

Monday, June 26,

17

The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 26, 2017. Those present were trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, Mrs. Kristina O'Brien, and Fiscal Officer Mrs. Janice S. Sugarman. Mrs. O'Brien presided and called the meeting to order at 6:15 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session for the Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. O'Brien, aye; Mr. Markley, aye; Mrs. Benza, aye. Motion carried.

The trustees recessed their regular meeting at 6:15 P.M. in order to go into executive session.

Chief Jon Bokovitz was invited into the executive session at 6:53 P.M. and left at 7:03 P.M.

The trustees returned from executive session, after considering the compensation of public employees and reconvened their meeting at 7:06 P.M.

CHANGES TO THE AGENDA

1. Remove: Service Department – New Business: Fee Waiver Request – Pack 102 Campsite
2. Remove: Town Hall – Old Business: Land Bank

MINUTES

Mr. Markley moved to approve the minutes of the trustees' June 12, 2017 regular meeting and the June 7, 2017 and June 13, 2017 special meetings as submitted.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the Police Department report for the month of May, 2017. He reported that Safety Towns starts on July 11, 2017 with 135 kids. Safety town is now in its 43rd year. He also reported that the SWAT team was activated earlier in the month to arrest a menacing neighbor with a warrant. The SWAT team was used to gain entry. The man was arrested without incident. Chief is thankful for the talented officers in our department that are skilled in these types of situations. The complete report is attached to and becomes a permanent part of these minutes.

FIRE DEPARTMENT

Chief Lou Ann Metz presented the Fire Department report for the month of May, 2017. She reported that the fire department had a very busy May with 37 fire and 127 EMS calls for the month. Most of the transports were to Hillcrest and Ahuja, and the Weils and the Urgent Care called on our EMS most often. The department had one day with 14 calls, but was able to accommodate all the calls with our current staffing. The complete report is attached to and becomes a permanent part of these minutes.

Monday, June 26,

17

ZONING DEPARTMENT

Mrs. Karen Endres presented the Zoning Department report for the month of May, 2017. She reported six new home starts for the month and zoning receipts of \$7,075.00. Mrs. Endres reported that the zoning commission is still working on development standards. They are also looking at sign regulations. Mrs. Benza suggested talking with legal counsel before any changes are made relative to signage. Mrs. Endres also reported that Discount Tire had their variance approved. She is currently working with them on design standards like buffering, landscaping and driveway-scaping. She also has been speaking with the business that is erecting a cell tower on the Lowe's property. She asked for the names and addresses of those 4 property owners that were notified of the tower to make sure that they were properly notified. The complete report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

FIRE DEPARTMENT – OLD BUSINESSOFCA Recommendations - Update

Chief Metz gave a presentation to the Board of Trustees updating them on the 21 directives that she was given upon her hiring in August. She reported that the department has completed 20 out of 21 directives. The complete presentation outline is attached to and becomes a permanent part of these minutes.

Public Hearing – Tax Budget

Mrs. O'Brien recessed the regular meeting at 8:01 P.M. and opened the public hearing for the 2018 tax budget at 8:02 P.M.

Mrs. Sugarman explained the process for preparing the 2018 tax budget. Mr. Markley and Mrs. Sugarman discussed the carryover for the general fund. Mrs. Sugarman commented that, based on her discussions with the department heads and the 5 year plans that were submitted by each department, she feels confident that the numbers are accurate and will be approved by the County Auditor. She thanked her staff and all the department heads for their efforts and cooperation during this process.

Since there were no questions or concerns from the residents, Mrs. O'Brien closed the public hearing and reconvened their regular meeting at 8:09 P.M.

2018 Budget Approval

Mr. Markley moved to approve the 2018 Tax Budget for submission to the County Auditor for review as recommended by the fiscal officer.

Mrs. Benza seconded the motion that was passed unanimously.

