

Monday, April 26,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on April 26, 2010. Those present were trustees Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, and Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:40 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the dismissal of a public employee per Ohio Revised Code Section 121.22 (G)1.

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:41 P.M. in order to go into executive session to discuss the dismissal of a public employee.

The trustees returned from executive session, after discussing the dismissal of a public employee, reconvening their regular meeting at 7:00 P.M.

MINUTES

Mr. Markley advised the board that the Fiscal Officer received a verbal quote to transcribe the January minutes at a cost of over \$1,200 and did not feel that was an acceptable charge. The board was in general agreement to have Mrs. Linda Zimmerman dictate the minutes in question by next Monday.

DEPARTMENT REPORTS

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of March of 2010.

Hiring of Part Time Fire Fighters

Chief Phan was present during executive session to interview prospective firefighters. He elaborated that in January, the Fire Department began to increase manning working towards five firefighters at all times.

Mr. Markley moved to hire Mr. Markus Holzer as an EMTB Grade C effective immediately, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to hire Mr. James Riley as an EMTB Grade C effective immediately, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to hire Mr. Scott Tinlin as an EMTB Grade C effective immediately, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

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Fire Company Contract

Mr. Markley began the discussion whether the board wanted to move forward on negotiating the Fire Company Contract. He expressed his opinion that the Fire Company Contract is a smart economical choice and as a cost savings measure for the township. Mrs. Benza felt the same way regarding the value of the Fire Company. Mr. Lynch is concerned about the cost of the training expenses but does feel the Fire Company is beneficial.

The board was in general agreement to continue with the Fire Company and the discussions regarding the needs of the building.

Consultant's Review

Chief Phan explained to the board that the architectural firm that he had come in last year, R.C.U. Architects, Inc., has worked with Mr. Stephen Cicireto to develop a recommendation for the Fire Station. The board would like to review this proposal/recommendation before the next meeting and ask to have this topic on the agenda for May 10, 2010.

POLICE DEPARTMENT

Chief James Jimison presented the monthly report for the Police Department for March 2010. Chief Jimison commented that the help of the trustees to pay for new cruisers and new radios has allowed him to extend the life of his levies for at least one more year.

The Police Department will be hosting a fundraiser for Safety Town and their scholarship fund. This year the event will be a Golf Outing on May 28th at a cost of \$75 per person.

Professional Training Request

Mr. Markley moved to approve the professional training request for Sergeant Kurt Dreger to attend Ohio Public Records Class, per the recommendation of the Police Chief.

Mr. Lynch seconded the motion that passed unanimously.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the month of March 2010.

Mr. Wrench stated that out of the twelve homes in Chagrin Falls Park to be demolished, only three homes will be demolished with the grant money that was available earlier this year. The remaining blighted structures would then have to be removed by the Township at a cost that will be placed on their taxes. Mr. Lynch asked that Mr. Wrench stay on top of this situation.

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Purchase Order Request – Andrews Moving and Storage

Mr. Wrench explained to the board that this was approved on an emergency basis over the phone last week to pre-approve this purchase order in order to schedule the move.

Mr. Markley moved to approve the purchase order dated April 23, 2010 for Andrews Moving and Storage in the amount of \$2,128.00 for the purpose of removing and then replacing all furnishings of the Zoning Department, per the recommendation of the Zoning Inspector.

Mrs. Benza seconded the motion that passed unanimously.

Temporary Office Relocation

Mr. Wrench has temporarily moved his office into the small conference room in the office upstairs for the remodeling to be completed in the Zoning Office area.

Large Format Scanner

Mr. Wrench explained that Mrs. Zimmerman is gaining quotes for a Large Format Scanner that would give the Zoning Department the opportunity to store all zoning records electronically. Further information will be forthcoming.

Signage Regulations

The Zoning Commission will review the Signage regulations

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report of the Road Department for the month of March of 2010.

Purchase Order Request – Ontario Stone

Mr. Markley moved to approve the purchase order request dated April 23, 2010 for Ontario Stone in the amount of \$15,000.00 for 411 limestone, per the recommendation of the Road Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

Drive Pipe Replacement Policy

Mr. Markley would like to table this discussion until May 10 meeting.

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Road Materials Bids

Mr. Markley made a motion to cancel the current bid for Road Materials and to authorize the Fiscal Officer to return the one un-opened bid and to re-advertise for Road Material Bids.

Mrs. Benza seconded the motion that passed unanimously.

Guardrail on Pettibone Road

Mr. Markley moved to approve the purchase order request dated April 16, 2010 to Great Northern Fence to repair the guardrail on Pettibone Road at a total cost of \$2,300.00, which has already been reimbursed by Grange Insurance, per the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order for Street Roller

Mr. Markley moved to approve the purchase order request dated April 9, 2010 to South Eastern Equipment in the amount of \$29,630.52 for the purchase of a Case Roller, under state bid pricing, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to pay for this purchase with the Investment Funds out of the Principal Account at Morgan Stanley Smith Barney.

Mr. Lynch seconded the motion that passed unanimously.

