

Monday, March 11,

13

The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on March 11, 2013. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Horn presided and called the meeting to order at 5:30 P.M.

EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss the employment and compensation of public employees, per Ohio Revised Code Section 121.22(G)(1) and matters to be kept confidential, per Ohio Revised Code Section 121.22(G)(5).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 5:31 P.M. in order to go into executive session. Chief Jon Bokovitz was invited to join the executive session.

The trustees returned from executive session, after discussing the employment and compensation of public employees, reconvening their regular meeting at 7:12 P.M.

MINUTES

The minutes from the trustees' February 25, 2013 regular meeting were approved as presented. The minutes from the trustees' March 4, 2013 special meeting were approved as presented.

DEPARTMENTAL REPORTS

FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the monthly report for the February, 2013.

Note: The financial reports are attached to, and become a permanent part of, these minutes.

SERVICE DEPARTMENT

Mr. James Stanek, Service Director, presented the monthly report for the Service Department for the month of February, 2013.

ZONING DEPARTMENT

Mrs. Karen Endres, Zoning Inspector, presented the monthly report for the Zoning Department for the month of February, 2013.

Monday, March 11,

13

PRESENTATION BY GUESTChagrin Valley Rec Center Expansion Committee

Mr. Steve Latkovic presented the Board of Trustees with a resolution that could be approved for participation in a Joint Recreation District. He then handed out updated financials for the proposed Rec Center Expansion to the Board of Trustees. Mr. Latkovic explained that their financial model started with a membership rate of only 25% of the households within the district while their studies have shown that the average rate of membership is 40%. Their proposed plan anticipates revenues to increase over the first five years as well as the number of memberships, but not the cost of each membership.

Mr. Latkovic stated that Chagrin Falls Village is reluctantly talking with the committee and stated that if the village does not willingly support the Joint Recreation District (JRD), then the committee will move forward with an initiative petition to place the issue on the November ballot. The initiative petition is not an option in a township, so the Board of Trustees is the final voice on whether or not Bainbridge Township will participate.

Discussions continued regarding the community representation on the JRD. This led to discussions regarding the possibility of a majority vote being required in each entity for passage of any levies rather than just a majority of the entire district.

Residents expressed concerns over the financial support of such a facility as well as the operations. Others are concerned about the residents that are unaware of this issue. The trustees are also concerned about those residents and how their input could affect the decisions of the board. The trustees then discussed ways to communicate with the residents and to get feedback from the residents that could be very valuable.

Mr. Latkovic stated that the expansion committee will be meeting with South Russell on Monday, March 18th for a similar presentation.

PUBLIC COMMENT

Mr. Ted Seliga suggested that the trustees contact Mr. Stephen Szanto for his opinion on rec centers.

Mr. Henri Preuss suggested that the trustees obtain a copy of the Plain Dealer article that was written on local rec centers.

Monday, March 11,

13

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Markley made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Egrek Electric – Installation of Town Hall Campus Lighting – \$10,000.00 (General)
2. Valley Ford – New One-Ton Truck Cab & Chassis – \$34,944.00 (Roads)
3. Concord Road Equipment – Outfitting of New 1-Ton Truck – \$39,381.55 (Roads)
4. Concord Road Equipment – Outfitting of New 5-Ton Truck – \$72,792.47 (Roads)

Invoice Approval

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Littler Mendelson – Legal Services for General Labor – \$66.00 (General)
2. Kendig Keast Collaborative – Monthly Invoice for Zoning Resolution Rewrite – \$9,480.28 (General)
3. Heery International – Monthly Invoice for Consulting Services for Fire Station Addition/Renovation Project – \$2,816.46 (Capital Improvement Fund)

Additional Appropriations Resolution

Mr. Horn made a motion to approve resolution 03112013-A for additional appropriations in the General Fund Motor Vehicle in the amount of \$25,000.00, Moving Ohio Forward Fund Other Expenses in the amount of \$432,374.00, Bond Retirement Fund in the amount of \$240,796.66, and in the Fire Station Addition/Renovation Capital Improvement Fund in the amount of \$500,000.00, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Request to Transfer Used Vehicles

Mr. Horn made a motion to approve the transfer of vehicles between departments as proposed by the Fiscal Officer.

Mr. Markley seconded the motion that passed unanimously.

NOTE: A copy of the transfers is attached to and becomes a permanent part of these minutes.

Monday, March 11,

13

FIRE DEPARTMENT – OLD BUSINESS

Fire Station Addition/Renovation Project Update

The department has started moving into the new space, clearing out the old space for renovation.

FIRE DEPARTMENT – NEW BUSINESS

Purchase Order Approvals

Mr. Markley made a motion to approve the list of purchase orders for routine Fire Department expenses, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Note: The list of purchase orders is attached to, and become a permanent part of, these minutes.

POLICE DEPARTMENT – NEW BUSINESS

Professional Training Request

Mrs. Benza made a motion to approve the professional training request for Patrolman Ryan Patete to attend a Firearms Instructor class at the OPOTA in London, Ohio which will be held March 18 - 29, 2013 at a cost not to exceed \$1,300.00, recommendation of the Police Chief.

Mr. Markley seconded the motion that passed unanimously.

Discipline of Public Employee

Mr. Horn made a motion to approve the three day suspension of said employee, at a date to be determined by the Police Chief consistent with the discussions held during Executive Session, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

Pay Grade Promotion

Mrs. Benza made a motion to promote Joyce Cieslak from Grade B Dispatcher to a Grade A Dispatcher effective March 23, 2013, per the recommendation of the Police Chief.

