

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on December 2, 2002. Those present were trustees Mr. Samuel Desiderio, Mr. Charles Hesse, and Mr. Christopher Horn and clerk Susan R. Angelino. Mr. Desiderio presided and called the meeting to order at 6:32 P.M.

#### NEW BUSINESS

The trustees met with representatives from Horne & King for a discussion on the proposed new Police Station and the status of the project. The status of Documents is 95% complete and they will need to complete the test well to provide flow data to consultants. They would like to advertise for bids in January, 2003 with bids due in February. The trustees will need to secure an owners representative or project manager to oversee the project.

#### MINUTES

The minutes of the November 23, 2002 and November 25, 2002 regular meetings were approved as read.

#### OLD BUSINESS

##### FINANCIAL ADVISORY SERVICES

Mr. Desiderio made a motion authorizing payment of \$17,500.00 to Public Financial Management for financial advisory services for financing township police station. (P.O. 360)

Mr. Hesse seconded the motion that passed unanimously.

#### NEW BUSINESS

##### PARK BOARD

The trustees met with representatives from the Township Park Board for a discussion on the new pavilion and scheduling of fields.

##### Recommendation by Park Board for Pavilion:

1. Area for storage of equipment.
2. Active concession building.
3. Bathroom facilities.

The trustees will consider and review their recommendations.

##### Scheduling of Parks

The Park Board will institute a new scheduling procedure by January 1, 2003.

##### Park Manager

The board members agreed that a Park Manager would eventually be necessary to handle day to day operations of the park and other township properties.

## CEMETERY BOARD

The trustees met with members of the Township Cemetery Advisory Board for a discussion and presentation on Township Cemetery Improvements.

Their recommendations included:

1. Improve the overall appearance and management of the cemeteries.
2. Preserve the history of early cemeteries and markers.
3. Streamline and strengthen the records management process.
4. Repurchase/reclaim old, unused plots.

### Purchase Order In Excess Of \$750.00 Limitation

Mr. Desiderio made a motion authorizing payment of \$3,250.00 to Roubic Tree Service for tree and stump removal at Restland Cemetery per the recommendation of the Cemetery Advisory Board. (P.O. 361)

Mr. Hesse seconded the motion that passed unanimously.

## POLICE DEPARTMENT

### Professional Training

The trustees were in general agreement for Patrolman Brian Reardon to attend OPOTA Training on May 12 - 16, 2003 at a cost of \$335.45 per the recommendation of Police Chief James Jimison. (B.C. 97)

### Professional Training

The trustees were in general agreement for Patrolman Jon Weiner to attend a seminar on Developing a Winning Attitude on December 13 - 14, 2003 at a cost of \$149.18 per the recommendation of Police Chief James Jimison. (B.C. 97)

### Professional Training

The trustees were in general agreement for Patrolman Mike Kramer to attend Homeland Security Training on February 26 - 27, 2003 at a cost of \$140.09 per the recommendation of Police Chief James Jimison. (B.C. 97)

### Professional Training

The trustees were in general agreement for Patrolman William DeBlay to attend a Firearms Instructor Seminar on March 24 - 28, 2003 and March 31 - April 4, 2003 at a cost of \$948.40 per the recommendation of Police Chief James Jimison. (B.C. 97)

### Professional Training

The trustees were in general agreement for Patrolman Ray Arnold to attend a Grant Writing Seminar on November 13, 2003 at a cost of \$80.77 per the recommendation of Police Chief James Jimison. (B.C. 97)

### FIRE DEPARTMENT

#### Promotions

Mr. Desiderio made a motion authorizing the promotions of the following part-time Bainbridge Township Firefighters per the recommendation of Fire Chief Brian Phan.

Wayne Burge EMT-A-Grade A	Promote to EMT-Intermediate (Rate 15.85/hr)
Michael Gelardi EMT-A-Grade A	Promote to EMT-Intermediate
Michael Swigonski EMT-A Grade B	Promote to EMT-Intermediate
Phillip Anders EMT-P Grade C	Promote to EMT-P Grade B (Rate 17.46/hr)
Shaun Lutz EMT-P Grade C	Promote to EMT-P Grade B
Mark Menary EMT-P Grade C	Promote to EMT-P Grade B
Michael Crissman EMT-P Grade B	Promote to EMT-P Grade A (Rate 18.55/hr)
Joseph Minite EMT-P Grade B	Promote to EMT-P Grade A
David Nagy EMT-P Grade B	Promote to EMT-P Grade A
Christopher Stacey EMT-P Grade B	Promote to EMT-P Grade A

Mr. Hesse seconded the motion that passed unanimously.

