

RECORD OF PROCEEDINGS

Minutes of

Board of Trustees

Special Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Tuesday, August 15, 20 16

The Bainbridge Township Board of Trustees met in special session at the Bainbridge Town Hall on Monday, August 15, 2016. Those present were trustees Mrs. Lorrie Benza, Mrs. Kristina O'Brien, Mr. Jeffrey Markley and Fiscal Officer Mrs. Kathleen Staudenbaur.

Mrs. Benza presided and called the meeting to order at 6:01 P.M.

Mrs. Benza made a motion to go into executive session for the purpose of considering the confidential information related to the specific business strategy of an applicant for economic development assistance, per Ohio Revised Code Section 121.22(G)(8).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their special meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing confidential information related to the specific business strategy of an applicant for economic development assistance, reconvening their special meeting at 7:00 P.M.

FULL-TIME FIRE CHIEF

Mr. Markley made a motion to hire Lou Ann Metz to the position of Bainbridge Township Fire Chief based on the following terms:

1. Salary: \$81,000.00 with a 1-year probationary period, acknowledging the trustees are committed to an interim performance review no later than 6 months after date of hire. The trustees are predisposed to an interim bump to \$82,000.00, but the timing of said review may coincide with annual performance evaluations of all employees and reflect a higher amount if warranted.
2. Full-time employee benefits are available pursuant to the policies in place.
3. Vacation time: Waive the provision of the Bainbridge Township Personnel Policy and Procedure Manual 7.2 (B) (1) to wait one year before vacation time is permitted. The chief will receive two weeks of paid vacation during the probationary year, and then the amount bumps to what is permitted based on years of service credit, i.e. 30 days (6 weeks.)
4. Sick time: Per the Bainbridge Township Personnel Policy and Procedure Manual section 7.3 (B) up to 80 hours of sick time can be transferred over if desired and not otherwise cashed out.
5. Cell phone: \$50.00 monthly stipend.
6. Automobile: Bainbridge Township Fire Chief's car is permitted to be used portal to portal scene as needed if responding directly to a township emergency or function.
7. Ohio Fire Chiefs' Association: Bainbridge Township will cover the cost of credentialing program.
8. Employment to begin August 15, 2016 at the special meeting to hire, appoint, and swear in the new chief.
9. All other items not specifically covered by the Bainbridge Township Personnel and Procedure Policy Manual.

Mrs. O'Brien seconded the motion that was passed unanimously.

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OATH OF OFFICE

Mrs. Benza administered the Oath of Office to Chief Lou Ann Metz.

Since there was no further business to come before this special meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 7:15 P. M.

Respectfully Submitted,



Kathleen C. Staudenbaur

Fiscal Officer, Bainbridge Township



9.15.16

Date



9/17/16

Date



9.17.16

Date

Minutes Read: _____

Minutes Approved: _____