

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on March 1, 2010. Those present were trustees Mr. Matthew J.D. Lynch, and Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Jeffrey S. Markley was absent. Mr. Lynch presided and called the meeting to order at 7:00 P.M.

PROPERTY & PARKS DEPARTMENT

Mr. David Mitchell presented the monthly report for the month of February of 2010. Mr. Lynch asked Mr. Mitchell about the email sent regarding the computers in the Parks Department. Mr. Mitchell explained that he had a computer crash. It was seven years old and the consultant from Geauga County could not guarantee how long it would last. Mr. Mitchell stated that he purchased a new computer on Friday and the Parks Department is up and running.

Sunday Rentals of Township Buildings

Mr. Mitchell asked the board of trustees for permission to rent the Town Hall and the Burns Lindow building on Sundays without permission from the board of trustees. The trustees were in general agreement to allow Mr. Mitchell to rent township buildings on Sundays, suggesting that he use his discretion.

PUBLIC COMMENT

Mrs. Gina Zahn expressed her concerns about a rumor that she had heard of the Fire Company having a party. Her concerns are regarding a policy from the previous board prohibiting the use of taxpayers monies from paying for departmental parties.

Mrs. Benza stated that she would like the Fire Company to make a presentation to the public on March 15th at the Board of Trustees meeting.

Mrs. Melody Tewksbury asked if the Fire Company contract amount is set or does it vary from year to year. Mr. Lynch explained that it does vary each year. She also expressed her concerns on the efficiencies and the professional training in the Fiscal Office. The Fiscal Officer addressed her concerns.

The trustees were in general agreement to have the Department Heads present at the March 22, 2010 meeting. The Fire Company will present their information at the meeting scheduled for March 15, 2010.

The decision on the healthcare needs to be made before April 1, 2010.

The trustees were in general agreement to change the deadline for agenda items to the Monday prior to the meeting. Beginning with March 15th, the agenda item deadline is March 8th.

TOWN HALL OLD BUSINESS

Fourth of July Celebration

It is likely the township will receive a contribution from the Chagrin Valley Chamber of Commerce similar to last year.

Mr. Lynch moved to approve the purchase order request dated February 26, 2010 for Pyrotechnico in the amount of \$12,000 for the fireworks display for July 4, 2010, per the recommendation of Mr. Mitchell.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL NEW BUSINESS

Cleaning Contract

Mr. Lynch moved to approve the expanded services of our current cleaning company to include the lower level of the town hall at no additional charge, per the recommendation of Mr. Mitchell.

Mrs. Benza seconded the motion that passed unanimously.

Kenston Community Education Invoice

Mrs. Benza is concerned about the legality of Kenston Community Education submitting an invoice for \$13,500.00 to this board for a general contribution.

Mrs. Linda White clarified the creation of the organization and stated that she questioned the amount in previous years and Kenston Community Education's lack of cooperation in submitting minutes and financials.

The board would like additional copies of the financials and minutes that have come into the township this year from Kenston Community Education as well as an explanation of the amount of the invoice before paying.

Board Appointments

Mr. Lynch moved to approve the appointment of Mr. Chris Horn to the Board of Zoning Appeals for the term ending December 31, 2013.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Lynch moved to approve the re-appointment of Mr. Steven Hunder to the Zoning Commission for the term ending December 31, 2014.

Mrs. Benza seconded the motion that passed unanimously.

Mrs. Benza moved to approve the appointment of Mr. Charles Nichols to the Zoning Commission to the unexpired term ending December 31, 2012.

Mr. Lynch seconded the motion that passed unanimously.

Mrs. Benza moved to approve the appointment of Mr. Howard Miller to the alternate position of the Zoning Commission.

Mr. Lynch seconded the motion that passed unanimously.

Mrs. Benza moved to approve the appointment of Mrs. Jane Edwards to the Kenston Community Education Board for the term ending December 31, 2012, Mr. Jason Bednar for the term ending December 31, 2013.

Mr. Lynch seconded the motion that passed unanimously.

NOPEC Grant Application

Mr. Lynch attended a NOPEC luncheon on Saturday, February 27th reviewing the grant application and the possible updates available through the grant proposals. Mr. Tim Covert, with Electolite, explained further concerns and requirements. Questions were raised about our commitment to NOPEC as our electric supplier and if we change our electric supplier does that remove us from the NOPEC organization and cause us to be ineligible for this grant. Mr. Covert will return next week with numbers from all departments and he believes it will save the township money. Ms. White suggested that we contact Commissioner

Bill Young with any questions regarding this situation as he was very instrumental in the program.

POLICE DEPARTMENT

Purchase Order Request for Exterior Lighting

Mr. Lynch moved to approve the purchase order request dated February 23, 2010 for Electolite in the amount of \$1,825.50 for exterior lighting of the Police station, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request for Operations

Mr. Lynch moved to approve the purchase order request dated February 23, 2010 for the following vendors and totals, per the recommendation of the Police Chief:

| | |
|---------------------------------|----------|
| Bainbridge Auto | \$ 5,000 |
| Bainbridge Shell | \$ 400 |
| CCT – Dispatch Copier | \$ 2,500 |
| Communication Services | \$ 5,000 |
| Geauga Mechanical | \$ 5,000 |
| Guth Labs | \$ 2,500 |
| K-Mart | \$ 1,000 |
| Lake County Crime Lab | \$ 1,000 |
| Liberty Ford | \$ 5,000 |
| OSP Leads | \$ 5,000 |
| O.P.O.T.A. | \$ 3,000 |
| Sunrise Springs | \$20,000 |
| Time Warner | \$ 1,500 |
| Universal Disposal | \$ 1,000 |
| WalMart | \$ 1,000 |
| Western Reserve Office Supplies | \$ 4,000 |
| Meritech | \$ 500 |

Mrs. Benza seconded the motion that passed unanimously.

FIRE DEPARTMENT

Professional Training Request

Mr. Lynch moved to approve the professional training dated February 16, 2010 request for Chief Phan to attend the Fire Department Instructors Conference in Indianapolis, IN April 20 – 23, 2010 at a total cost of \$615.00.

Mrs. Benza seconded the motion that passed unanimously.

ROAD DEPARTMENT

County Highway System Modifications

The trustees discussed the ranking requirements to rank four of the county roads within the township. Mr. Lynch will contact the County Engineer's office for further clarification.

Purchase Order for Road Salt

Mr. Lynch moved to approve the purchase order dated February 24, 2010 to Morton Salt in the amount of \$30,000 for the purchase of road salt, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

CHECKS DATED FEBRUARY 20, 2010 TO FEBRUARY 26, 2010

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Mrs. Benza seconded the motion that passed unanimously.

The trustees also examined and signed checks and invoices for same dated March 1, 2010 including warrants 14138 through 14140 in the total amount of \$8,361.47.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

Mr. Markley arrived at 8:45 p.m.

Board Appointments

Mr. Lynch moved to approve the appointment of Steven Sferra to the Kenston Communication Education Board for the term ending December 31, 2010.

Mr. Markley seconded the motion. Vote followed: Mr. Markley, aye; Mr. Lynch, aye; Mrs. Benza, nay.

Mr. Markley recommended drafting a job description for the KCE board members as far as their responsibility to this board of trustees.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:58 P.M.