

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on September 7, 2009. Those present were trustees Mr. Matthew J.D. Lynch, Mr. Jeffrey S. Markley and Ms. Linda W. White and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Lynch presided and called the meeting to order at 7:00 P.M.

PUBLIC COMMENT

Julius Ferencie of Geauga Lake Road is concerned about the number of fire and rescue calls in the area of the shopping centers near the former Geauga Lake Park and he is concerned that the fire chief is only part time and wondered if we should not have a full time chief.

Thomas Keck questioned what the Sunshine Law is regarding emails. Mr. Lynch clarified that emails constitute public records and is not effected by the Sunshine Laws. Any emails regarding Township business whether business or personal email accounts constitute public records. Public records requests can be made through the Town Hall on the official form.

TRUSTEES CORNER

Ms. White informed the public of an email received from Chagrin River Watershed Partners and a stream restoration project done with the Holden Arboretum and an open house that they will be having.

Mr. Markley has reviewed the landscaping contracts and is concerned that there is no fertilization included. Ms. White stated that Mr. Mitchell is having that quoted separately.

Mrs. Measures reminded the board that the township administrator, Michael Joyce, would like to attend the Leadership Geauga class and would like the township to cover the cost of the class for \$875.00. Ms. White is concerned about the time commitment that this class would require on top of his current duties, including Board of Zoning Appeals meeting on Thursday evenings. Mr. Markley echoed Ms. White's feeling on the time commitment and Mr. Joyce's current duties as both Zoning Inspector and Township Administrator.

There was a general disagreement regarding this training and therefore it was not approved.

Mr. Lynch explained that he has emailed our investment advisor and there is just over \$2,000,000 that will be matured before year end and asked the Fiscal Officer if her concerned have been satisfied. Mrs. Measures stated that her only concern is whether the township is required to maintain a certain amount of cash available or if all of our monies can be tied up in investments.

TOWN HALL

OLD BUSINESS

Policy Updates: Retire/Rehire

The board discussed possibilities and certain circumstances that need to be reviewed before a policy should be put into place. This discussion will be reviewed and revisited at a later time.

Policy Updates: Gift Amounts

The board discussed the appropriateness of sending gifts. Mr. Lynch asked what the State Auditor's office has to say about this. This board feels that the taxpayers monies should not be used in this way. The employees that work with the employee experiencing the hardship could collect monies for flowers or fruit baskets or whatever the employees deem necessary, but it will no longer be paid for by the township using taxpayers dollars. The board was also in general agreement not to provide retirement parties in the future.

The board was in general agreement to continue to send fruit baskets to the volunteer board members.

Policy Updates: Background Checks

The board was in general agreement to continue this discussion when the Township Administrator is available.

NEW BUSINESS

September Meeting Schedule

The Board of Trustees will meet on Monday, September 14th, Monday, September 21st, and Monday September 28th.

Town Hall Roof Replacement

Mr. Lynch noted that the necessary legal advertisement for furnishing the township with sealed bids for replacement of the roof on the Town Hall had been duly published in the News Herald on July 17, 2009 and July 24, 2009.

Mr. Lynch proceeded to open the sealed bids which had been received within the specified time.

1. Alex Roofing
1543 Frewmill Road
New Castle, PA 16101

Bid Bond Enclosed

Base Bid 1 Amount	\$32,857
Base Bid 2 Amount	\$2.50/Unit Square Foot
Base Bid 3 Amount	\$2.50/Linear Foot
Base Bid 4 Amount	\$6.00/Linear Foot
Base Bid 5 Amount	\$4.50

2. Architectural Siding Trim & Roofing
7601 First Place Drive, Unit A2
Oakwood Village, OH 44146

Bid Bond Enclosed

Base Bid 1 Amount	\$30,549
Base Bid 2 Amount	\$1.50/Unit Square Foot
Base Bid 3 Amount	\$3.00/Linear Foot
Base Bid 4 Amount	\$5.00/Linear Foot
Base Bid 5 Amount	\$4,000

3. Campopiano Roofing Inc.
2100 Case Parkway North
Twinsburg, OH 44087

Bid Bond Enclosed

Base Bid 1 Amount	\$27,400
Base Bid 2 Amount	\$45.00
Base Bid 3 Amount	\$4.00/Linear Foot
Base Bid 4 Amount	\$4.25/Linear Foot
Base Bid 5 Amount	\$6.00

