

Monday, May 10,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 10, 2010. Those present were trustees Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, and Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:30 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss collective bargaining strategy per Ohio Revised Code Section 121.22(G)4.

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:31 P.M. in order to go into executive session to discuss collective bargaining strategy.

The trustees returned from executive session, after discussing collective bargaining strategy, reconvening their regular meeting at 7:30 P.M.

ROAD DEPARTMENT

Cement Stabilization & Asphalt Repaving of Chagrin River Road Bid Opening

Mr. Markley noted that the legal advertisement for furnishing the township with sealed bids for the Cement Stabilization & Asphalt Repaving of Chagrin River Road was duly published in the News Herald on April 26, 2010.

Mr. Markley opened the sealed bids which had been received within the specified time. The bids are as follows:

1. Great Lakes Crushing, Ltd.
35650 Lakeland Blvd.
Eastlake, OH 44095

Bid Bond Received
Bid Amount - \$328,335.95

2. Ronyak Paving, Inc.
P.O. Box 567
Burton, Ohio 44021

Bid Bond Received
Bid Amount - \$282,654.20

3. Shelly Company
8920 Canyon Falls Blvd. Suite 120
Twinsburg, OH 44087-1973

Bid Bond Received
Bid Amount - \$322,167.10

4. Kokosing Construction Co.
13700 McCracken Road
Cleveland, OH 44125

Bid Bond Received
Bid Amount - \$304,481.67

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5. Karvo Paving Company
4524 Hudson Drive
Stow, OH 44224

Bid Bond Received

Bid Amount - \$323,269.85

The bids were referred to Highway Superintendent Walter Rudyk for review and recommendation.

Cedar Street Culvert Replacement Bid Opening

Mr. Markley noted that the legal advertisement for furnishing the township with sealed bids for the Cedar Street Culvert Replacement was duly published in the News Herald on April 26, 2010.

Mr. Markley opened the sealed bids which had been received within the specified time. The bids are as follows:

1. C.U.E. LLC
P.O. Box 23036
Chagrin Falls, OH 44023

Bid Bond Received

Bid Amount - \$48,568.75

2. Fortuna Construction Co.
3133 Waterfall Way
Westlake, OH 44145

Bid Bond Received

Bid Amount - \$51,862.75

3. Landco Developers Inc.
9266 Chillicothe Road
Kirtland, OH 44094

Bid Bond Received

Bid Amount - \$57,890.00

4. Winters & Lewis Exc. Inc.
P.O. Box 1040
Chardon, OH 44024

Bid Bond Received

Bid Amount - \$47,220.00

5. Phil Miller Construction
17250 Kinsman Road
Middlefield, OH 44062

Bid Bond Received

Bid Amount - \$45,770.00

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6. Mr. Excavator, Inc.
8616 Euclid-Chardon Road
Kirtland, OH 44094

Bid Bond Received
Bid Amount - \$52,525.21

7. Great Lakes Crushing, Ltd.
35650 Lakeland Blvd.
Eastlake, OH 44095

Bid Bond Received
Bid Amount - \$48,380.00

The bids were referred to Highway Superintendent Walter Rudyk for review and recommendation.

Chip Seal of Various Roads Bid Opening

Mr. Markley noted that the legal advertisement for furnishing the township with sealed bids for the Chip Seal of Various Roads was duly published in the News Herald on April 26, 2010.

Mr. Markley opened the sealed bids which had been received within the specified time. The bids are as follows:

1. Asphalt Fabrics & Specialties
7700 Bond Street
Solon, OH 44139

Bid Bond Received
Bid Amount - \$122,210.00

2. Hughes Contracting, Inc.
595 Waterloo Road, Ste. H
Suffield, OH 44260

Bid Bond Received
Bid Amount - \$99,438.00

3. Ronyak Paving, Inc.
P.O. Box 567
Burton, OH 44021

Bid Bond Received
Bid Amount - \$114,665.00

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4. Specialized Construction
711 Harvard Avenue
Cuyahoga Hts., OH 44105

Bid Bond Received
Bid Amount - \$114,476.00

The bids were referred to Highway Superintendent Walter Rudyk and the Geauga County Engineer for review and recommendation.

