

Monday, March 4,

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The Bainbridge Township Board of Trustees met in special session at the Bainbridge Town Hall on March 4, 2013. Those present were trustees Mr. Christopher Horn, Mr. Jeffrey S. Markley, and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Horn presided and called the meeting to order at 6:00 P.M.

#### EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss the employment and compensation of public employees, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment and compensation of public employees, reconvening their regular meeting at 7:20 P.M.

#### TOWN HALL – NEW BUSINESS

##### Personnel Policy Manual Update

Mr. Kevin Shebesta, with Clemans Nelson, reviewed the process of updating the Personnel Policy Manual. First, the Board of Trustees contacted his firm to update the manual. We then entered into an agreement that spelled out the approximate time frame and the cost of performing such a task. Mr. Shebesta reviewed the four collective bargaining agreements the township has. He has met with our department heads on three separate occasions to discuss their concerns. His firm has made some recommended changes and updated the legalities of the manual.

Mr. Shebesta then reviewed the suggested changes with the board.

Mr. Shebesta noted that FMLA could apply to part time employees that have one year of service and 1,250 hours in that year of service.

A final draft can now be developed along with the updated forms.

#### EXECUTIVE SESSION

Mr. Horn made a motion to go into executive session to discuss matters to be kept confidential, per Ohio Revised Code Section 121.22(G)(5).

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 9:43 P.M. in order to go into executive session with Mr. Jim Flaiz.

The trustees returned from executive session, after discussing the matters to be kept confidential, reconvening their regular meeting at 10:25 P.M.

The board discussed the agenda for March 11, 2013.

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Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:58 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_