

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on February 1, 2010. Those present were trustees Mr. Matthew J.D. Lynch, and Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Jeffrey S. Markley was absent. Mr. Lynch presided and called the meeting to order at 7:00 P.M.

PROPERTY & PARKS DEPARTMENT

Mr. David Mitchell presented the monthly report for the month of January of 2010. Mr. Lynch asked Mr. Mitchell the status of the Dining Hall restroom renovations. Mr. Mitchell reminded Mr. Lynch that he is waiting for the Board of Trustees to authorize him to move forward on this project. Mr. Lynch asked that this topic be on the agenda for next week.

Long Term Lease Agreement – Aurora Co-Op

Mr. Mitchell asked the board to approve the long term lease agreement for the Aurora Co-Op Preschool. Mrs. Benza would like to take time to review the changes in the contract prior to approval. Mr. Lynch recommended that Mr. Mitchell prepare and highlight the changes to the document. Mr. Mitchell was asked to send the document electronically to the board and the board would forward to the prosecutor's office.

Sports Field Rental Terms

Mr. Mitchell presented the Park Board's recommendations for the revised Field Rental Terms. The rental rates are for this year only. This allows the township to collect more accurate data throughout this year to determine what we should be charging for field rentals in the future. The rental fee for 2010 will be \$30 per hour for all fields with the option of a \$20 fee for full field preparation for each time this service is required. Mr. Lynch asked if the new fee schedule would offset our costs adequately. Mr. David Jones explained that the extra monies will allow our parks property department to make additional improvements to our fields and parks system.

Mr. Lynch moved to approve the recommendations of the Park Board for the field usage guidelines and rate of \$30 per hour with the mentioned optional rate effective for the 2010 seasons.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mrs. Gina Zahn would like to receive a report for the income or revenues received every six months. The Fiscal Officer informed Mrs. Zahn when she does a Public Record Request, she needs to ask for the Cash Summary by Fund report.

Mr. Tom Keck expressed his concern regarding a private citizen preparing financial numbers as opposed to hiring a professional or having inside staff preparing this official report.

Mr. Ted Seliga responded that his only participation in this process was to create the spreadsheet and answer any questions that the fiscal staff would have regarding the actual spreadsheet, Mr. Seliga stated that he only assisted with the numbers that the fiscal staff gave him.

TOWN HALL NEW BUSINESS

Interviews for Board Appointments

Mrs. Benza stated that the board should set up interviews for the board positions for Kenston Community Education, Board of Zoning Appeals, and Zoning Commission. The Board of Trustees was in agreement to set up interviews for February 8, 2010 and February 15, 2010 beginning at 6:00 P.M. both nights.

Mr. Steve Sferra would like to meet with the Trustees in executive session at 6:30 P.M. on February 8, 2010.

Legal Invoices

Mr. Lynch moved to approve purchase order request for Littler Mendelson in the amount of \$10,000.00 for legal services rendered, per the recommendation of the Fiscal officer.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated January 23, 2010 for Littler Mendelson in the amount of \$2,390.00 regarding the Health Care Plan Grievance; the invoice dated January 23, 2010 in the amount of \$1,204.50 regarding negotiations with OPBA – Sergeants; the invoice dated January 23,

2010 in the amount of \$247.50 regarding negotiations with OPBA – Dispatchers; and the invoice dated January 23, 2010 in the amount of \$5,942.30 regarding the organizing attempt by Teamsters Local 436.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Lynch moved to approve the legal invoice dated January 18, 2010 for Walter & Haverfield in the amount of \$123.90 regarding the investigation of Hawksmoor Way.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

Mr. Lynch moved to approve the Blanket Certificate Requests totaling \$217,000 for the General Fund, \$10,000 for the Agency Fund, \$75,000 for the Road & Bridge Fund, \$74,000 for the Police Fund, and \$92,000 for the Fire Fund.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said blanket certificates is attached to, and becomes a permanent part of, these minutes.

ROAD DEPARTMENT

Emergency Purchase Order – Power City International

Mr. Lynch moved to approve the Purchase Order Request dated January 22, 2010, verbally approved as an emergency purchase order at that time by Mr. Markley and Mr. Lynch, for Power City International in the amount of \$2,703.67 to replace the overlay wiring harness for the gas pedal and the high pressure oil pump on the 2004 International 7400, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

ZONING DEPARTMENT

Zoning Commission Update

Mrs. Benza had a very productive meeting with the volunteer board of our Zoning Commission. The Zoning Commission would like to get assistance in revising our current zoning in a proactive way to allow for future planning while

maintaining our semi-rural character yet still service the necessary growth and the residents simultaneously. This revision will incorporate the new General Welfare element.

Special Meeting Schedule

Mr. Lynch and Mr. Markley will be present on February 4th for a meeting at 10:00 A.M. for a joint meeting with the Geauga County Commissioners at Chagrin Falls Park. Another meeting to be announced is a special meeting to be held on February 9, 2010 at 6:00 P.M. for the purpose of interviewing the two firms that have submitted proposals for the EPA required Hydrogeological Study for the dewatering of Kenston Lake.

Chagrin Road Fire Hydrants

According to Mr. Markley, the five to six hydrants located along Chagrin Road are the property of the Canyon Lakes development until such time as they are approved and accepted by the Geauga County Department of Water Resources. That will not likely occur for six months or so, according to the director, Doug Bowen. The hydrants have not been approved for use and are, therefore, not available for use by the Fire Department.

CHECKS DATED JANUARY 1, 2010 TO JANUARY 29, 2010

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

CORRESPONDENCE

Gauga County Commissioners letter dated January 26, 2010 regarding acceptance of the extension of Rocker Avenue.

South Pointe Hospital announcement dated January 27, 2010 for Community Advisory Meeting to be held on Tuesday, February 9, 2010 at 8:30 A.M.

Dominion East Ohio letter dated January 28, 2010 announcing the approval of an automatic adjustment mechanism.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:15 P.M.