

Monday, April 8,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on April 8, 2013. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Horn presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss the employment and compensation of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees returned from executive session, after discussing the employment and compensation of public employees, reconvening their regular meeting at 7:06 P.M.

MINUTES

The minutes from the trustees' March 18, 2013 special meeting were approved as presented. The minutes from the trustees' March 25, 2013 regular meeting were approved as presented.

DEPARTMENTAL REPORTS

ZONING DEPARTMENT

Mrs. Karen Endres, Zoning Inspector, presented the monthly report for the Zoning Department for the month of March, 2013.

Mrs. Endres stated that the Moving Ohio Forward grant is progressing nicely. The asbestos abatement will begin this week. Phase II is ready to begin, we have five houses, but some of the structures do not have owner consent forms. For those structures without owner consent, the township will proceed according to the Ohio Revised Code.

Tomorrow evening is a webex with Kendig Keast Collaborative and the Zoning Commission to discuss the zoning resolution rewrite.

SERVICE DEPARTMENT

Mr. James Stanek, Service Director, presented the monthly report for the Service Department for the month of March, 2013.

The Service Department employees are working on the Town Hall Campus Lighting. The Centerville Mills demolitions are progressing according to schedule.

Mr. Stanek announced that River Road Park opened today, and he is hoping to have Settlers Park opened before the end of the week.

Mr. Stanek announced Clean Up Days as May 2, 3 & 4 at the Road Garage from 8:00 Am to 12:00 noon. We have several senior residents that have already scheduled their pickups through the Department on Aging.

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FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly report for the March, 2013.

Note: The financial reports are attached to, and become a permanent part of, these minutes.

PUBLIC COMMENT

Mr. Ted Seliga commented on the beautiful view of the lake at Centerville Mills now that some of the buildings have come down. He would like the board to reconsider the Nature Center for that area.

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Horn made a motion to approve the purchase order list as prepared by the Fiscal Officer, with the exception of number 2.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve purchase order number 2 for Chagrin Construction as listed below.

Mrs. Benza seconded the motion. Vote followed: Mr. Horn, abstain; Mr. Markley, aye; Mrs. Benza, aye.

The list as presented is as follows:

Purchase Order Approval Requests

1. CCM Rental at Chesterland – Machine Rental for Installation of Town Hall Campus Lighting – \$1,500.00 (General)
2. Chagrin Construction Co. LLC – ADA Compliance for River Road Restrooms – \$2,050.00 (General)
3. Charles Bakula – Legal Services to be Rendered – \$10,000.00 (General)
4. Opal Industrial Group – Asbestos Removal from Bissell House – \$1,500.00 (General)
5. Doug Nemeckay – Landscaping Consulting Services – \$4,000.00 (General)
6. Pengwyn – Brine System Plumbing Kit – \$5,665.51 (Roads)
7. Columbus Equipment Company – New Werk-Brau Hydraulic Thumb – \$2,400.00 (Roads)
8. Max Herr Well Drilling & Pump Services – New Pumping System for Brine – \$4,797.00 (Roads)
9. Business Smarts – New Computer Systems for Town Hall – \$4,468.50 (General)
10. CDW-G – Monitors for New Computer Systems – \$575.65 (General)
11. MNJ Technologies – Server and Software License Agreements – \$1,036.77 (Fire)
12. Advanced Tank Technologies – Storage Tank for Brine System – \$12,997.00 (Roads)

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Invoice Approval

Mrs. Benza made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Heery International – Monthly Invoice for Consulting Services for Fire Station Addition/Renovation Project – \$2,560.09 (Capital Improvement Fund)

FIRE DEPARTMENT – NEW BUSINESS

Hardship Waiver

The trustees were in general agreement to reduce the charges in half, per the hardship waiver request received by Life Force Management from the transport of Mr. Eric Schubert on August 17, 2010.

Change Orders for John G. Johnson

John G. Johnson
8360 East Washington Street
Chagrin Falls, OH 44023

Original Contract	\$2,374,000.00
Previous Change Orders	58,438.00
Current Change Order	<u>1,035.00</u>
New Contract Total	\$2,433,473.00

Mr. Markley made a motion to approve the addition of \$1,035.00 to the contract with John G. Johnson for the Fire Station Addition/Renovation Project for the replacement of the non-functioning elevator room exhaust fan, per the recommendation of Mr. Thomas Payne, owner’s representative and Mr. Stephen Ciciretto, architect.

