

Monday, February 27,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on February 27, 2012. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley, and Mr. Christopher Horn and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Horn seconded the motion. Vote followed: Mr. Markley, aye; Mrs. Benza, aye; Mr. Horn, aye.

The trustees recessed their special meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 7:35 P.M.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of January 2012. Chief Phan stated that EMS Billing revenues for January 2011 were approximately \$6,500 and now that we have implemented soft billing for residents, our January 2012 revenues are estimated to be \$14,000 based on the runs for the month.

POLICE DEPARTMENT

Chief Jon Bokovitz explained to the board that he does not have his monthly report to present tonight because the department is transitioning from WinStorm software to Spillman software and the two don't report exactly the same. He will have both January and February for next month's meeting.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of January 2012.

Mr. Wrench stated that another energy rebate is on its way, and that the GES contract has been signed and returned from GES.

MINUTES

The minutes from the trustees' January 3, 2012 special meeting were approved as presented. The minutes from the trustees' January 23, 2012 regular meeting were approved as presented. The minutes from the trustees' January 30, 2012 special meeting were approved as amended. The minutes from the trustees' February 13, 2012 regular meeting were approved as amended.

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PRESENTATION BY GUESTBrian Feliciano, Union Insurance Group

Mr. Brian Feliciano, with Union Insurance Group, presented the board with the proposal for the upcoming plan year. Last year's premiums were an increase of thirty percent from the previous year, but by switching from the health savings account to the health reimbursement plan, the township actually saved money. The proposal for upcoming year is the same High Deductible Health Reimbursement Account plan with Medical Mutual of Ohio that we had last year with only a one percent increase in premiums. The board thanked Mr. Feliciano for his time and efforts that he has spent with our healthcare committee and for his diligence on behalf of the township.

PUBLIC COMMENTS

Dr. Judith Gooding expressed her wishes that all township properties become smoke free, both inside and out. The board responded that the buildings are currently smoke free.

Mrs. Gina Zahn asked about the status of the JEDD. Mr. Markley answered that the board will be discussing the JEDD under Town Hall Old Business later in the meeting.

Mrs. Ann Myers asked about the purchase order request for VanCuren and wanted to know if that was for one tree. The Road Superintendent explained that the quoted price was for several trees on multiple roads that are in need of removal from within the Township's right of way.

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Markley made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. MNJ Technologies – Service – New Computer & Printer – \$1,904.49
2. Littler Mendelson – General – Legal Services to be Rendered – \$15,000.00
3. AKE – Road – Pumping of Oil Separator – \$2,100.00
4. VanCuren – Road – Tree Removal within Right of Way – \$12,512.00
5. Valley Ford – Road – New Crew Cab Truck – \$27,079.11

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Invoice Approval

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Ohio Paving – General – Town Hall Grading, Drainage & Paving Improvement Project – \$214,189.38
2. Gutoskey & Associates – General – Town Hall Grading, Drainage & Paving Improvement Project Consulting – \$19,332.50
3. Walter & Haverfield – General – Voproco Zoning Matter – \$285.80
4. Walter & Haverfield – General – Cell Tower Agreement Review – \$140.00
5. Littler Mendelson – General – Discharge Arbitration – \$264.00
6. Littler Mendelson – General – 2011 Teamsters Negotiations – \$264.00
7. Littler Mendelson – General – Teamsters Negotiations – \$475.00
8. Littler Mendelson – General – OPBA Fact Finding – \$980.00
9. Littler Mendelson – General – General Labor – \$66.00

PARKS/PROPERTIES DEPARTMENT – OLD BUSINESSHeritage Park Update

Mr. Markley stated that there was a Heritage Park Committee meeting held recently and upon further review, the mounds were not as bad as originally perceived. Once the weather breaks and it isn't so muddy, the group will take chairs and set up as if there were an event to determine whether or not the seating space is adequate. The committee worked out details for both the paths and the pavers. Lighting and landscaping are still being discussed and should be finalized in the near future.

Township Property Consolidation

The board had requested Gutoskey and Associates to provide a quote to conduct a boundary survey and lot consolidation for 59.7 acres. This includes finding or setting property corners and marking with flagged wood markers, consolidating ten parcels into one parcel, preparing survey plat and new legal description and obtaining approval of lot splits from the Geauga County Engineer's office. A brief discussion occurred regarding the process until all trustees were satisfied.

Mr. Markley made a motion to authorize the Fiscal Officer to issue a purchase order to Gutoskey & Associates in the amount of \$4,800.00 for a boundary survey and lot consolidation of township properties.

Mrs. Benza seconded the motion that passed unanimously.

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Special Events Committee

Mr. David Mitchell, Property Superintendent, presented a recap of the Special Events Committee. The committee would like to host as many events as possible, however the events hinge on the completion of Heritage Park. The committee is asking to increase the membership of the committee to fifteen to properly run the fundraisers they plan to hold. The fundraisers are needed in order to fund the events that have been discussed. The board of trustees would like to check with legal counsel to verify that a township can legally hold fundraisers for such a cause. Mr. Markley reminded everyone that a mission statement still needs to be created for this committee.

Mr. Horn made a motion to appoint Mr. David Edmondson to the Special Events Committee for a one-year term, per the recommendation of the Property Superintendent.

Mr. Markley seconded the motion that passed unanimously.

Settlers Park & River Road Restrooms

Mr. Horn made a motion to approve the purchase order request for Romtec in the amount of \$31,813.27 for traditional double restroom with all weather porch and privacy, urinal and twin jumbo toilet paper dispenser for Settlers Park, per the recommendation of the Property Superintendent and Service Director.

