

Monday, July 26,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 26, 2010. Those present were trustees Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:15 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss pending litigation per the Ohio Revised Code Section 121.22(G)3.

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:16 P.M. in order to go into executive session to discuss pending litigation.

The trustees returned from executive session, after discussing pending litigation, reconvening their meeting at 7:00 P.M.

MINUTES

Mr. Markley noted for the record that all February minutes have been posted to the website. Mr. Markley moved to approve the minutes of the trustees' regular meetings held on January 4, 2011 as revised and transcribed where requested.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the minutes of the trustees' regular meeting held on January 11, 2010 as revised and transcribed as requested.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the minutes of the trustees' regular meeting held on April 26, 2010 as corrected.

Mrs. Benza seconded the motion that passed unanimously.

Discussed ensued regarding the need or want to continue recording the meetings. Mr. Lynch moved to order the meetings be recorded from this point forward. Mrs. Benza had no comment. Mr. Markley had no comment. Motion dismissed.

Mr. Markley moved to approve the minutes of the trustees' special meeting held on May 1, 2010 as read.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to approve the minutes of the trustees' regular meeting held on May 10, 2010 as corrected.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the minutes of the trustee's regular meeting held on May 24, 2010 as corrected.

Mrs. Benza seconded the motion that passed unanimously.

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DEPARTMENT REPORTSFIRE DEPARTMENT

Assistant Chief Wayne Burge presented the monthly report for the Fire Department for the month of June of 2010.

Mrs. Ann Myers asked the Assistant Chief if the increased calls were a result of the opening of Judson and the Weils of Bainbridge and asked that the calls be reviewed to determine to what extent the volume of calls has been impacted by the expansions of said facilities.

R.C.U. Contract

Mrs. Benza has signed the contract between Bainbridge Township and a joint venture between R.C.U. Architects, Inc. and Stephen Ciciretto for the Bainbridge Township Fire Department.

Purchase Order Request – W.F. Hahn

Mr. Markley made a motion to approve the purchase order request dated June 23, 2010 for W.F. Hahn in the amount of \$1,990.00 for the repair/replacement of an air conditioning unit damaged by heavy winter snow, a portion of this invoice will be reimbursed by the insurance company according to the Fiscal Office, per the recommendation of the Fire Chief.

Mr. Lynch seconded the motion that passed unanimously.

POLICE DEPARTMENT

Chief James Jimison presented the monthly report for the Police Department for the month of June of 2010.

Purchase Order Request – PWB Systems

Mr. Markley moved to approve the purchase order request dated June 15, 2010 for PWB Systems in the amount of \$6,400.006 for the WinStorm Software support contract, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

Liquor Permit

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class D5 and D6 permit from:

Tanglewood Assoc.
A General Partnership Steve Renaker Rcvr.
8745 Tanglewood Trail Patio Deck & Golf Course
Bainbridge Township
Chagrin Falls, Ohio 44023

To:

TNGC LCC
Tanglewood National Golf Club
8745 Tanglewood Trail Patio Deck & Golf Course
Bainbridge Township
Chagrin Falls, Ohio 44023

The trustees had no objection to this application based on the recommendation of Police Chief Jimison.

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Liquor Permit

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class D1, D2, D3, And D6 permit from:

Buon Appetito LLC
8535 Tanglewood Square Unit F 1
Bainbridge Township
Chagrin Falls, Ohio 44023

To:

Suglia Inc.
8564 E. Washington Street
Bainbridge Township
Chagrin Falls, Ohio 44023

The trustees had no objection to this application based on the recommendation of Police Chief Jimison.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of June 2010. Mr. Wrench reported that the third quarter water tests were all negative. He also reported that the Zoning Commission is moving forward with the signing regulations as well as looking into the addition of general welfare clauses into our zoning regulations.

Mr. Wrench explained that the Zoning Department has been researching the purchase of a large format scanner and the resources available to scan current and historical zoning records. Hopefully, Mrs. Blatford with Geauga County will be available to attend our next meeting on August 9, 2010.

Mr. Wrench attended a meeting at the county regarding grant possibilities for the removal of blighted structures. Unfortunately, we did not qualify for said funding. However, there are two blighted structures within the township that pose a health/safety hazard. The board was in general agreement to have the Zoning Inspector move forward with the revitalization program and the necessary steps to have said structures removed.

Mr. Markley stated that there will be a special meeting of the Board of Zoning Appeals on August 5, 2010 regarding the emergency tower to be erected at Frohring Meadows.

PUBLIC COMMENTS

Mrs. Ann Myers expressed her concerns regarding two exterior lights that were not operating at the last trustees' meeting. She also was concerned with the vegetation at the site in front of Sears Hardware on Washington Street.