PRESENTATION BY GUESTSCell Phones for Cancer

Mr. Randall J. Campbell, with Cell Phones for Cancer, explained that his organization will be handling the recycling of the electronic items for our Clean Up Days. Any items that can be recycled, will be recycled within Ohio, not sent overseas. Any computer hard drives will be written over by a Department of Defense software up to three times, if it cannot be overwritten, then the hard drive will be shredded in order to protect any information that was not removed.

Road Material for Resurfacing of Lake In The Woods

Mr. Tom Letizia, with Meredith Brothers, introduced the Pavement Interlayer, that should increase the effective useful life of the pavement. Mr. Letizia sited other areas in Northeastern Ohio such as Westlake, Beachwood, Wadsworth, etc. Mr. Markley asked that Mr. Letizia work with Mr. Rudyk to review a possible return on investment and an estimate of the extended life of the road.

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Stephen Ciciretto – Veteran’s Memorial Park

Mr. Stephen Ciciretto gave an update on the status of the project. The Bissell House is approximately 90% complete. The Memorial is approximately 85% complete. The Pavilion is approximately 85% complete. Mr. Ciciretto stated that the pathways may be the next element to be considered along with the landscaping of the grounds. The trustees need to decide if they wish to proceed with the restrooms at the rear of the Bissell House that can be separate from the House. The relocated driveways and the parking lots need to be planned. What are the long-term plans for the Bissell House by this board in order to determine the appropriate next steps. This is the topic of the next Work Session to be held this Saturday, May 1st at 8:00 A.M. at which point a timeline will be defined.

Mr. Lynch may not be able to be here on Saturday, but he feels the restrooms being added is a priority, he feels the Bissell House should be a multi-purpose building within the Township organizations, and most important is the timeline with which to proceed with this project, and get it finished and usable.

Short discussion ensued over what the name of the new park might be. More to follow at Saturday May 1st meeting

The board took a short recess at 9:00 P.M. The board reconvened their meeting at 9:08 P.M.

TOWN HALL – OLD BUSINESSI/T Update

Mr. Markley announced that he is meeting with Mr. Decatur from the county every Monday. One technical issue to review is the testing of the generator system at the town hall. The phone system should be switched over to the county next week at which point we should see the savings to the township.

Administrative Support

This discussion was about the Administrative Assistant to the Trustees that is currently in place with Mrs. Zimmerman as well as the full time position within the Fiscal Office.

Mr. Lynch is concerned about having a full time employee in the Fiscal Office instead of multiple part time employees to accomplish the work. The Fiscal Officer stated that the continuity and efficiency of the office would be better served with one full time employee.

The discussion that is needed at a work session is the appropriate organizational structure within the Township from the top down.

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TOWN HALL -- NEW BUSINESS

Legal Invoices – Walter & Haverfield

Mr. Markley moved to approve the Walter & Haverfield invoice dated April 8, 2010 invoice number 207277 in the amount of \$425.00 regarding the Voproco case.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the Walter & Haverfield invoice dated April 8, 2010 invoice number 207275 in the amount of \$684.43 regarding the Thomas Vokas Property – Zoning Matter.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the Walter & Haverfield invoice dated April 8, 2010 invoice number 207276 in the amount of \$2575.30 regarding the investigation of Hawksmoor Way.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request – Littler Mendelson

Mr. Markley moved to approve the purchase order request dated April 19, 2010 for Littler Mendelson in the amount \$10,000.00 for legal services regarding collective bargaining, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Township Flyers

Mr. Markley stated that he will gather the information for the flyers for Fourth of July, Clean Up Days, and the extra quadrant will be determined.

ROAD DEPARTMENT

Hydrogeological Study

Mr. Markley moved to accept the revised proposal from ATC dated March 12, 2010 in the amount of \$27,803 and authorize the Chairman to execute the contract.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley suggested possibly forming a board to act as a conduit to bring information back to this board from ATC during the course of their work at Kenston Lakes.

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Ohio EPA Grant 319 for Kenston Lake Dam

Mr. Markley moved to authorize the Chairman to execute the quarterly reports required for the OEPA 319 Grant regarding the Kenston Lake Dam project.

Mr. Lynch seconded the motion that passed unanimously.

PARKS DEPARTMENT

NOACA Transportation Grant

Mr. Markley reviewed the letters received by the board regarding the request to the board asking for letters of support of this study. The question arose regarding the definition of endorsement and/or co-sponsoring this project.

Mrs. Benza stated that the feedback she has heard from the residents that there is not strong support for trails. She wanted to know if the group has contacted the Geauga Park District for support since the main "jewel" within Bainbridge is Frohring Meadows.

WORK SESSION

There will be a work session held on June 5th with the topic being Organization of the Township.

CORRESPONDENCE

DiGioia-Suburban Excavating, LLC letter dated March 24, 2010

Geauga Soil & Water Conservation District letter dated April 1, 2010.

Northeast Ohio Township Association letter.

Park Board Minutes March 17, 2010.

Resident letter dated April 23, 2010.

Walter & Haverfield letter dated April 12, 2010 regarding Voproco.

Walter & Haverfield letter dated April 12, 2010 also regarding Voproco.

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:24 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____