

Monday, January 30,

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The Bainbridge Township Board of Trustees met in Special session at the Bainbridge Town Hall on January 30, 2012. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley, Mr. Christopher Horn and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:03 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Horn seconded the motion that passed unanimously.

The trustees recessed their special meeting at 6:11 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their special meeting at 7:00 P.M.

HERITAGE PARK UPDATE

Mr. Markley stated that Mr. Ciciretto was unavailable this evening. However, Mr. Joe Gutoskey and Mr. Karl Kuckelheim can cover the necessary updates.

Mr. Gutoskey explained that the parking lot south of the Town Hall is complete to the final topcoat of asphalt and the decorative finishes behind the Bissell House and next to the Town Hall that will match the walkways.

Mr. Kuckelheim explained that Historical Society has sold 350 of the 1,000 brick units available and will continue selling the remaining units.

Mr. Gutoskey explained the parking lot in front of the Town Hall and to the north needs to be completed before the topcoat of pavement can be applied. The old driveway still needs to be removed as well as final grading and seeding of the lawns, pouring of sidewalks, lighting and final landscaping. The sidewalks/walkways, landscaping and lighting will need to be publicly bid.

The mounds are apparently not appreciated, as the Park Board states that 90% of people attending an event will bring chairs to an event and there is not adequate room to set up chairs. The trustees were in general agreement to gather quotes to remove the dirt mounds.

A small playground is still in the plans, such as a "tot lot" very near the location of the previous playground.

Mr. Howard Miller and Mr. Karl Kuckelheim asked about the quality control measures that are in place to guarantee a quality product in the end.

Mr. Horn asked about a timeframe for the remainder of the project. Mr. Markley and Mr. Gutoskey are still finalizing the plan. Mr. Kuckelheim reminded the gentlemen that Solon Monument needs six to eight weeks to produce the bricks.

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Mr. David Jones expressed concerns regarding the lack of communication between all of the committees and the trustees. There have been no responses and the committee has not had a response from the trustees on the recommendations that have been made.

The board asked that the Heritage Park Committee prepare a punch list before the project is finalized.

Mr. Dennis Martin expressed his concerns over the electrical supply at the pavilion and the Bissell House.

Mr. Markley stated that this board will pick up the pieces on this project and make it the best park that it can be. Mrs. Benza asked for a final punch list from Mr. Gutoskey.

PARK BOARD

Mr. Marty Sfiligoj stated that the last seventy minutes are a perfect example of the lack of communication between the park board and the trustees. The Park Board feels a lack of direction from the trustees and are concerned about the role of the Park Board now that a Service Department has been created.

Mr. Martin expressed his frustration with the lack of progress and feels that 2011 has been the Park Board's least productive year yet.

Mr. Markley asked the Park Board for their vision for the future. Mr. Sfiligoj asked if the Park Board will now report to the Service Director and will they serve as an operational advisory committee or a strategic advisory committee.

Mr. Horn feels that the Park Board still has a very important function since they are focused on the parks. If any of the Park Board members of the Service Director has any questions they may contact Mr. Horn as he is the liaison to the Parks Department.

Mr. Markley feels that the Park Board is representative of the public. The Park Board monitors the "big picture" of our parks. A gap has been created when previous boards consolidated positions into one. Mr. Markley feels that the Park Board is a strategic board that reports to our Property Superintendent who in turn reports to the Service Director, which hopefully will fill that gap.

Mr. Martin stated that the Park Board will hold their next meeting on February 15th with both Mr. Mitchell and Mr. Stanek present to determine the appropriate procedures. The liaison should just be aware of the Park Board activities. Mr. Sfiligoj asked for a procedure on presenting projects and the proper channels for communications.

Mrs. Benza stated that communications as a whole is extremely lacking. The newsletter will be re-established and will hopefully help with this problem.

Mr. Martin informed the board that the Pancake Breakfasts will be held at Kenston High School on March 11, 18 and 25!

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HERITAGE PARK COMMITTEE

The trustees feel that this committee should continue until the project is complete. The committee will continue to be chaired by Mr. Ciciretto and should go through the Parks/Properties Department and to Mr. Horn.

The board was in general agreement that they need to establish terms, mission statements, and a liaison for each of the subcommittees. The Fiscal Officer suggested all terms end December 31st.

CEMETERY BOARD

Currently there are no terms for the members of this committee. The trustees have suggested staggered three-year terms.

KENSTON COMMUNITY EDUCATION BOARD

This board has one vacancy currently. The trustees were in general agreement that more regular reporting back to the trustees from our representatives is needed in order to improve the communication between these two groups.

BOARD OF ZONING APPEALS

There currently is one unexpired term that needs filled as well as an alternate position. Interviews were conducted this evening with appointments to be made at the trustees' regular meeting on February 13, 2012.

SPECIAL EVENTS COMMITTEE

This committee currently reports to Mr. Mitchell. The board would like a report from the committee before establishing a mission statement.

RECYCLE COMMITTEE

The board was in general agreement that this committee should comprise of five members and also needs a mission statement.

AUDIT COMMITTEE

The board will conduct interviews on February 13, 2012 and the candidates should receive a copy of the mission statement that was created by the Auditor of State.

HISTORICAL SOCIETY LEASE AGREEMENT

The board executed the lease agreement between Bainbridge Township Historical Society and Bainbridge Township for the use of the Bissell House at Heritage Park.

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SPIRITHEAL INSTITUTE LEASE AGREEMENT

The board executed the lease agreement between SpiritHeal Institute and Bainbridge Township for the use of the Lakeside building at Centerville Mills.

PAY GRADE CHANGE

Mr. Markley made a motion to approve the pay grade change for Dispatcher Michelle Cole from Dispatcher Grade B to Dispatcher Grade A, effective February 11, 2012, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

RESOLUTION OF CONVENIENCE AND NECESSITY

Mr. Markley made a motion to adopt Resolution 01302012-A for the replacement of two culverts on Rivers Edge Drive West as prepared by the Gauga County Engineer's office, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Note: The resolution is attached to, and becomes a permanent part of these minutes.

ZONING RESOLUTION REWRITE

Mr. Chuck Nichols, member of the Zoning Commission, encouraged the Board of Trustees to approve the main proposal with the Cedar Fair Addition.

The board was in general agreement to proceed with the original proposal and will finalize when the contract is presented.

ZONING FEE SCHEDULE

Mr. Markley made a motion to adopt the amended Zoning Fee Schedule as presented by the Zoning Inspector effective immediately.

Mrs. Benza seconded the motion that passed unanimously.

Note: A copy of the fee schedule is attached to, and becomes a permanent part of these minutes.

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PUBLIC COMMENTS

Mr. Gil Myers stated that the approved minutes have not been posted to the website. The Fiscal Officer explained that there have been technical difficulties and is working on resolving them as quickly as possible.

Mrs. Ann Myers is please that item have been brought forward.

Mr. Mark Porter introduced himself as a candidate for the 76th District of Ohio House of Representatives.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:45 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____