Mrs. Gina Zahn would like it noted for the record that the Fiscal Officer stated we did not need to send out 1099s. However, in an article in the Sun News, Geauga County Auditor Frank Gliha stated that government agencies were required to distribute 1099s. Mrs. Measures clarified that the township was looking into the issue, but believed at this time that we did not have anyone that met the requirements set forth for 1099s.

Comments from Mrs. Myers, Mrs. Zahn, Ms. Fitch and Dr. Judith Gooding all stated their wishes to have the meetings recorded.

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ROAD DEPARTMENTProfessional Training Request

Mr. Markley moved to approve the Professional Training Request submitted on July 16, 2010 for Mr. Greg Marous to attend the Ohio Association of Cemetery Superintendents and Officials training session in Boardman, Ohio on August 2 – 4, 2010 at a cost of \$115.00, per the recommendation of the Road Superintendent.

Mrs. Benza seconded the motion. Vote followed: Mr. Markley, aye; Mr. Lynch, abstain (stepped out of meeting room); Mrs. Benza, aye.

TOWN HALL – OLD BUSINESSOrganization

Mrs. Benza expressed her concerns over the structure of the board's meetings. She proposed a new format for the agenda, creating an outline for the meetings instead of the format currently being used where the back page usually does not get addressed. Mrs. Benza also felt that the department reports should still be prepared and copies made available at the meeting with the agenda copies, but not read to the body by the department head. Mrs. Benza went on to say that if it were possible for the board to streamline their meeting process, then the current meeting schedule could work. However, if the process cannot be streamlined, then the board should consider going back to weekly meetings and possibly changing the day of the week to meet the schedules of all trustees. Mrs. Benza also expressed her feelings regarding this board's intentions, but the need for the board to improve on the follow through of their ideas.

Mr. Lynch liked the format presented, with the exception of limiting public comments. He expressed his opinion that the public is the "fourth trustees" and should have a say in the discussions of the board since it is the public's only time to address the entire board with their concerns.

Mr. Markley also liked the rearrangement of the agenda and allowing non-agenda comments at the end to allow time for research before addressing those topics at the next meeting. He liked the format proposed for the agenda with adding a longer description to each agenda item allowing for the flow of business at the meetings and also allow for the set up of work sessions as needed for more detailed discussions.

TOWN HALL – NEW BUSINESSMeeting Schedule

The board was in general agreement to meet in regular session on August 9, 2010 and August 23, 2010. The board was in general agreement to meet in special session on Saturday, August 28, 2010 at 9:00 A.M. for the purpose of a work session to prepare the scope of work for a performance audit. The board was in general agreement to meet in special session on Monday, August 30, 2010 for the purpose of a work session to discuss the process of evaluating employees and department heads. Also, the Geauga County Budget Hearing for Bainbridge Township has been set for Tuesday, August 17, 2010 at 9:00 A.M. at the Geauga County Auditor's Office.

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Legal Invoices – Walter & Haverfield

Mrs. Measures asked the board to approve a purchase order for Walter & Haverfield in the amount of \$8,000.00 to cover legal services approved by the board.

Mr. Markley moved to approve the purchase order request dated July 26, 2010 for Walter & Haverfield in the amount of \$8,000.00, per the recommendation of the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to approve the invoice dated May 12, 2010 from Walter & Haverfield in the amount of \$897.90 for the services rendered regarding the Thomas Vokas Property.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to approve the invoice dated May 12, 2010 from Walter & Haverfield in the amount of \$1,035.87 for the services rendered regarding the Investigation of Hawksmoor Way.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to approve the invoice dated July 9, 2010 from Walter & Haverfield in the amount of \$280.00 for the services rendered regarding the Thomas Vokas Property.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley moved to approve the invoice dated July 9, 2010 from Walter & Haverfield in the amount of \$1,229.46 for the services rendered regarding the Investigation of Hawksmoor Way.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mr. Henri Preus agreed with the board's discussion regarding the department head reports, but felt that it is important for the department head to be at a meeting when there are items before the board from that department in order to answer any questions that may arise.

CORRESPONDENCE

The Great Geauga County Fair Board...invitation to Trustees to attend Ice Cream Social on August 11, 2010 at 7:00 P.M.

Richard Cordray, Ohio Attorney General...letter informing of grant approval for Drug Use Prevention Program in the amount of \$7,975.00.

Kent State University, Center for Public Administration and Public Policy...letter offering services to the township.

Ohio Farm Bureau...letter expressing pleasure in lack of filing by Humane Society of United States to amend the Ohio Constitution.

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CHECKS DATED JULY 13, 2010 THROUGH JULY 26, 2010

The trustees examined and signed checks and invoices for same dated July 13, 2010 through July 26, 2010 consisting of warrants 14793 through 14895 for a total amount of \$314,057.70. Payroll records were examined and signed for , 2010 through , 2010 including payroll checks through for a total amount of \$131,356.98.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:20 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____