

Monday, May 24,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on May 24, 2021. Those present were Trustees Mrs. Kristina O'Brien and Mrs. Lorrie Benza and Fiscal Officer Mrs. Janice Sugarman. Mr. Jeffrey Markley attended by Zoom. The meeting was broadcast remotely through Zoom. Mr. Markley presided and called the meeting to order at 7:00 P.M. Everyone stood and recited the Pledge of Allegiance.

EXECUTIVE SESSION

There was no executive session.

CHANGES TO THE AGENDA

1. Late Addition – Resignation of a Police Officer
2. Add Minutes: May 13, 2021 and May 20 Special meetings

MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' May 10, 2021 regular meeting and May 13, 2021 and May 20, 2021 special meetings as written.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. Benza, aye; Mrs. O'Brien, aye. Motion carried.

Community Hero Award Presentation

Chief Metz presented the Community Hero Award to Renee Shott and Jennifer Deister for their efforts in performing CPR and saving a life. They received a framed certificate and many thanks from the fire department and the trustees.

DEPARTMENTAL REPORTS

FIRE DEPARTMENT

Chief Lou Ann Metz presented the fire department report for the month of April, 2021. She reported that fire calls are up year-to-date and EMS calls are down. The Fire Prevention Bureau completed 80 inspections in April with 10 code violations and two permits issued. The Bainbridge Urgent Care is open again, which has meant more calls to that facility. The complete fire report is attached to and becomes a permanent part of these minutes.

POLICE DEPARTMENT

Chief Jon Bokovitz presented the police department report for the month of April, 2021. Police calls are up since more people are out and about now. In April, the department completed 564 house checks. He noted that the annual golf outing is this Friday. Proceeds from the golf outing support Safety Town and Scholarships. Last week, the chief presented two Kenston seniors with a \$1,500.00 scholarship each. The complete police report is attached to and becomes a permanent part of these minutes.

ZONING DEPARTMENT

Assistant Zoning Inspector Steve Averill presented the zoning department report for the month of April, 2021. The zoning department issued 37 zoning permits in April. They took in receipts of \$4,825.00 and had four new housing starts. The complete zoning report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Chief Bokovitz wanted to thank the service department for all that they do for the township. They have been very helpful at the police department lately, putting in a new entrance and completing other maintenance. He appreciates their efforts.

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POLICE DEPARTMENT – NEW BUSINESS

Liquor License Hearing – Wal Mart Stores East LP

Mrs. Benza made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Wal Mart Stores East LP, based on the recommendation of the police chief.

Mrs. O’Brien seconded the motion that passed unanimously.

Liquor License Hearing – Cibo USA LLC

Mrs. Benza made a motion to authorize the fiscal officer to complete the appropriate paperwork involved with not requesting a hearing for a liquor license for Cibo USA LLC, based on the recommendation of the police chief.

Mrs. O’Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESS

Rescind Mutual Aid Agreements

Mrs. Benza made a motion to rescind the agreements among Bainbridge Township, the Village of Chagrin Falls, Russell Township, and South Russell Village for (1) emergency road and street repair and maintenance assistance and for (2) reciprocal emergency management assistance and aid, which were approved at the March 8, 2021 regular meeting.

Mrs. O’Brien seconded the motion that passed unanimously.

Approve Mutual Aid Agreement

Mrs. Benza made a motion to approve the agreement among Bainbridge Township, the Village of Chagrin Falls, Russell Township, and South Russell Village for emergency road and street repair and maintenance assistance and for reciprocal emergency management assistance and aid, and authorize the chair to sign the agreements which were reviewed by the Geauga County Prosecutor’s Office and go into effect when all parties have signed the agreement.

Mrs. O’Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESS

Request for Rental Fee Waiver – The Woodsedge Condominium Association

Mrs. Benza made a motion to approve the rental fee waiver request from The Woodsedge Condominium Association for the Bainbridge Town Hall for their annual meeting on June 16, 2021 in the amount of \$105 per the recommendation of the service director. A building attendant fee of \$45.00 will be paid.