FIRE DEPARTMENT – NEW BUSINESSBTFD Meeting Room Rental Change

Mr. Markley made a motion to approve the changes to the rental agreement for the BTFD Meeting Room as submitted by the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Monday, June 26,

17

Training Request – Charles Bolt

Mr. Markley made a motion to approve the training request for Charles Bolt to attend the Fire Instructor Certification in Bowling Green, OH from October 7-11, 2017 in the estimated amount of \$1,275.00 per the recommendation of the fire chief. The online portion of the certification will be from September 11, 2017 to October 6, 2017. A fire department vehicle will be used to attend the in class instruction.

Mrs. Benza seconded the motion that passed unanimously.

Training Request – Josh Jarzab

Mr. Markley made a motion to approve the training request for Josh Jarzab to attend the Fire Instructor Certification in Bowling Green, OH from October 7-11, 2017 in the estimated amount of \$875.00 per the recommendation of the fire chief. The online portion of the certification will be from September 11, 2017 to October 6, 2017. A fire department vehicle will be used to attend the in class instruction and he will be sharing a room with Charles Bolt.

Mrs. Benza seconded the motion that passed unanimously.

Stepped Pay Grade Increase – Eric Dobies

Mr. Markley made a motion to approve the stepped pay grade increase for Eric Dobies from EMT-P Grade C at \$20.97 per hour to EMT-P Grade B at \$22.40 per hour effective July 8, 2017 per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

Request for Body Armor for Firefighters

Mr. Markley made a motion to approve the request for body armor and protective helmets for the fire fighters in the amount of \$50,000.00 from Atwell's Police and Fire Equipment, contingent upon amended appropriations approval from the county auditor and per the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESS

Mr. Markley made a motion to approve the change in vendor request for ten Taser units and accessory equipment from Vance's Law Enforcement in the amount of \$12,891.20 to Axon Enterprise in the amount of \$12,983.90 thus voiding PO #161-2017 per the recommendation of the police chief.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESSParks Questionnaire

Mrs. O'Brien will contact the Parks Committee to further discuss the survey. The trustees would like to see the parks committee work with the service department on a final product. Mr. Gil Myers asked if it was really necessary to send a survey. Mr. Henri Preuss suggested a work session between the trustees, parks committee, and the residents may be a better idea. The trustees will move forward with the survey after the service department and Mrs. O'Brien have spoken with the parks committee chair.

Monday, June 26,

17

SERVICE DEPARTMENT – NEW BUSINESSFiscal Office Door Reconfiguration

The trustees were in general agreement to permit the service department to move forward with the fiscal office door reconfiguration project with an estimated cost of \$4,900.00.

Resolution of Convenience & Necessity for the Improvements of Country Lane, TR178

Mr. Markley moved to authorize Resolution 06262017-B, Resolution of Convenience and Necessity for the Improvements of Country Lane TR 178, allowing the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code.

Mrs. Benza seconded the motion that passed unanimously. However, she wanted it known that she is very unhappy that the township has to be reactive and work in this timeframe because of the poorly implemented chip/seal project last year.

Resolution to Order the Asphalt Resurfacing of Country Lane, TR 178

Mr. Markley moved to authorize Resolution 06262017-C ordering the Asphalt Resurfacing of Country Lane, TR178 as recommended by the Geauga County Engineer and service director.

Mrs. Benza seconded the motion that passed unanimously.

The bid opening will be held at 10:10 A.M. on Monday, July 17, 2017.

Request for Rental Fee Waiver – Cub Scout Pack 102

Mr. Markley made a motion to approve the fee waiver request from Cub Scout Pack 102 for the Lakeside building on August 26, 2017 in the amount of \$200.00 per the recommendation of the service department.

Mrs. Benza seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Cub Scout Pack 102

Mr. Markley made a motion to approve the fee waiver request from Cub Scout Pack 102 for the Town Hall on September 19, 2017, November 21, 2017, January 20-21, 2018, and May 15, 2018 in the amount of \$690.00 per the recommendation of the service department. The attendant fees of \$270.00 will be paid by Pack 102.

Mrs. Benza seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Cub Scout Pack 102

Mr. Markley made a motion to approve the fee waiver request from Cub Scout Pack 102 for the Centerville Mills Dining Hall on February 25, 2018 in the amount of \$140.00. The attendant fee of \$60.00 would be paid by Pack 102.

