

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 15, 2010. Those present were trustees Mr. Matthew J.D. Lynch, and Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Jeffrey S. Markley was absent. Mr. Lynch presided and called the meeting to order at 5:45 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the appointment of a public employee.

Mr. Lynch seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 5:46 P.M. in order to go into executive session to discuss the employment of a public employee.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their meeting at 6:35 P.M.

Mr. Markley made a motion to go into executive session to discuss the collective bargaining strategy.

Mr. Lynch seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:36 P.M. in order to go into executive session to discuss the employment of a public employee.

The trustees returned from executive session, after discussing the collective bargaining strategy, reconvening their meeting at 7:10 P.M.

DEPARTMENT REPORT

ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report the Road Department for January of 2010.

Dr. Judith Gooding asked Mr. Rudyk to explain the status of the pipe on Bainbridge Road. Mr. Rudyk looked at the pipe and has asked the Geauga County Engineer to inspect the pipe, since it is a county pipe and they are

responsible for maintaining the pipe. A representative from the Geuagu County Engineer's office will come out to review the pipe and will provide feedback to Mr. Rudyk.

Mr. Lynch asked Mr. Rudyk if he has ranked the county roads in order of importance and Mr. Rudyk will review and send his recommendations to the trustees.

Purchase Order Request

Mr. Rudyk introduced the various costs of a new truck both with current emission standards and with new emission standards for 2011. The difference in the cost is \$5,996.00. The board was in general agreement to review the options.

Mr. Ted Seliga asked that Mr. Rudyk discuss the new emission diesel engines with Captain Measures from the Fire Department.

Mr. Don Patz asked that Mr. Rudyk look into the life expectancy of the post emission engines.

Legal Opinion

Mr. Rudyk would like to get a legal opinion from our prosecutor regarding the longevity of shift length during the heavy snow times. Mr. Rudyk is concerned with having the drivers in the trucks for extended periods of time without breaks. The board was in general agreement to seek the requested legal opinion.

PROPERTY DEPARTMENT

Aurora Co-Op Long Term Lease

Mr. David Mitchell has asked for approval of the long term lease for the Aurora Co-Op Preschool. The board was in general agreement to authorize Mr. Mitchell to present the contract to the Aurora Co-Op Preschool.

PRESENTATION BY GUESTS

Electolite Lighting Study

Mr. Tim Covert, president of Electolite, was asked to study the light fixtures within township facilities. Mr. Covert explained that the current fixtures will be discontinued within the next few years and bulbs and parts will not be available. Mr. Covert explained that the retrofit could save the township approximately \$5,419.85 just at the Fire Department. The cost of the retrofit is \$14,877.20 which includes a five year warranty as well as EPA ct Automatic Shutoff devices. This would result in an annual savings of 38%.

Mr. Markley moved to authorize Electolite to prepare lighting evaluations and studies on the Bainbridge Township Police Department, Road Department and the Town Hall.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the invoice dated January 27, 2010 for Electolite in the amount of \$575.00 for the lighting energy survey conducted on the Fire Department.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to pay for this invoice out of the investment funds as a capital improvement.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mrs. Ann Myers asked Mr. Markley and Mrs. Benza how they would rate their first six weeks in office.

Mr. Markley stated that he feels that it has been productive with distractions.

Mrs. Benza echoed Mr. Markley's comments of being productive with distractions. She has had many discussions with residents and department heads and is still trying to get a better handle on everything as a new trustee. Mrs. Benza would like to see better organization.

Mrs. Myers is also concerned about new employees and would recommend that new applicants be background checks.

Dr. Judith Gooding would like to add a statement for the minutes. For the public record, lest anyone draw an incorrect inference, let me be clear: I have no professional nor financial vesting either from any form of consideration or utilization of or by Uhl, Rana, and Baron. I have received no incentive nor would I accept payment. No meals, travels or drinks, not even a cup of coffee. Dr. Gooding's interest in searching for an outside firm was to be able to add a perspective, one from a company with excellent credentials, no involvement with any Ohio oil or gas firm, and one who is not to be biased by looking to enhance additional referrals from Ohio EPA or work with the Chagrin River Watershed Partners.

TOWN HALL -- OLD BUSINESS

Project Updates

Mr. Markley stated that Mr. Stephen Ciciretto will be in next week for updates on Town Hall Renovations including Change Orders that have been approved by Mr. Joyce and Ms. White. Mr. Ciciretto will review proposed changes for the upstairs offices. Mr. Ciciretto will also present information on the Centerville Mills Dining Hall Restroom Renovation.