Mr. Markley seconded the motion that passed unanimously.

Monday, March 11,

13

SERVICE DEPARTMENT – OLD BUSINESSCenterville Mills Facility Analysis

The board received an updated proposal from Heery International on March 6th. However, Mr. Markley was the only one that received an updated proposal from John G. Johnson electronically on March 7th. The board agreed to wait and make an informed decision once all of the proposals are reviewed.

SERVICE DEPARTMENT – NEW BUSINESSResolution of Convenience and Necessity

Mr. Horn made a motion to approve resolution 03112013-B of Convenience & Necessity for the Asphalt Resurfacing and/or Cement Stabilization of Various Roads in Bainbridge Township, Geauga County, Ohio, per the recommendation of the Highway Superintendent and the Geauga County Engineer.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to and becomes a permanent part of these minutes.

Mr. Horn made a motion to approve resolution 03112013-C of Convenience & Necessity for the Replacement of Culvert #191-2.08 on Haskins Road (TR191) in Bainbridge Township, Geauga County, Ohio, per the recommendation of the Highway Superintendent and the Geauga County Engineer.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to and becomes a permanent part of these minutes.

Mr. Horn made a motion to approve resolution 03112013-D of Convenience & Necessity for the Reconstruction of Sections A & B of Stafford Road (TR187) in Bainbridge Township, Geauga County, Ohio, per the recommendation of the Highway Superintendent and the Geauga County Engineer.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said resolution is attached to and becomes a permanent part of these minutes.

Obsolete Equipment

Mr. Horn made a motion declaring the equipment listed by the Service Director to be obsolete and no longer needed by Bainbridge Township and authorized the Service Director to advertise the equipment for sale on the online GovDeals auction website.

Mrs. Benza seconded the motion that passed unanimously.

Monday, March 11,

13

Security System for Road Garage and Service Yard

Mr. Markley made a motion to approve the purchase order request to Russell Cabling Technologies in the amount of \$5,653.55 for a security system at the Road Garage and Service Yard, per the recommendation of the Service Director

Mr. Horn seconded the motion that passed unanimously.

Liberty Tire Recycling Contract

Mr. Horn made a motion to enter into a contract with Liberty Tire Services of Ohio for the recycling of tires at the Township's annual Clean Up Days, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

Revised Cemetery Rules & Regulations

Mr. Horn made a motion to adopt the Cemetery Rules & Regulations as revised prohibiting the rubbings of gravestones, per the recommendation of the Cemetery Board.

Mrs. Benza seconded the motion that passed unanimously.

Cemetery Deed

The trustees signed a cemetery deed record, for Section 13, Lot 16, and Grave 4. Joan Demirjian and Gil Myers attested to their signatures.

Paper Recycling Contract

Mrs. Benza made a motion to enter into a contract with River Valley Paper Company for the recycling of paper and cardboard at the Township's Recycling Center effective April 1, 2013, per the recommendation of the Service Director.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Special Events Committee Appointment

Mrs. Benza made a motion to appoint Mrs. Joyce Smith to the Special Events Committee for a one-year term ending December 31, 2013.

Mr. Markley seconded the motion that passed unanimously.

Clean Up Day/Fourth of July Flyer

The board discussed the contents of the flyer, which will be Senior Pick Up for Clean Up Days, Clean Up Days, and Fourth of July.

Mrs. Measures will coordinate with Excel Graphics.

Monday, March 11,

13

Township Health Insurance Plan

Mr. Horn made a motion to approve the health insurance plan as presented by Oswald for township employees for the plan period of April 1, 2013 through March 31, 2014, per the recommendation of the Healthcare Committee.

Mrs. Benza seconded the motion that passed unanimously.

Fracking Resolution

Mr. Horn made a motion for the trustees to affix their signatures to a resolution for requesting local control be returned with respect to oil and gas drilling as well as fracking.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT – NEW BUSINESS

Kendig Keast Collaborative Conference Call

The Board of Trustees will hold a conference call with Kendig Keast Collaborative to discuss the Zoning Resolution Rewrite on Wednesday, March 13, 2013 at the Town Hall at 11:00 A.M.

PUBLIC COMMENT

Mr. Charles Hesse asked if the board had a timetable for a grand opening for Heritage Park. The trustees stated that it has been thought about, but a date has not been set as there has been recent activity on the parking lot project.

Mr. Ted Seliga asked about the blinking lights in the meeting room. Mrs. Benza stated that it has been reported to the Property Superintendent.

Mr. Gil Myers stated that the White House at Centerville Mills needs painted very badly.

CHECKS DATED FEBRUARY 26, 2013 THROUGH MARCH 11, 2013

The trustees examined and signed checks and invoices for same dated February 26, 2013 through March 11, 2013 consisting of warrants 19057 through 19129 for a total amount of \$555,242.33. Payroll records were examined and signed for February 9, 2013 through February 22, 2013 including payroll checks 12291 through 12397 for a total amount of \$135,051.75

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Monday, March 11,

13

CORRESPONDENCE

- Geauga County Community & Economic Development Landlord Tenant Workshop
- Geauga County Community & Economic Development CDBG Workshop
- VERCOG Change of Meeting Date Notice
- Geauga County Veterans Service Office Notice for Memorial Day Requests
- Fair Housing Resource Center Fair Housing Seminar
- Geauga County Planning Commission Replat of Amber Trails
- Samuel Bova Resident Letter regarding Rec Center
- Geauga Trumbull Solid Waste Management District 2013 Schedule of Collection Events

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:06 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____