Mrs. Benza seconded the motion. Vote: Mrs. Benza, no; Mr. Markley, no; Mrs. O'Brien, no. Motion failed.

Monday, June 26,

17

Pipe Order – PO 21-2017

Mr. Markley made a motion to approve the restocking of road pipe inventory in the amount of \$6,129.00 from Auburn Pipe using PO 21-2017 per the recommendation of the road superintendent.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Land Bank Update

This item will be tabled until the July 24, 2017 meeting.

TOWN HALL – NEW BUSINESS

Gas Pricing

Mr. Markley made a motion to allow Fiscal Officer Janice Sugarman to move forward with the necessary steps to secure a contract with Volunteer Energy for a period of one year at a price of \$3.39 mcf or lower.

Mrs. Benza seconded the motion that was passed unanimously.

Letter to Aurora Police – CVM Waterfall

The trustees were in general agreement to have the BOT chair sign and send the letter to the Aurora Police Department requesting assistance with policing the No Trespassing area near the waterfall.

Flu Vaccine Clinic

The trustees were in general agreement to move forward with the planning of a flu vaccine clinic for township employees. They are looking at two options, and plan to hold the clinic at the beginning of the flu season.

FISCAL OFFICE - NEW BUSINESS

Purchase Order Approvals

Mr. Markley made a motion to approve the purchase order list (Items 1 - 4) as submitted by the Fiscal Officer. Item #5 was approved earlier in the meeting.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

1. Axon Enterprise, Inc. – Ten Taser Units and Accessories - \$12,983.90 (Police)
2. Kokosing Materials, Inc. – Surface Material - \$2,844.39 (Roads)
3. Torq Hoist – Rescue Equipment - \$5,106.35 (Fire)
4. The Original Mattress Factory – Mattresses for Dorms - \$4,694.00 (Fire)
5. Atwell’s Police & Fire Equipment – Body Armor/Protective Helmets - \$50,000 (Fire)
(Conditional upon additional appropriations approval by the County Auditor)

Invoice Approvals

Mr. Markley made a motion to approve the invoice listed below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Monday, June 26,

17

Invoice Approvals

- 1. Walter Haverfield – Bainbridge – Aurora JEDD \$1,484.00 (General)

Blanket Certificate Renewals/Approvals

Mr. Markley made a motion to approve the blanket certificates below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Blanket Certificates

- 1. Police – Repairs and Maintenance - \$15,000.00

Fiscal Resolutions

Mr. Markley made a motion to approve Resolution 06262017-A below as submitted by the Fiscal Officer. Upon BOT approval, the resolution will be sent to The County Auditor for approval.

Mrs. Benza seconded the motion that passed unanimously.

- 1. Resolution to Supplement Permanent Appropriations for the Current Year
Ambulance and EMS Fund – Operating Supplies – \$50,000.00

Checks Dated June 13, 2017 through June 26, 2017

The trustees examined and signed checks and invoices dated June 13, 2017 through June 26, 2017 consisting of warrants #27574 through #27667 in the amount of \$199,591.47.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Henri Preuss of Kenston Lakes commented on the report given by the fire chief. He was very impressed with the changes being made.

Mr. Gil Myers asked in the fire and police personnel carry NARCAN. Chief Metz responded that the fire personnel carry it, but the police personnel do not.

CORRESPONDENCE

- 1. Geauga Trumbull Solid Waste District –contract with Ohio Valley Waste Services
- 2. Concerned Neighbor – Letter to Chief Metz regarding a house fire
- 3. Mrs. Cheryl Burns – Letter sharing information about the Burns-Lindow building. She does not want to see it torn down. Trustees will respond. There are no plans to tear it down.

Monday, June 26,

17

EXECUTIVE SESSION

Mrs. O'Brien made a motion to recess the regular meeting and go into executive session for the Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1) at 9:57 P.M.

Mr. Markley seconded the motion. Vote followed: Mrs. O'Brien, aye; Mr. Markley, aye; Mrs. Benza, aye. Motion carried.

The trustees returned from executive session, after considering the compensation of public employees and reconvened their meeting at 10:22 P.M.

Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting adjourned at 10:22 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____