

The Bainbridge Township Cemetery Board met in regular session at the Bainbridge Township Service Department. Those present were Bill Takacs board member, Rob Arnold board member, Greg Marous board member, Leighanna Cawrse Service Dept. Administrative Coordinator, and Jeff Markley Trustee.

Greg Marous called the meeting to order at 3:30 p.m.

Meeting minutes from April 2, 2018 were read. Greg Marous moved to approved. Rob Arnold seconded, motion passed unanimously.

NEW BUSINESS

Discussion on policy for Burials-Deeds-Former Resident

Leighanna discussed with the board a situation concerning a former resident in need of a grave site for a full burial. In this instance only a birth certificate with Bainbridge Township stated on it was provided, however, no proof of former residency address could be provided. With assistance from the prosecutor's office an affidavit was created to be sworn to by a family member or authorized representatives in these situations in lieu of proof of former residency. This form will be used in any further instances.

Leighanna discussed the situation whereas an individual is buried in the cemetery with burial permits but no record of deed associated with the grave plot. Jeff Markley will contact the prosecutor for guidance.

Leighanna questioned the board as to the disposition of a grave site when the owner has died and been buried in another site. The board explained that the grave can be utilized by an immediate family member or after 50 years, if unused, the township can serve notice to terminate same.

UAN- Cemetery Module

Leighanna discussed her visit to Chester Township for the purpose of speaking with the individual utilizing the UAN-Cemetery module. This program was found to be somewhat similar to the CIMS program utilized by our township. They however did not have maps established and Leighanna will try to contact a township with maps to see how useful they might be.

Update on Memorial Day parade preparations

Greg discussed the preparations for the upcoming Memorial Day service. Two tents will be between the buildings and flag pole (one for the V.F.W. and one over podium). He will also need 20-30 folding chairs. Portables should already be at the cemetery for the 3rd graders annual site visit and Memorial Day service.

Sound System

Greg discussed his meeting with Bruce Stevens- DJ/sound system. Bruce will bring two big self-standing wired and waterproof speakers for \$350- rental price. The township will supply the podium with microphone attached. The speakers and podium will be facing towards St. Rt. 306.

Other discussion

There is an overstock of paver brick from the Heritage Park project (approximately 3 pallets). There was discussion concerning their potential use in the columbarium walkway design currently in development.

As there was no further business the meeting was adjourned at 4:36 P.M.

Next meeting will be held on June 13, 2018 at 3:30 P.M. and July 18, 2018 at 3:30 P.M.

Minutes approved on July 18, 2018