

Monday, May 2,

19

The Bainbridge Township Board of Trustees met in special session at the Bainbridge Town Hall on May 2, 2019. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien. Mrs. Benza presided and called the meeting to order at 8:12 A.M.

Proposed Amendment to the Township Personnel Policy Manual

Mrs. O'Brien made a motion to amend Bainbridge Township Personnel Policy Manual section 8.9, effective May 9, 2019, to read as follows...

8.9 G - Passengers not on official township business and hitchhikers are not permitted in Township-owned vehicles. Exceptions to this provision may be permitted at the sole discretion of the Trustees. **Any and all individuals for whom an exception is granted shall sign and execute a Participation Waiver for Liability Release and Authorization (form X) prior to riding in any township vehicles.** This section does not include authorized Township Police Ride-Along Programs.

...and further directing that the amendment process be in conformity with section 1.4 of said PPM governing Policy Amendments.

Mr. Markley seconded the motion that passed unanimously.

Mrs. O'Brien made a motion to approve and adopt Form X to the PPM, captioned "PARTICIPATION WAIVER FOR LIABILITY RELEASE AND AUTHORIZATION."

Mr. Markley seconded the motion that passed unanimously.

Revision to a Previously Authorized Training Request

Mrs. O'Brien made a motion to allow Mrs. Charles Bolt to ride, not drive, in the Bainbridge Township vehicle, accompanying Firefighter Bolt to and from the approved training in Charlotte, NC from May 14-16, 2019, subject to her completion and execution of Form X: PARTICIPATION WAIVER FOR LIABILITY RELEASE AND AUTHORIZATION per the recommendation of the fire chief.

Mr. Markley seconded the motion that passed unanimously.

Tuition Reimbursement Requests

Mrs. O'Brien made a motion to approve the tuition reimbursement requests for service department employees Ken Holland and Tab Gordon to enroll in Cleveland State University's Certified Public Manager course, which runs from May 15, 2019 through February 19, 2020 at an estimated cost of \$2,700.00 per person, and in accordance with the terms of the Bainbridge Township Tuition Assistance Agreement, per the recommendation of the service director.

Mr. Markley seconded the motion that passed unanimously.

Policy on Drug Testing

The trustees were in general agreement to establish a drug and alcohol testing policy for the township.

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Since there was no further business to come before this special meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:39 A.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_