Asphalt Resurfacing of Various Roads Bid Opening

Mr. Markley noted that the legal advertisement for furnishing the township with sealed bids for the Asphalt Resurfacing of Various Roads was duly published in the News Herald on April 26, 2010.

Mr. Markley opened the sealed bids which had been received within the specified time. The bids are as follows:

1. Karvo Paving Company
4524 Hudson Drive
Stow, OH 44224

Bid Bond Received
Bid Amount - \$648,740.00

2. Shelly Company
8920 Canyon Falls Blvd. Suite 120
Twinsburg, OH 44087-1973

Bid Bond Received
Bid Amount - \$639,543.90

3. Ronyak Paving, Inc.
P.O. Box 567
Burton, OH 44021

Bid Bond Received
Bid Amount - \$650,310.00

4. Kokosing Construction Co.
13700 McCracken Road
Cleveland, OH 44125

Bid Bond Received
Bid Amount - \$661,280.00

The bids were referred to Highway Superintendent Walter Rudyk and the Geauga County Engineer for review and recommendation.

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MINUTES

Mr. Markley moved to approve the minutes from the regular meetings of the trustees for February 8, 2010, February 15, 2010 and February 22, 2010 as read.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the minutes from the special meeting of the trustees for February 9, 2010 as read.

Mrs. Benza seconded the motion. Vote followed: Mr. Markley, aye; Mr. Lynch, abstain; Mrs. Benza, aye. Motion carried.

DEPARTMENT REPORTSPROPERTIES DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the township properties for the month of April of 2010.

Mr. Gil Myers asked the status of the Sea Bees program. Mr. Mitchell explained that the group came in for the first project this past weekend and they did a tremendous job on enhancing and repainting one of the log cabins.

Contract with Geauga County

Mr. Markley executed the contract allowing the township to use the McFarland Creek Water Treatment facility as the launch site for the Fourth of July celebration.

Interchange Cleanup

Mr. Lynch complimented the landscaping crews for the tremendous job on the maintenance of the interchange. However, because our areas look so good, the other areas look even worse. The question arose as to the responsible party for this maintenance. Mr. Mitchell will contact ODOT to see if they can send someone to clean this area on a regular basis.

Purchase Order Request – Chagrin Pet & Garden

Mr. Markley moved to approve the purchase order request dated May 10, 2010 for Chagrin Pet & Garden in the amount of \$6,416.50 for grass seed and fertilizer for River Road Park and Settlers Park, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

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Change Order – Restroom Renovation at Centerville Mills

Mr. Markley moved to approve the Change Order dated April 27, 2010 for Northeastern Inc. in the amount of \$3,405.00 and allow the Fiscal Officer to execute the Change Order.

Mrs. Benza seconded the motion that passed unanimously.

Veteran's Memorial Park Committee

Mr. Stephen Ciciretto gave an update on the committee's progress and stated that the meeting will be held at the Burns Lindow Building on May 22, 2010 at 9:00 A.M.

Mr. Markley made a motion to formally appoint a Veteran's Memorial park Committee effective immediately. The composition will be three Historical Society members, two Men's Civic Club members, two Women's Club members, two Park Board members, and two at large members of the community.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Henri Preuss, Men's Civic Club, stated that the former Cemetery Sexton used to put American Flags on utility poles along Chillicothe Road. The township currently has six flags, and there are ten poles. The Men's Club has offered to take over that task, and ask that the Township consider purchasing up to ten new flags.

The board was in general agreement to purchase flags for the Men's Civic Club to hang along the designated route.

FINANCES

The Fiscal Officer presented the monthly statements for the month of April of 2010.

NOTE: The financial statements are attached to, and become a permanent part of, these minutes.

PUBLIC COMMENT

Mr. Karl Kuckelheim asked permission for the members of the Park Committee to walk through the Bissell House before the meeting on May 22, 2010. The board was in general agreement to allow this walk-through.

Mr. Mitch Fekedej asked if the pick up schedule has changed for the recycling center. Mr. Markley stated that there may be a changes coming with regards to the cardboard recycling.