Other issues include the Veteran's Memorial Park, Fire Department Consultant's Review as well as station requirements, building efficiencies across the township, and IT upgrades.

TOWN HALL – NEW BUSINESS

Organizational Structure

Mrs. Benza would like to streamline some of the functions of the administrative functions of the township. Mrs. Benza feels the Department Heads should be accountable to the Trustees, and that the Trustees should have liaison roles to the departments. The Fiscal Officer should send a memo delineating the necessary personnel to cover finances, records and secretarial duties within the Fiscal Office. The role of Township Administrator needs to be reviewed and, if needed, should it be advertised, and what is the timeline for filling this position.

Mr. Lynch would like to determine if the board of trustees feels that a need exists for a Township Administrator. Mr. Lynch is against micromanaging the

township, and he views the liaison role as a form of micromanaging. Mr. Lynch would also like to clarify that the Wednesday agenda deadline has not officially been changed, however, the Friday deadline does not seem to be working effectively. He does not feel that we should reduce the number of meetings, but he would agree with shortening the length of each meeting.

Mr. Gil Myers feels that the administration of the township has grown significantly and the trustees are not equipped to handle the responsibility. Mr. Myers asked the trustees to look for that expertise to run the township.

Mr. Ted Seliga stated that he has attended meetings for the past fourteen years and the problems from long ago are the same as the problems today, the only difference is the amount of money that the township has that has made the situation complex.

Mr. Markley said that the attachment to Mr. Henry Dolive's email addressed many of these issues.

Mrs. Ann Myers suggested that maybe the board should have promoted Shane Wrench to Zoning Inspector, and Mike Joyce could have been his mentor and acted as the full time Administrator. She also feels employees in the Fiscal Office should be cross-trained and that all township employees should be reviewed on a regular basis.

Mrs. Benza complemented Mr. Wrench for catching issues that were incorrect such as the School Board being given total exemption from all of our zoning regulations. He has returned to the School Board for a zoning permit for the Wind Turbine.

Ms. Carol Fitch is unclear on what the department heads are not doing. Mr. Markley explained that it is not what they aren't doing but rather items that they could be doing on a departmental basis rather than the trustees handling certain issues, only as a last resort.

Mr. Markley would like to address the meeting schedule first. Mr. Lynch would like to bring the department heads in to discuss the role of township administrator. The board was in general agreement to continue to look at dates via emails.

Purchase Order Request – Cable Communications, Inc.

The invoices need to be reissued in the name of Bainbridge Township with an explanation of the invoices and the project from Mr. Steve Decatur. The board would like each department to approve their respective invoices.

Fourth of July Celebration

Mr. Markley has asked Mr. Mitchell to contact the representative of the American Fireworks Company. Mr. Frank Lanza will spearhead the fundraising efforts through the Chagrin Valley Chamber of Commerce.

FIRE DEPARTMENT

Job Classification Change

Mr. Markley moved to approve the change of job classification for Mr. Matthew Scharfenburg to EMT-P Pay Grade EMT-P Grade C effective as of February 27, 2010, per the recommendation of the Fire Chief.

Mr. Lynch seconded the motion that passed unanimously.

Purchase Order Request for Fire Department Vendors

Mr. Markley moved to approve the purchase order requests for various vendors for \$5,000 each as listed below:

Napa	Kwik Kleen
Kinzua	Praxair
Chagrin Pet & Garden	Warren Fire Equipment
Boundtree Medical	Emergency Medical Products
Medtronic	Fox International
Sunrise Springs	Cintas
Gillmore Security	Ullman Oil
Kinetico	

Mrs. Benza seconded the motion that passed unanimously.

Board Appointments

The board was in general agreement to announce board appointments at the next meeting.

PUBLIC COMMENT

Ms. Carol Fitch asked for the March meeting schedule. The board was in general agreement to meet every Monday in the month of March. Mr. Markley will not be available on March 1, 2010 and Mr. Lynch may not be available either on that day in which case the March 1st meeting may be cancelled.

CHECKS DATED FEBRUARY 6, 2010 TO FEBRUARY 12, 2010

The trustees examined the above checks and invoices for same, and Mr. Markley moved that these checks for outstanding obligations be accepted for payment.

Mr. Lynch seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:15 P.M.