

Monday, March 25,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on March 25, 2013. Those present were trustees Mr. Christopher Horn and Mrs. Lorrie Sass Benza. Trustee Mr. Jeffrey S. Markley and Fiscal Officer Mrs. Cherianne H. Measures were absent. Mr. Horn presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss the employment and compensation of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment and compensation of public employees, reconvening their regular meeting at 7:00 P.M.

MINUTES

The minutes from the trustees' March 11, 2013 regular meeting were approved as presented. The minutes from the trustees' March 13, 2013 special meeting were approved as presented.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of February, 2013.

Chief Bokovitz expanded on the domestic violence calls, how the laws have changed and the new mandates on how such calls must be handled. The new reporting software has been used for over one year now, therefore the comparisons between last year and this year should be comparable.

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of February, 2013.

The operations have been moved into the south addition. The demolition is almost complete and the target date for final completion is mid May.

Chief Phan reminded the public to change the batteries in their smoke detectors. Also, with spring around the corner, please remember that their open burning laws in the state. The Fire Department has the permit applications that must be filed with the Lake County Health District which is then returned to the Fire Department for awareness that the open burning is for agricultural waste only.

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PUBLIC COMMENT

None

FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mrs. Benza made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Miles Alloys – Waste Hauler for Clean Up Days – \$3,200.00 (General)
2. Liberty Tire Recycling – Tire Recycling for Clean Up Days – \$1,500.00 (General)
3. Stamm Concrete – Installation of Concrete Lighting Bases at Town Hall Campus – \$12,880.00 (Various)
4. Ullman Oil – Replacement of Used Oil Tank at Service Garage – \$1,986.98 (Roads)
5. Love Insurance – Insurance Coverage per Fire Company Contract – \$4,184.00 (Fire)
6. W.W.Williams – Emergency Repair of Town Hall Generator – \$1,665.01 (General)

Invoice Approval

Mrs. Benza made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Walter & Haverfield – Legal Services for Bainbridge Aurora JEDD – \$112.00 (General)

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FIRE DEPARTMENT – NEW BUSINESSChange Order for John G. Johnson

John G. Johnson
8360 East Washington Street
Chagrin Falls, OH 44023

Original Contract	\$2,374,000.00
Previous Change Orders	60,438.00
Current Change Order	<u>- 2,000.00</u>
New Contract Total	\$2,432,438.00

Mrs. Benza made a motion to approve the reduction of \$2,000.00 to the contract with John G. Johnson for the Fire Station Addition/Renovation Project per the recommendation of Mr. Thomas Payne, owner's representative and Mr. Stephen Ciciretto, architect.

Mr. Horn seconded the motion that passed unanimously.

Obsolete Equipment

Mrs. Benza made a motion declaring the equipment listed by the Fire Chief to be obsolete and no longer needed by Bainbridge Township and authorized the Fire Department to dispose of said equipment as deemed appropriate per the memo dated March 20, 2013.

Mr. Horn seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSPublic Training Request

Mr. Horn made a motion to approve the professional training request for Mr. David Mitchell to attend an Ohio Safety Congress in Columbus, Ohio from April 9 through April 11, 2013 at a cost of \$305.00, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

Compensation of Public Employees

Mrs. Benza made a motion to increase the annual salary of Service Department Foremen Mr. John Brett and Mr. Tim Bloxson by \$2,558.00 effective April 6, 2013, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

Mrs. Benza made a motion to a one time bonus for Service Department Foreman Mr. Ben Wilson in the amount of \$1,000.00 effective April 6, 2013, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

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Compensation of Public Employees

Mrs. Benza made a motion to increase the hourly rate of Service Department Administrative Assistant by \$1.00 effective April 6, 2013, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

Mrs. Benza made a motion to a one time bonus for Service Department employee Mr. Steve Paterek in the amount of \$1,000.00 effective April 6, 2013, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

Mrs. Benza made a motion to increase the hourly rate of Service Department employee Mr. Ryan Herman by \$1.00 effective April 6, 2013, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESSParking Lot Conflict

The trustees were in general agreement to retain additional legal counsel, and for the Service Director to obtain specific information for the next meeting.

ZONING DEPARTMENT – NEW BUSINESSMoving Ohio Forward Update

Mrs. Benza made a motion to approve five demolition contracts to Auburn Bainbridge Excavating and Cherokee Demolition, per the recommendation of the Zoning Inspector.

Mr. Horn seconded the motion that passed unanimously.

PUBLIC COMMENT

Mr. Ted Seliga commented on the new training room closet doors that open into the closet, which is nothing but wasted space.

CHECKS DATED MARCH 12, 2013 THROUGH MARCH 25, 2013

The trustees examined and signed checks and invoices for same dated March 11, 2013 through March 25, 2013 consisting of warrants 19130 through 19229 for a total amount of \$322,460.15. Payroll records were examined and signed for February 23, 2013 through March 8, 2013 including payroll checks 12398 through 12505 for a total amount of \$136,133.64.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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CORRESPONDENCE

Bainbridge Township Zoning Commission Meeting Minutes from February 26, 2013
Geauga County Planning Commission Letter Final Plat of Amber Trails Sublots 9 & 10
Ohio Township Association Grassroots Clippings for March 2013
Troy Times March/April 2013
Geauga County Department of Water Resources Letter Hawksmoor Way

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:45 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____