Mrs. Ann Myers had a few questions regarding minutes and the Township Administrator position. She also asked if the General Fund budget had been defined to date and Mr. Markley and Mrs. Measures explained that the budget has not been defined by each department yet, but the overall amount has been determined. Mrs. Myers is concerned about the amount of work on the plate of the trustees and reducing to two meetings per month.

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PRESENTATION BY GUESTSFire Department Proposal

Mr. Markley explained to the group that he sits on the Independence Architectural Review Board with Mr. Norm Casini and has excused himself from the discussion regarding the selection of a contractor. However, once a contractor has been selected, Mr. Markley would be involved in the planning of the Fire Department remodeling/re-construction.

Mr. Markley excused himself at 8:35 P.M.

Mr. Stephen Ciciretto has worked with R.C.U. Architects, Inc. to develop possibilities for either renovation or new station options. Mr. Norm Casini and Mr. Tony Fini were present from R.C.U.

Mr. Lynch asked what the advantages were of a brand new station. Mr. Casini explained that a brand new station would provide a more efficient design both from a working standpoint and an operating cost standpoint.

Mrs. Benza asked if anyone has looked at our current zoning regulations. Has anyone looked at the areas of potential re-development and build outs of the Township with the intent to determine the needs of the Fire Department based on the future conditions.

Mr. Lynch is frustrated that the Fire Department is still looking at a new station at twice the price of renovating and adding on to the current station and a lack of direction from the Chief. According to Mr. Casini, we are currently looking at 18 to 20 months until completion based on 5 to 7 months for the study and 12 months for construction. The board was in general agreement to have Mr. Ciciretto and Mr. Casini return at the next meeting with a new proposal.

Mr. Lynch announced a five-minute recess at 9:03 P.M.

The entire board, including Mr. Markley, reconvened at 9:07 P.M.

TOWN HALL – OLD BUSINESSUpstairs Remodel Update

Mr. Ciciretto updated the progress of the Town Hall Remodeling and the project is nearing completion and a punch list has been compiled.

Application for Payment – Bissell House

Mr. Markley moved to approve the application for payment for ATEC Construction Inc. dated April 20, 2010 in the amount of \$21,620.00, per the recommendation of Mr. Ciciretto.

Mr. Lynch seconded the motion that passed unanimously.

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Invoice – Mr. Stephen Ciciretto

Mr. Markley moved to approve the invoice dated April 26, 2010 for Mr. Stephen Ciciretto in the amount of \$1820.50 for the 2nd floor Town Hall revisions which will completed the contract.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order – Geauga Drilling

Mr. Markley moved to approve the purchase order request for Veteran's Memorial Park well work not to exceed \$4,000.00.

Mr. Lynch seconded the motion that passed unanimously.

I/T Update

Mr. Markley told the board that he is meeting with Mr. Decatur from the County every other Monday to keep up with the I/T progress. The township should only be charged for service when someone from the county needs to step foot into our buildings, any phone troubleshooting will not incur costs.

Mr. Markley explained that the topic of direct video feeds to monitor River Road Park and the Recycling Center to eliminate the need for tape backups. This will be studied further to determine the costs and needs of this feature.

FIRE DEPARTMENT

Purchase Order Request – Geauga Door

Mr. Markley moved to approve the purchase order request for Geauga Door in the amount of \$1,200.00 for the repair of a damaged door, per the recommendation of Chief Phan.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request – B & C Communication

Mr. Markley moved to approve the purchase order request dated May 5, 2010 for B & C Communications in the amount of \$2,000.00 for radio equipment upgrades to supplement a FEMA Grant, per the recommendation of Chief Phan.

Mrs. Benza seconded the motion that passed unanimously.

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TOWN HALL – NEW BUSINESSKCE Board Member

Mr. Markley explained that we should interview for a new member to be considered with the others previously interviewed. Mrs. Benza will call the perspective member to be interviewed at 6:45 P.M. on May 24, 2010. This will be a change in the meeting time, not an executive session.

Purchase Order Request – Petroleum UST Release

Mr. Markley asked to table this issue until he can collect more information.

Purchase Order Request – Meritech

Mr. Markley moved to approve the purchase order request for Meritech in the amount of \$3,950.00 with a service contract of \$250 per 10,000 impressions, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to pay for this purchase from the principal account.