Mrs. Benze seconded the motion that passed unanimously.

Mr. Horn made a motion to approve the purchase order request for Heckman Excavating, Inc. in the amount of \$11,000.00 for the installation of the Romtec restroom unit at Settlers Park, per the recommendation of the Property Superintendent and the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

The board discussed options for River Road Park and agreed to look at the costs of sewer and water tie-ins as well as estimated costs for a restroom unit. The board asked the Service Director to have the cost estimates collected before the next regular meeting.

PARKS/PROPERTIES – NEW BUSINESSFacility Use by Employees

The Property Superintendent explained to the board that the current rental policy for Township facilities, except Centerville Mills, is limited to rental by residents. The Property Superintendent recommends expanding the rental policy to employees and residents.

Mr. Horn made a motion to revise the Township Rental Policy to include residents and employees of Bainbridge Township, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

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POLICE DEPARTMENT – OLD BUSINESSVEG/SEALE

The discussions regarding VEG will be tabled until the next meeting, pending information forthcoming from the Police Chief.

TOWN HALL – OLD BUSINESSTownship Newsletter

The board was in general agreement to reactivate the Township newsletter with the next edition to be finalized mid May.

Mr. Karl Kuckelheim suggested that the township consider a Facebook page. The board would like to check with the Prosecutor's office before making a decision on social media avenues.

General Fund Budget

The board was in general agreement to schedule a work session for Monday, April 16, 2012 at 6:00 P.M. to discuss the General Fund Budget and possibly a five-year plan. The Fiscal Officer will invite our investment broker and our consultant to discuss various options.

Kenston Lake Property Survey

The board agreed to forward a quote provided by Gutoskey & Associates for property surveys to Chagrin River Watershed Partners for the Kenston Lake property owners.

Welcome Signs

Mrs. Benza updated the board on the township sign designs presented by selected senior students from Kenston High School. Discussions ensued regarding how to proceed with the township signs. The options mentioned were refurbishing the current signs and replacing just a few with the current design or replacing all signs with a new design. The board was in general agreement to keep the current sign, replace the posts that are not salvageable and replace the missing sign with the current design. The Property Superintendent has been asked to draft a schedule on when the current refurbishing can be completed as well as a quote to replace the missing signs.

Chagrin Valley Intergovernmental Council Callaboration Survey

Mr. Markley explained that the original survey was circulated by the Chagrin Valley Intergovernmental Council and primarily concentrates on Cuyahoga County. However, they are looking for feedback from the few entities within Geauga County. Each trustee is to submit their completed responses to the survey to Mr. Markley by March 7, 2012.

JEDD

Mr. Horn stated that he had been contacted shortly after being elected regarding the proposed JEDD. Mr. Markley expressed his concerns about the funds going to a developer. There are also concerns about the eighty percent over a set number of years, where it goes, and who distributes those funds. Aurora has already agreed to the original proposal.

The board will review the options of identifying the sharing of funds, the cost of the JEDD, and the funds being paid directly to creditors directly related to this project. Once the details are worked out, the board will consider moving forward and will contact Aurora for their commitment.

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TOWN HALL – NEW BUSINESS

Proclamation for Girl Scout Gold Award

The trustees were in general agreement to award a proclamation to Senior Girl Scout Miss Jessica Reisinger in recognition of her earning her Gold Award.

Township Health Insurance Plan

Mr. Markley made a motion to approve the purchase order request for Medical Mutual of Ohio in the amount of \$523,714.00 for the health insurance plan for township employees for the plan period of April 1, 2012 through March 31, 2013, per the recommendation of the Healthcare Committee.

Mr. Horn seconded the motion that passed unanimously.

Memorial Day Parade

The Memorial Parade for Bainbridge Township will be held Sunday, May 27, 2012.

Tanglewood Golf Course Committee

The board was in general agreement not to proceed with the formation of a committee.

ZONING DEPARTMENT – OLD BUSINESS

208 Plan Response

Mr. Horn will draft a response regarding the possible revisions needed to the current 208 Plan and circulate to the board before finalizing.

ROAD DEPARTMENT – NEW BUSINESS

Cemetery Deed

The trustees signed a cemetery deed record for Section 13 Lot 40 Graves 4 & 5. Joan Demirjian and Cherianne Measures attested to their signatures.

PUBLIC COMMENT

Mr. Markley asked that we keep the families of the Chardon High School shooting victims in our thoughts and prayers.

CHECKS DATED FEBRUARY 14, 2012 THROUGH FEBRUARY 27, 2012

The trustees examined and signed checks and invoices for same dated February 14, 2012 through February 27, 2012 consisting of warrants 17272 through 17327 for a total amount of \$43,386.68. Payroll records were examined and signed for January 28, 2012 through February 10, 2012 including payroll checks 9377 through 9483 for a total amount of \$131,453.70.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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CORRESPONDENCE

Geauga County Planning Commission Final Plat for Reserves as Brighton Park Estates Sublots 10 & 11

Geauga County Planning Commission Final Plat for Reserves of Brighton Park Estates Sublots 7 & 8

Geauga County Planning Commission Final Plat for Stoneridge Phase 6

Geauga County Commissioners Notice of Improvement to Pettibone Road

Chagrin River Watershed Partners Letter Trustee Designation with Conflict of Interest form Bainbridge Township Park Board Minutes from January 18, 2012 Meeting

Bainbridge Township Board of Zoning Appeals Minutes from January 19, 2012 Meeting

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Horn seconded the motion. Vote followed: Mr. Markley, aye; Mrs. Benza, aye; Mr. Horn, aye.

The trustees recessed their special meeting at 10:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 10:40 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:40 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____