

Monday, May 9,

11

The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on May 9, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey Markley and Mr. Matthew J.D. Lynch, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Lynch seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 7:04 P.M.

MINUTES

The minutes of the trustees' April 13, 2011 regular meeting were approved as revised. The minutes of the trustees' April 28, 2011 special meeting were approved as submitted.

PRESENTATION BY GUEST

Mike Behm – ES Sign & Design

Mr. Mike Behm, with ES Sign & Design, presented information to the board for replacing the existing Bainbridge Township designation signs at the township borders. Mr. Behm discussed a composite material that is very dense, similar to wood, but will not rot. Mrs. Benza announced that she has talked with the Kenston High School Art Department about creating new designs for the signs. However, the art departments are very busy right now preparing for the District Art Show to be held next week at the High School. The project is on hold until Mrs. Benza hears back from the High School contact.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Mr. Timothy Bloxom, Road Department Foreman, presented the monthly report for the Road Department for the month of April, 2011.

PUBLIC COMMENTS

Mr. Henri Preuss thanked the board for attending the Men's Civic Club meeting last week.

Monday, May 9,

11

FISCAL OFFICE – NEW BUSINESSPurchase Order Requests

Mr. Lynch made a motion to approve the purchase order requests list as prepared by the Fiscal Officer, with numbers 3 and 5 designated as not to exceed purchase orders.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

- | | |
|---|--------------|
| 1. Walter & Haverfield for Legal Services to be Rendered | \$ 10,000.00 |
| 2. Truck Service, Inc. for Emergency Repair for Road Department | \$ 3,180.32 |
| 3. Anthony Fornaro for Chimney Repair at Centerville Mills | \$ 1,230.00 |
| 4. SE Blueprint, Inc. for Bid Documents for Fire Station Addition | \$ 3,000.00 |
| 5. Ericson Enterprises for Stage Doors for Town Hall | \$ 1,450.00 |

Invoice Approval Requests

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

- | | |
|---|-------------|
| 1. Littler Mendelson for General Labor | \$ 1,287.00 |
| 2. Littler Mendelson for Negotiations with Teamsters | \$ 825.00 |
| 3. Littler Mendelson for Negotiations with FOP | \$ 346.50 |
| 4. Littler Mendelson for Negotiations with OPBA Sergeants | \$ 198.00 |

FIRE DEPARTMENT – OLD BUSINESSFire Levy

The board has asked Chief Phan to present a contingency plan should the levy fail. Mr. Markley asked to run the proposed budget out ten to fifteen years, or until a deficit occurs, with the passing of the levy. Mr. Lynch asked to include resident billing in the proposed budget. Chief Phan was asked to return to the next meeting for further discussions.

FIRE DEPARTMENT – NEW BUSINESSEmployment of a Public Employee

Mr. Markley made a motion to accept the request for a six month leave of absence for Mr. Scott Tinlin effective May 1, 2011, per the recommendation of the Fire Chief.

Mr. Lynch seconded the motion that passed unanimously.

Monday, May 9,

11

PARKS/PROPERTIES – OLD BUSINESS

KCE Contract for Bainbridge Fields

Mr. Markley made a motion to approve the proposed amendments to the Kenston Community Education Parks Use Agreement and authorize the execution of said contract.

Mr. Lynch seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESS

Employment of a Public Employee

The trustees were in general agreement not to consider the rehire of said employee should said employee choose to retire. The Chairman will draft a letter to the employee.

ROAD DEPARTMENT – NEW BUSINESS

Cemetery All-Granite Columbarium Bids

Mr. Markley made a motion authorizing the Fiscal Officer to advertise for bids with changes to the estimate of the project to \$35,000 and the removal of the performance bond, since no bids were received the first time, per the recommendation of the Cemetery Board.

Mr. Lynch seconded the motion that passed unanimously.

Long Meadow Trail Contract

Mrs. Benza explained that the contract for the Long Meadow Trail Project had been awarded to Tri Mor Corporation on April 11, 2011. The board was in general agreement to execute the contract, awarded on April 11th, now that the contractor has signed said contract.

TOWN HALL – OLD BUSINESS

Hawksmoor Way Settlement Agreements

Mr. Markley made a motion to execute the two settlement agreements in regards to Geauga County Common Pleas Court Case No. 09P001267, per the recommendation of legal counsel.

Mr. Lynch seconded the motion that passed unanimously.

Service Director Job Description

The board was in general agreement to state in the job description minimum qualifications should be modified to state graduation from college or university is preferred. The next step is to establish the salary range and determine how to pay for this position.

Monday, May 9,

11

Audit Committee

Mr. Lynch made a motion to appoint Mr. Gene Griewisch to the Audit Committee.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch made a motion to appoint Mrs. Ann Myers to the Audit Committee.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Lynch made a motion to appoint Mrs. Gina Zahn to the Audit Committee.

Mr. Markley seconded the motion that passed unanimously.

Mr. Lynch made a motion to appoint Mrs. Linda White to the Audit Committee.

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, nay; Mr. Markley, nay; Mr. Lynch, aye.

PUBLIC COMMENT

Mr. Tony Steele wanted to know why the board did not have a range for the Service Director position, since that information should be public record from area entities. Mr. Markley stated that the board was still working on gathering that information, which has been very time consuming in collecting.

Mr. Ted Seliga reminded the board that there are currently shortages of employees in both Parks and Properties and the Road Department.

Mr. Henri Preuss expressed his concerns of losing good, loyal employees by hiring someone from outside the township at top dollar.

Mrs. Ann Myers asked about a school levy. To the best of the knowledge of the board, the schools will not be putting a levy on the ballot this fall, perhaps next year.

CHECKS DATED APRIL 26, 2011 THROUGH MAY 9, 2011

The trustees examined and signed checks and invoices for same dated April 26, 2011 through May 9, 2011 consisting of warrants 16031 through 16069 for a total amount of \$79,271.03. Payroll records were examined and signed for April 9, 2011 through April 22, 2011 including payroll checks 7147 through 7250 for a total amount of \$128,337.98.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Monday, May 9,

11

CORRESPONDENCE

Ms. Cindy Wojtasik Letter regarding the Bainbridge Township Memorial Parade and Service
Bainbridge Township Park Board Minutes from March 16, 2011
Bainbridge Township Cemetery Board Minutes from April 6, 2011

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:53 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____