

Monday, February 25,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on February 25, 2013. Those present were trustees Mr. Christopher Horn and Mrs. Lorrie Sass Benza, and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Jeffrey S. Markley was absent. Mr. Horn presided and called the meeting to order at 7:00 P.M.

### MINUTES

The minutes from the trustees' February 11, 2013 regular meeting were approved as presented. The minutes from the trustees' February 18, 2013 special meeting were approved as presented.

### DEPARTMENTAL REPORTS

#### FIRE DEPARTMENT

Fire Chief Brian Phan presented the monthly report for the Fire Department for the month of January, 2013.

Chief Phan announced that the approval has been given to begin moving into the addition, which should begin this week.

The three new vehicles that were purchased late last year have had all of the emergency response warning equipment installed and the Chief is working with Doran Signs on updated graphics for the three vehicles.

### PRESENTATION BY GUEST

#### Brian Feliciano – Oswald Group

Mr. Brian Feliciano introduced himself to the public and reviewed the merger of Union Insurance Group with Oswald Group. The main reason for this merger at this time was to continue to offer their clients, including Bainbridge Township, the best service possible with many additional resources. Mr. Feliciano continued by saying that the healthcare reform will be very trying. He went on to explain the look back period as well as various fees that will be imposed in the next couple of years.

Mr. Feliciano commented that the Healthcare Committee has been very successful at keeping employees informed as well as involved with their healthcare. The township employees have participated in several wellness programs for weight loss and weight maintenance. As a group we have lost hundreds of pounds and walked hundreds of miles.

The township health insurance renewal is approaching on April 1<sup>st</sup>. The industry trend has been an increase of 15 – 18%. Bainbridge's original renewal proposal from Medical Mutual was 11.3%. However, Oswald was able to renegotiate our renewal down to a 9% increase. The other proposals from other carriers with comparable plans would mean an increase anywhere from 21.2 to 93.5%. Obviously, our best option would be to stay with Medical Mutual.

The township's ancillary coverage for dental, short-term disability and life insurance also had slight increases. Our overall increase for 2013 is 4.7% over 2012. The trustees will add this to the agenda for their next regular meeting in order that Mr. Markley may review the materials and listen to the recording.

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PUBLIC COMMENT

None

FISCAL OFFICE – NEW BUSINESS

Purchase Order Approval

Mrs. Benza made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Stephen Ciciretto – Consulting Services for Second Bidding Phase of Fire Station Addition/Renovation Project – \$10,925.00 (Fire)

Invoice Approval

Mrs. Benza made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. John G. Johnson – Pay Application 9 for Fire Station Addition/Renovation Project – \$106,314.32 (Capital Improvement Fund)
2. Walter & Haverfield – Legal Services for Bainbridge Aurora JEDD – \$336.00 (General)
3. Bainbridge Township Fire Company – Quarterly Invoice for Service Contract – \$44,080.25 (Fire)
4. Petersen Construction & Consulting – Restrooms at River Road Park – \$12,869.44 (General)
5. Heery International – Monthly Invoice for Consulting Services for Fire Station Addition/Renovation Project – \$3,397.80 (Capital Improvement Fund)

FIRE DEPARTMENT – OLD BUSINESS

Employment of Public Employee

Mrs. Benza made a motion to rehire Mr. Joe Minite as a part time EMT-P Grade A at a rate of \$23.09 per hour, not to exceed thirty hours per week, beginning March 9, 2013, per the recommendation of the Fire Chief.

Mr. Horn seconded the motion that passed unanimously.

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FIRE DEPARTMENT – NEW BUSINESS

Change Order for John G. Johnson

John G. Johnson  
8360 East Washington Street  
Chagrin Falls, OH 44023

Original Contract	\$2,374,000.00
Previous Change Orders	36,291.00
Current Change Order	<u>24,147.00</u>
New Contract Total	\$2,434,438.00

Mrs. Benza made a motion authorizing payment of an additional \$24,147.00 to John G. Johnson for the Fire Station Addition/Renovation Project per the recommendation of Mr. Thomas Payne, owner’s representative and Mr. Stephen Ciciretto, architect.

Mr. Horn seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESS

Professional Training Request

Mrs. Benza made a motion to approve the professional training request for Patrolman Frank Chickos to attend a Raider Solo Engagement Tactics Instructor class in Toledo, Ohio which will be held April 8 - 12, 2013 at a cost not to exceed \$1,081.32, recommendation of the Police Chief.

Mr. Horn seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Cemetery Deed

The trustees signed a cemetery deed record, for Section 13, Lot 16, Grave 1. Ann Myers and Almast Finn attested to their signatures.

Town Hall Campus Lighting Materials Award of Contract

Mr. Horn noted that the necessary legal advertisement for furnishing the township with sealed bids for the Bainbridge Township Town Hall Campus Lighting Materials had been duly published in the News Herald on January 23, 2013 and January 30, 2013.

The bids that were received within the specified time were opened publicly on Wednesday, February 6, 2013 at 1:05 P.M. and referred to the Service Director for review and recommendation.

Mr. Horn made a motion to accept the bid of WLS Lighting for the Bainbridge Township Town Hall Campus Lighting Materials for a total of \$65,896.50 as the lowest and best bid, per the recommendation of the Service Director.

Mrs. Benza seconded the motion that passed unanimously.

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TOWN HALL – NEW BUSINESSTownship Newsletter

Mr. Horn stated that he has received articles from the department heads, as requested, as well as a few from our other committees.

Professional Training Request

Mr. Horn made a motion to approve the professional training request for Fiscal Officer Mrs. Cherianne Measures to attend the Local Government Officials Conference in Columbus, Ohio, which will be held April 3-4, 2013 at a cost not to exceed \$703.02.

Mrs. Benza seconded the motion that passed unanimously.

Girl Scout Gold Award Proclamation

The trustees affixed their signatures to a Proclamation for Miss Emma Larkin-Gero commending her achievement of the Girl Scout Gold Award.

Fracking Resolution

The board is still working on a final document specific to Bainbridge Township.

Approval of Collective Bargaining Contract

Mr. Horn made a motion to approve the terms of the collective bargaining agreement between Bainbridge Township and Teamsters Local 436 per the recommendation of the Service Director and Legal Counsel.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mrs. Ann Myers asked if the firefighter driving the vehicle that was totaled in the November accident had been disciplined. The board responded that the Chief felt it was an accident and did not warrant discipline.

CHECKS DATED FEBRUARY 12, 2013 THROUGH FEBRUARY 25, 2013

The trustees examined and signed checks and invoices for same dated February 12, 2013 through February 25, 2013 consisting of warrants 19010 through 19056 for a total amount of \$77,423.97. Payroll records were examined and signed for January 26, 2013 through February 8, 2013 including payroll checks 12185 through 12290 for a total amount of \$141,160.57.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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CORRESPONDENCE

- Bainbridge Township Historical Society Winter 2012-2013 Newsletter
- Bike Ohio Invitation to Grand Opening
- Western Reserve Land Conservancy Winter 2013 Newsletter
- Sycamore Township Winter 2013 Newsletter
- Geauga Soil and Water Conservation District Site Inspection Report for Town Hall Redevelopment Project
- Bainbridge Township Board of Zoning Appeals Meeting Minutes from January 17, 2013
- Bainbridge Township Park Board Meeting Minutes from January 16, 2013
- Geauga County Planning Commission Replat of Sublots 9 and 10 in Amber Trails Final Plat
- South Franklin Circle Dialogue Announcement

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:11 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_