### Professional Training

The trustees were in general agreement for Firefighter Michelle Marva to attend CPR Instructor Class on December 10 - 11, 2002 at a cost of \$50.00 per the recommendation of Fire Chief Brian Phan. (B.C. 89)

### CLERK'S OFFICE

#### Postage - Township Fall Newsletter

Mr. Desiderio made a motion authorizing payment of \$1,437.41 to U.S. Post Master for mailing of Township Newsletter. (P.O. 357)

Mr. Hesse seconded the motion that passed unanimously.

### MARKET PLACE AT FOUR CORNERS

#### Ruby Tuesday Restaurant

Mr. Desiderio made a motion to approve the Ruby Tuesday Restaurant Plans dated November 27, 2002, pending final review by Zoning Inspector Frank McIntyre, of site plan, landscaping and site lighting, per the recommendation of Heritage Project Manager Alan Bellis.

Mr. Hesse seconded the motion that passed unanimously.

CHAGRIN RIVER WATERSHED PARTNERS

Purchase Order In Excess Of \$750.00 Limitation

Mr. Desiderio made a motion authorizing payment of \$4,200.00 to CRWP for 2003 Membership Dues. (P.O. 362)

Mr. Hesse seconded the motion that passed unanimously.

ZONING

Proposed Zoning Amendment Z-2002-7

The trustees acknowledged receipt of Bainbridge Township Zoning Commission's November 26, 2002 motion of approval of proposed zoning amendment Z-2002-7. Enclosed was a copy of the proposed amendment which was initiated by Frank and Doris Lanza on October 30, 2002; a letter dated November 13, 2002 from the Geauga County Planning Commission wherein it noted that said commission on November 12, 2002 voted to recommend approval of Z-2002-7 with comments listed; and a copy of the application and the documents required for submission of said application for the proposed amendment. The Bainbridge Township Zoning Commission held a Public Hearing for Proposed Zoning Amendment Z-2002-7 on November 26, 2002.

Mr. Desiderio moved that the Bainbridge Township Board of Trustees authorize the clerk to place the necessary legal notice in the News Herald for a Public Hearing for Proposed Zoning Amendment Z-2002-7 to be held at 8:00 P.M. on December 16, 2002.

Mr. Horn seconded the motion that passed unanimously.

GEAUGA SOIL AND WATER CONSERVATION DISTRICT

Urban Storm Water Specialist Grant

Mr. Desiderio made a motion authorizing payment of \$2,000.00 to Geauga Soil & Water Conservation District for hiring an Urban Storm Water Specialist. (Township commitment - four years) (P.O. 363)

Mr. Hesse seconded the motion that passed unanimously.

CHECKS DATED DECEMBER 2, 2002

The trustees examined the above checks and invoices for same, and Mr. Horn moved that these checks for outstanding obligations and payroll be accepted for payment.

Mr. Hesse seconded the motion that passed unanimously.

Note: A copy of said checks is attached to, and becomes a permanent part of, these minutes.

CORRESPONDENCE/COMMUNICATIONS

Letter from Patricia J. Mendlik, dated November 18, 2002.  
RE: Property at 8598 E. Washington Street.

Letter from The City of Solon, dated November 27, 2002.  
RE: Public Hearing on a plat submitted by Course 43 Ltd. to split and consolidate Block D Sycamore Estates Subdivision and Block B Signature of Solon Subdivision.

Notice from the Geauga County Court of Common Pleas, dated November 18, 2002. RE: Foreclosure of Liens for Delinquent Land Taxes by Action in Rem.

Memo from NOPEC, dated November 26, 2002. RE: Proxy form for General Assembly Meeting.

EXECUTIVE SESSION

Mr. Desiderio moved that the Bainbridge Township Board of Trustees go into executive session to consider the purchase of property.

Mr. Horn seconded the motion. Vote: Mr. Desiderio, aye; Mr. Hesse, aye; Mr. Horn, aye.

The trustees recessed their regular meeting at 11:45 P.M. in order to go into executive session to consider the purchase of property.

The trustees returned from executive session after considering the purchase of property and reconvened their meeting at 12:00 A.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 12:01 A.M.