zoning Commission meeting tomorrow evening to discuss the rewrite with the contractor.

Monday, May 12,

14

FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mr. Markley made a motion to approve the purchase order list as amended by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Asphalt Fabrics – Cracksealing Fire Station Aprons – \$4,495.00 (Fire)
2. Renard’s Heating & Cooling – Replacement & Relocation of AC Units – \$2,450.00 (Fire)
3. Calvetta Brothers Painting & Remodeling – Painting River Road Pavilion -- \$8,739.26 (General)
4. Carron Asphalt Paving – Emergency Repairs to Trails End -- \$12,601.50 (Roads)

LATE ADDITIONS TO THE AGENDA

ZONING DEPARTMENT – NEW BUSINESS

Sub-Recipient Agreement with Russell Township

Mr. Markley moved to authorize the Board of Trustees to execute the sub-recipient agreement with Russell Township, per the recommendation of the Zoning Inspector.

Mr. Horn seconded the motion that passed unanimously.

PUBLIC COMMENT

None

CHECKS DATED APRIL 29, 2014 THROUGH MAY 12, 2014

The trustees examined and signed checks and electronic payments dated April 29, 2014 through May 12, 2014 consisting of warrants 21336 through 21427 for a total amount of \$381,068.53, including payroll for April 19, 2014 through May 3, 2014 in the amount of \$177,075.89.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Monday, May 12,

14

CORRESPONDENCE

Cynthia Wojtasik Letter Inviting Elected Officials to participate in Memorial Day Parade
Anthony Martin Letter requesting a traffic light at Bainbrook Drive and Chillicothe Road

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the discipline of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Horn seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Horn, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their regular meeting at 8:27 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the discipline of a public employee, reconvening their regular meeting at 8:35 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:35 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____