Mr. Lynch seconded the motion that passed unanimously.

Electronic Message Board Policy

Mr. Markley would like to create a policy for the electronic sign in front of the Fire Station. The board was in general agreement to have Mr. Markley draft a policy to be reviewed by the board via emails. Mr. Lynch is more inclined to limit the usage of the sign to civic organizations or events being held at our facility such as Blood Mobile.

Bainbridge-Solon JEDD

Mr. Markley stated that we have received \$195,000 since the inception of the JEDD in 2007. Mr. Markley also reviewed the other account information. The appointments that need to be made would include a business owner/representative within the business district. The JEDD board will make phone calls to the businesses in the area to determine interested parties. Mr. Markley currently represents Bainbridge Township, however his term is expired. Mr. Lynch has offered to represent our Township.

Mr. Markley moved to appoint Mr. Matthew J.D. Lynch as the Bainbridge Township Representative to the Bainbridge Solon JEDD.

Mrs. Benza seconded the motion. Vote followed: Mr. Markley, aye; Mr. Lynch, abstain; Mrs. Benza, aye.

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Chagrin Falls Region Alternative Transportation Study Stakeholder Committee Update

Mr. Markley explained that the next meeting will be held on May 20, 2010 at the Chagrin Falls High School.

June Work Session – Organizational Structure

Mr. Markley asked Mr. Lynch to provide the board with his flow chart for this work session. The question was raised as to the completion of the job descriptions. An email notice will be sent reminding the department heads of the deadline. There were mixed feelings among the board regarding allowing the department heads to provide their own evaluation forms and not create a standard form to provide the trustees with uniform information. Mrs. Benza suggested the board provide the evaluation form to each department.

The next work session will be held at 8:00 A.M. on June 5, 2010.

POLICE DEPARTMENTProfessional Training Request

Mr. Markley moved to approve the professional training request dated for Jon Newcomb to attend training for Patrol Drug operations at a cost of \$100.00 per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

ROAD DEPARTMENT – OLD BUSINESSHydrogeologic Study

Mr. Markley announced that a committee is needed to meet with the Hydrogeologists. Chagrin River Watershed Partners will represent Bainbridge Township. Resident members will be Dr. Judith Gooding and Mr. Rick Patz, as a resident representatives of Kenston Lakes. Mr. Markley also agreed to attend these meetings.

Hawksmoor Easement

Mr. Markley asked for a direction to proceed with the mitigation regarding a Hawksmoor Easement that is needed to meet our obligations regarding the Army Corps of Engineers stream restoration. Mrs. Benza suggests that the board ask a specific question of the Homeowners Association. Mr. Markley will contact the prosecutor for a recommendation regarding this matter.

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ROAD DEPARTMENT – NEW BUSINESS

Cemetery Deed Record

Lot 53 Section 9 Grave 4; The Trustees signed this deed record. Joan Demirjian and Gilbert Myers attested to their signatures.

Lot 51 Section 8 Graves 1 & 2: The Trustees signed this deed record. Joan Demirjian and Gilbert Myers attested to their signatures.

Lot 45 Section 13 Graves 1, 2 & 3; The Trustees signed this deed record. Joan Demirjian and Gilbert Myers attested to their signatures.

Drive Pipe Replacement Policy

Mr. Markley suggested that the Road Superintendent revise the policy to: supply and install up to 30feet of pipe if pipe is failing and include resurfacing materials and re-present the policy to this board.

ZONING DEPARTMENT

Purchase Order Request – Schwartz Surveying

Mr. Markley moved to approve the purchase order request dated April 28, 2010 for Schwartz Surveying in the amount of \$5,450.00 per the recommendation of the Zoning Commission in order to survey township properties in question of accurate classification.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request – Oxbow Engineering Inc.

Mr. Markley moved to approve the purchase order request dated April 28, 2010 for Oxbow Engineering Inc. in the amount of \$4,200.00 per the recommendation of the Zoning Commission in order to draft an appropriate signage resolution.

Mrs. Benza seconded the motion that passed unanimously.

CORRESPONDENCE

South Pointe Hospital letter
Chagrin River Watershed Partners letter.
KCE letter.
Cynthia Wotasic letter.

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:23 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____