4. Classic Construction LLC
8162 Secrest Road
Apple Creek, OH 44606

Cashiers Check Enclosed

Base Bid 1 Amount	\$22,100
Base Bid 2 Amount	\$1.50/Unit Square Foot
Base Bid 3 Amount	\$3.00/Linear Foot
Base Bid 4 Amount	\$6.00/Linear Foot
Base Bid 5 Amount	\$700

5. Groover Roofing & Siding
1101 E. Liberty Street
Girard, OH 44420

Bid Bond Enclosed

Base Bid 1 Amount \$33,390
Base Bid 2 Amount \$1.25/Unit Square Foot
Base Bid 3 Amount \$4.00/Linear Foot
Base Bid 4 Amount \$4,291
Base Bid 5 Amount \$6,800

6. Hershberger Roofing & Siding
15439 Madison Road
Middlefield, OH 44062

Cashiers Check Enclosed

Base Bid 1 Amount \$27,748
Base Bid 2 Amount \$0.95/Unit Square Foot
Base Bid 3 Amount \$2.80/Linear Foot
Base Bid 4 Amount \$5.00/Linear Foot
Base Bid 5 Amount \$550

7. Kasta Painting Inc.
7911 Station Street
Columbus, OH 43235

Bid Bond Enclosed

Base Bid 1 Amount \$20,100 Labor, \$13,400 Materials
Base Bid 2 Amount \$17.50 Labor, \$2.50 Materials
Base Bid 3 Amount \$35.00 Labor, \$30.00 Materials
Base Bid 4 Amount \$35.00 Labor, \$18.75 Materials
Base Bid 5 Amount No Bid

8. Absolute Exteriors
5295 West 130th Street
Parma, OH 44130

Cashiers Check Enclosed

Base Bid 1 Amount \$26,360
Base Bid 2 Amount \$1.80/Unit Square Foot
Base Bid 3 Amount \$4.00/Linear Foot
Base Bid 4 Amount \$8.00/Linear Foot
Base Bid 5 Amount \$2,300

The bids will be referred to Mr. Stephen Ciciretto for review and recommendation.

Resolution for Capital Improvements Fund

Ms. White would like to have a resolution made identifying the Township's project list as a Capital Improvement Plan. This is as a result of the Budget Commission Hearing in August when the County Treasurer was not satisfied with the Township's plan to spend the windfall funds. The trustees were in general agreement to write a resolution adopting the current project list as a five year plan.

Invoice Approval -- Stephen Ciciretto

Mr. Lynch moved to approve the invoice dated August 27, 2009 for Steven Ciciretto for the construction documents for the Township Gazebo in the amount of \$2,529.91.

Ms. White seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated August 27, 2009 for Steven Ciciretto for the construction documents for the Township Veterans Memorial in the amount of \$1,114.09.

Ms. White seconded the motion that passed unanimously.

Mr. Lynch moved to approve the invoice dated August 27, 2009 for Steven Ciciretto for the construction documents for the relocation of the Bissell House in the amount of \$4,805.43.

Ms. White seconded the motion that passed unanimously.

FIRE DEPARTMENT

Mr. Lynch moved to approve the purchase order request dated August 27, 2009 for Warren Fire Equipment for bench testing of self contained breathing apparatus in the amount of \$1,700.00 per the recommendation of the Fire Chief.

Mr. Markley seconded the motion that passed unanimously.

ROAD DEPARTMENT

Kenston Lake Hydrogeologic Study - RFQP

The board reviewed the requirements forwarded to the township for Request for Qualifications and Proposal. The document was also sent to the county prosecutor. Mr. Lynch would like to ask the prosecutor if this can be simplified. This will be revisited in the near future.

Sign Contract - Seitz Builders

Mr. Lynch moved that the board authorizes the chairman to execute the contract with Seitz Builders for the Salt Storage Dome per the recommendation of Mr. Stephen Ciciretto.

Mr. Markley seconded the motion that passed unanimously.

Sign Contract - Great Lakes Fence

Mr. Lynch moved that the board authorizes the chairman to execute the contract with Great Lakes Fence for the cemetery fence per the recommendation of Mr. Stephen Ciciretto.

Mr. Markley seconded the motion that passed unanimously.

MINUTES

The minutes of the trustees' August 24, 2009 regular meeting were approved as read.

CHECKS DATED AUGUST 25, 2009 TO SEPTEMBER 7, 2009

The trustees examined the above checks and invoices for same, and Mr. Lynch moved that these checks for outstanding obligations be accepted for payment.

Ms. White seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

CORRESPONDENCE

Mr. Markley will contact Mr. Robert Phillips regarding the emergency lighting at Washington Street and Snyder Road.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:51 P.M.