Mrs. Benza seconded the motion that passed unanimously.

Change Orders for John G. Johnson

John G. Johnson
8360 East Washington Street
Chagrin Falls, OH 44023

Original Contract	\$2,374,000.00
Previous Change Orders	59,473.00
Current Change Order	<u>3,099.00</u>
New Contract Total	\$2,436,572.00

The trustees were in general agreement to hold off on this change order until a later time.

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Change Orders for John G. Johnson

John G. Johnson
8360 East Washington Street
Chagrin Falls, OH 44023

Original Contract	\$2,374,000.00
Previous Change Orders	59,473.00
Current Change Order	<u>4,329.00</u>
New Contract Total	\$2,437,802.00

Mr. Markley made a motion to approve the addition of \$4,329.00 to the contract with John G. Johnson for the Fire Station Addition/Renovation Project for the repairs to the existing apparatus bay ceiling, per the recommendation of Mr. Thomas Payne, owner's representative and Mr. Stephen Ciciretto, architect.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSCenterville Mills Facility Analysis

Mr. Horn moved to retain Heery International at a cost not to exceed \$25,500.00 to evaluate five structures at Centerville Mills, with hourly rates from \$43.00 for administrative support up to \$125.00 for program management.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSResignation of Public Employee

Mrs. Benza made a motion to accept the resignation of Mr. Ryan Herman from his position as a part time service worker effective April 9, 2013 and thanked him for his service to the Township, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

Advertise for Road Materials

Mr. Horn made a motion to authorize the Fiscal Officer to advertise for sealed bids for road materials for the township, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

Centerville Mills Picnic Shelter

The board of trustees discussed the current condition of the pavilion at Centerville Mills as well as the safety of the structure. The board decided not to replace the roof of the Centerville Mills Pavilion at this time.

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Advertise for Part Time Employee

Mr. Horn made a motion to authorize the Fiscal Officer to advertise for part-time Service Worker, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Execution of Contract – McFarland Creek Waste Water Treatment Plant for Fireworks

Mrs. Benza made a motion to approve and execute the contract between the Geauga County Commissioners and Bainbridge Township for the use of the McFarland Creek Waste Water Treatment Plant as the launch site for the Independence Day celebration on July 5, 2013, with July 7, 2013 as the designated rain date.

Mr. Horn seconded the motion that passed unanimously.

Eagle Scout Proclamation

The trustees affixed their signatures to a Proclamation for Mr. Justin Scott Abbarno commending his achievement of the Boy Scout rank of Eagle Scout.

Cell Tower Lease Agreement

The trustees were in general agreement not to renew the cell tower lease with American Tower according to the proposal that was received.

ZONING DEPARTMENT – NEW BUSINESS

Moving Ohio Forward Grant

Mr. Horn moved to authorize the Board of Trustees to execute the sub-recipient agreement with Burton Township, per the recommendation of the Zoning Inspector.

Mrs. Benza seconded the motion that passed unanimously.

208 Plan Revisions

Mr. Richard Wise, of Savage Road, would like to have his property added as a sewer parcel on the 208 Plan. His property is located to the North of the Voproco property, which has already been added to the 208 Plan. Mr. Wise has a signed letter from Geauga County from many years ago, allowing him to tie into the sewer lines.

Mr. Markley would like to obtain updated maps before the next meeting in order to have an informed discussion.

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PUBLIC COMMENT

None

CHECKS DATED MARCH 26, 2013 THROUGH APRIL 8, 2013

The trustees examined and signed checks and electronic payments dated March 26, 2013 through April 8, 2013 consisting of warrants 19230 through 19284 for a total amount of \$196,718.10, including payroll records for March 9, 2013 through March 22, for a total amount of \$135,589.43.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- Bainbridge Township Cemetery Board Meeting Minutes from March 6, 2013
- The Housing Center Spring Newsletter
- South Franklin Circle Dialogue Series
- Geauga Soil & Water Conservation District Meeting Notice for Dam Safety for Geauga County
- Ohio Township Association Grassroots Clippings

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:53 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____