Mrs. O’Brien seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Street Lighting Replacement Bulbs

The trustees discussed how to implement replacing expired bulbs with low wattage LED bulbs. They will work with Jim Stanek from the service department and First Energy to determine the best course of action.

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Eagle Scout Proclamations

Mrs. Benza made a motion to approve the Proclamation of Eagle Scout Achievement for Avery Steinberg bestowed on May 24, 2021.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to approve the Proclamation of Eagle Scout Achievement for Philip Alexander Voudris bestowed on May 24, 2021.

Mrs. O'Brien seconded the motion that passed unanimously.

Mrs. Benza made a motion to approve the Proclamation of Eagle Scout Achievement for Gerrit Matthew Meine bestowed on May 24, 2021.

Mrs. O'Brien seconded the motion that passed unanimously.

Vaccination Clinic

The trustees were in general agreement to coordinate with the Geauga County General Health District to conduct a walk-in clinic for about 90 minutes on Thursdays, starting June 3 and running through July 8, to administer a Pfizer Covid vaccine clinic for all those who are 12+ years of age. This will be coordinated with the service department and be held at the Lakeside Building.

ZONING DEPARTMENT – NEW BUSINESS

Right-of-Way Agreement for Sign – Lake in the Woods

Mrs. Benza made a motion to approve the Right-of-Way agreement allowing construction of the Lake in the Woods subdivision sign outside of the Chillicothe Road right-of-way but within the Lake in the Woods Trail right-of-way per the recommendation of the zoning inspector with input from the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESS

PURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Request List

- 1. Stanley Steemer – Carpet & Tile Cleaning - \$4,183.00 (Fire)
- 2. True Shot – Ammunition - \$6,016.00 (Police)
- 3. True Shot – Ammunition for SWAT - \$2,625.00 (Police)
- 4. Kiesler Police Supply – Ammunition - \$9,490.00 (Police)
- 5. Kimble Companies – 2021 Clean-up Week - \$4,320.08 (Roads)
- 6. Innovative Solar Solutions, LLC – Cemetery AquaJet Kit - \$4,420.00 (General)

INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoice list below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion. Vote: Mr. Markley, aye; Mrs. Benza, aye; Mrs. O'Brien, abstain. Motion carried.

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Invoice List

- 1. Taft – Geauga Lake Development - \$795.00 (General)
- 2. Ten10 – Logo and Branding - \$1,400.00 (General)
- 3. Singerman Mills – Development - \$2,392.00 (General)
- 4. Singerman Mills – Signature Square - \$4,108.00 (General)

BLANKET CERTIFICATE RENEWALS/APPROVALS

Mrs. Benza made a motion to approve the blanket certificate listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Blanket Certificate

- 1. Cemetery – Supplies and Materials - \$2,000.00

FISCAL RESOLUTION APPROVAL

Mrs. Benza made a motion to approve Resolution 05242021-A as submitted by the Fiscal Officer.

- Resolution to set-up new Fund with Appropriations for EPA 319 Grant

Mrs. O'Brien seconded the motion that passed unanimously.

Checks Dated May 11, 2021 through May 24, 2021

The trustees examined and signed checks and invoices May 11, 2021 through May 24, 2021 consisting of warrants #36838 through #336962 in the amount of \$113,536.05.

NOTE: A register of said checks is attached to and becomes a permanent part of these minutes.

CORRESPONDENCE

None.

PUBLIC INTERACTION

None.

LATE ADDITIONS

Resignation of a Police Officer

Mrs. Benza made a motion to accept the resignation of Patrolman Nicholas Blasko from the Bainbridge Township Police Department, with his last day being June 4, 2021 per the recommendation of the police chief.

Mrs. O'Brien seconded the motion that passed unanimously.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:42 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____