

Monday, April 9

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on April 9, 2012. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley, and Mr. Christopher Horn and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the discipline of a public employee, per Ohio Revised Code Section 121.22(G)(1), and the consideration of purchase of property, per Ohio Revised Code Section 121.22(G)(2).

Mr. Markley seconded the motion that passed. Vote followed: Mr. Markley, aye; Mrs. Benza, aye; and Mr. Horn, aye.

The trustees recessed their special meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the discipline of a public employee and considering the purchase of property, reconvening their regular meeting at 7:02 P.M.

DEPARTMENTAL REPORTS

FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly report for March 2012.

Note: The financial reports are attached to, and become a permanent part of, these minutes.

SERVICE DEPARTMENT – ROADS

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of March 2012.

Mr. Rudyk announced that the Service Department employees have been and will be attending several training over the next six to eight weeks, per the recommendation of the Service Director.

Mr. Rudyk explained to the board the proposed road projects for 2012 and recommended that the board proceed with the asphalt resurfacing of various roads, the Haskins Road culvert replacement with an elliptical pipe and the chip seal of various roads. The trustees were in general agreement to proceed with the projects, per the recommendation of the Road Superintendent.

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PUBLIC COMMENTS

None

FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mr. Markley made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Egrek Electric, Inc. – Upgrade Electric at CVM Workshop – \$1,175.00 (General)
2. E.A.B. Truck Service – Spring Repair for Truck #22 – \$2,000.00 (Roads)

FIRE DEPARTMENT – OLD BUSINESS

Fire Station Addition/Renovation Update

Mr. James Stanek, Service Director, informed the board that the contractor is preparing to start the foundation of the Fire Station Addition. Mr. Markley asked about the appropriate way to direct traffic, referring to necessary signage around the Town Hall campus.

FIRE DEPARTMENT – NEW BUSINESS

Fire Station Addition/Renovation Owner's Representative

The trustees agreed that a timeline and scope of work needs to be developed for an Owner's Representative for this project. The board agreed that the selected individual should be at every meeting as well as visit the site at least once daily.

Discipline of Public Employee

Mrs. Benza made a motion to approve the sixty day suspension of said employee, effective March 6, 2012 and to suspend the "officer in charge" capabilities of said employee, consistent with the discussions held during Executive Session, per the recommendation of legal counsel.

Mr. Horn seconded the motion that passed unanimously.

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SERVICE DEPARTMENT – OLD BUSINESSHeritage Park Update

Mr. Stanek commended our Road Department workers for a tremendous job done to remove the mounds west of the pavilion as well as the sidewalks around the pavilion at Heritage Park. The next Heritage Park Committee meeting will be held on April 21, 2012 at 8:00 A.M. at the Burns Lindow Building.

Welcome Signs Update

Mr. Mitchell would like to integrate some of the design elements from the Centerville Mills Park and River Road Park signs into a new sign for Settlers Park, such as the half moon in the center and an outstanding feature from the park inset above the park name. Mr. Mitchell went on to suggest removing "Road Department" and creating a new "Service Department" sign below the Settlers Park.

Mr. Horn asked for an exact number of new welcome signs needed in order to move forward with this project.

River Road Baseball Field Repair

Mr. Henri Preuss, Park Board member, expressed the importance of using the ball field clay in order to maintain the integrity of the fields.

Mrs. Benza made a motion to approve the purchase order request for Vinecourt Landscape Inc. in the amount of \$8,220.00 for ball field clay, with the understanding that Kenston Community Education will contribute to the cost of maintaining Field #1 at River Road Park, per the recommendation of the Property Superintendent and the Service Director.

Mr. Horn seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSOpening of Cleaning Bids

Mr. Markley noted that the necessary legal advertisement for furnishing the township with sealed bids for Cleaning of Various Township Buildings had been duly published in the News Herald on March 16, 2012 and March 23, 2012.

Mr. Markley proceeded to open the sealed bids which were received within the specified time.

1. JaniKing of Cleveland
2. MAT Commercial Cleaning Inc.
3. Diamonds Quality Cleaning
4. DJ&D Cleaning Service Inc.

The bids were referred to the Service Director for review and recommendation.

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TOWN HALL – OLD BUSINESSTownship Newsletter Update

Discussions ensued regarding the articles and photos that have been collected and what still needs to be submitted. The board is still waiting for the Cemetery Board to submit information regarding the Columbarium as well as a submission from the Special Events Committee.

General Fund Budget Update

Mr. Horn informed the board that Mr. Weilacher is unable to attend on April 16th, but the board decided to proceed with that meeting in order to develop a five year plan for the General Fund.

JEDD Update

Mrs. Benza stated that there is nothing new as of yet. She will contact Mr. Rheil for an update regarding the proposed JEDD.

Energy Conservation

Mr. Stanek explained to the board that the information that was presented does not affect our energy supplier, simply stated we have a “block” of power that we are no longer using and the energy supplier wishes to auction off this block of power with the township receiving the entire rebate over a four year time frame.

The board was in general agreement to have Mr. Stanek develop a Request for Qualifications for an energy audit proposal.

Cell Tower Lease Agreement

Mrs. Benza stated that there is nothing new as of yet. She will contact Mr. Hunt for an update regarding the lease agreement.

TOWN HALL – NEW BUSINESSExecution of Contract – McFarland Creek Waste Water Treatment Plant for Fireworks

The proposed contract from the Geauga County Commissioners did not include a rain date. Mr. Horn will make the necessary contacts to have the rain date of July 2, 2012 added to the contract.

Purchase of Property

Mr. Horn made a motion to have property appraised consistent with discussions held in executive session.

Mr. Markley seconded the motion that passed unanimously.

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Audit Committee

The trustees were in general agreement to accept the resignation of Mrs. Ann Myers from the Audit Committee.

PUBLIC COMMENT

Mr. Charles Nichols asked where the property is located that the board is requesting to be appraised. The board responded that the property location needs to be kept confidential at this time.

Mr. Nichols also commented how nice Heritage Park looks without the mounds!

CHECKS DATED MARCH 27, 2012 THROUGH APRIL 9, 2012

The trustees examined and signed checks and invoices for same dated March 27, 2012 through April 9, 2012 consisting of warrants 17452 through 17475 for a total amount of \$65,316.71. Payroll records were examined and signed for March 10, 2012 through March 23, 2012 including payroll checks 9702 through 9809 for a total amount of \$130,731.06.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Mineral Rights Group meeting notice

Maria Janda letter supporting two businesses before the Board of Zoning Appeals

Geauga Soil and Water Conservation District Site Inspection Report for Town Hall

Geauga Soil and Water Conservation District Site Inspection Report for Kenston Lake
Stream Restoration

Geauga County Engineer letter releasing the 33% load limit reduction

Geauga County Engineer letter regarding 2012 OPWC Elections of Township

Representatives for District 7

Partnership for a Healthy Geauga meeting notice

Geauga County Planning Commission Meeting Notice

Fair Housing Resource Center Seminar Notice

Bainbridge Township Recycling Committee letter

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:16 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____