

Bainbridge Township
Cemetery Board Meeting
Minutes for June 13, 2018

SPECIAL SESSION

Greg Marous called the meeting to order at 3:31 P.M. at Service Department

Members Present: Greg Marous, Chairman; Rob Arnold; Bill Takacs

Guest:

Trustee Service Department Liaison: Jeff Markley

Service Department representatives: Administrative Coordinator, Leighanna Cawrse and Service Director, Jim Stanek

Changes to the Agenda

New Business- 2019 Budget

Reading of the Minutes:

Greg Marous made a motion to approve the May 2, 2018 meeting minutes as presented. Rob Arnold seconded the motion.

Pending Business

Upgrade to C.I.M.S Cloud- tabled for now.

- Jeff Markley will contact the State to inquire on other local governments utilizing the UAN- Cemetery module.

Columbarium Design-

- Discussion on the A.D.A. accessibility, minimizing winter maintenance for snow removal, low maintenance landscaping, and the cost for concrete pad around the columbarium area.

New Business

Memorial Day Parade/Service update

- Discussion on possible location change in the future.
- Podium with an attached microphone works out better than the wireless microphone.
- The rented sound system speakers went well and audience was able to hear everything.
- Bigger American flag on the flag pole for next year.
- More notification of the event to the public is needed.

2019 budget

- Jeff Markley presented an estimated budget for the cemetery
 - 2018 improvements cost estimate \$30,575.00
 - 2019 improvements cost estimate \$24,140.00
- Discussion on bill back services to the general fund, similar to Roads bill back.

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- Discussion on creating a 5 year plan
 - Roof on garage
 - Rust on vault
 - Waterline relocation
 - Crack sealing

Other comments:

- Discussion on if cemetery rules are being enforced.
 - Decoration- Yes, all artificial flowers are removed from the holidays by March 1st and signs are posted prior to removal of items.
- Landscaping issues
 - The J.F.D. landscapers are not string trimming around headstones.
 - Jim Stanek will contact Joe Drake to discuss this.

Since there was no further business the meeting adjourned at 5:02 P.M.

Next meeting will be held at 3:30 P.M. on Wednesday July 18, 2018 at the Service Department.

Minutes approved on September 5, 2018