

Monday, April 12,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on April 12, 2021. The meeting was also broadcast remotely through Zoom. Those present were Trustees Mrs. Lorrie Benza, Mrs. Kristina O'Brien, and Mr. Jeffrey Markley, and Fiscal Officer Mrs. Janice Sugarman. Mr. Markley presided and called the meeting to order at 6:30 P.M.

#### EXECUTIVE SESSION

Mrs. Benza made a motion to recess the regular meeting and go into executive session for the Employment and Compensation of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mrs. O'Brien seconded the motion. Vote followed: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

The trustees recessed their meeting at 6:30 P.M. in order to go into executive session.

Mr. James Stanek was invited into executive session at 6:30 P.M. and left at 6:58 P.M.

The trustees returned from executive session, after considering the employment and compensation of public employees, and reconvened their regular meeting at 7:00 P.M. and everyone stood and recited the Pledge of Allegiance.

#### CHANGES TO THE AGENDA

None.

#### MINUTES APPROVAL

Mrs. Benza moved to approve the minutes of the trustees' March 22 2021 regular meeting and the March 23, 2021, March 25, 2021, March 30, 2021, April 1, 2021, and April 8, 2021 special meetings as submitted.

Mrs. O'Brien seconded the motion. Vote: Mrs. Benza, aye; Mrs. O'Brien, aye; Mr. Markley, aye. Motion carried.

#### GUEST PRESENTATION:

##### State Senator Jerry Cirino

Ohio State Senator Jerry Cirino gave the trustees a report on legislative updates from the Ohio senate. In addition, he has offered to help out in any way that he can with grant opportunities and economic development.

#### DEPARTMENTAL REPORTS

##### KENSTON COMMUNITY EDUCATION

Mrs. Sarah Delly from Kenston Community Education emailed the report for the month of March 2021. As more in the community are getting vaccinated, they are seeing a large increase in participation for the Spring season. Overall, KCE is down only 9% participation for rec sports for the year and 21% decrease in classes/community education. They are starting to slowly bring back staff with the increase in participation and revenue. The March meeting was cancelled due to Spring Break – they will be meeting again in April. The complete report is attached to and becomes a permanent part of these minutes.

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SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of March 2021. He reported that the road department did not plow at all in March, which is very unusual. The River Road Park playground is open and getting a lot of use. The Burns-Lindow building renovation is complete, as is the floor in the Lakeside building. The Centerville Mills Dining Hall is open and is getting booked for the season. They are currently working to have the cemetery seeded and ready for Mother's Day and Memorial Day. The complete service department report is attached to and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Janice Sugarman presented the fiscal report for the month of March 2021. The general fund balance is \$2,480,495.77 as of March 31, 2021. She reported that the Montefiore PILOT is done for this year. The township received the Homestead Act money in the amount of \$527,469.73. The budget commission meeting has been set for August 16, 2021, and the auditor's office is recommending that we budget to 98% as in most previous years. Lastly, NOPEC donated \$250.00 to the Bainbridge Food for Friends because Mrs. Sugarman completed a survey for NOPEC. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

None.

POLICE DEPARTMENT – NEW BUSINESSAgreement Approval – Flock Safety

Mrs. Benza made a motion to approve the agreement between Bainbridge Township and Flock Safety for the lease of two license plate reader cameras in the amount of \$5,500.00 for a one-year term and also authorized the fiscal officer to sign the contract based on the recommendation of the police chief and after review by legal counsel.

Mrs. O'Brien seconded the motion that passed unanimously.

SERVICE DEPARTMENT – NEW BUSINESSCleaning Contract Approval

Mrs. Benza made a motion to approve the contract between MAT Cleaning and Bainbridge Township beginning April 5, 2021 and ending April 5, 2024 with a yearly cost of \$39,784.00 per the recommendation of the service director and after review by legal counsel.

Mrs. O'Brien seconded the motion that passed unanimously.

Request to Declare Obsolete – Paver Bricks

Mrs. Benza made a motion to declare the following items obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

- 14 pallets of paver bricks

Mrs. O'Brien seconded the motion that was passed unanimously.

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Approval to sell on Govdeals.com – Paver Bricks

Mrs. Benza made a motion to allow the listing of the obsolete paver bricks on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Request to Declare Obsolete – 2016 Ford Edge

Mrs. Benza made a motion to declare the following item obsolete and no longer needed by the township pursuant to ORC 505.10, per the recommendation of the road superintendent.

- 2016 Ford Edge (VIN#2FMDK4GC6EBB62509)

Mrs. O'Brien seconded the motion that was passed unanimously.

Approval to sell on Govdeals.com – 2016 Ford Edge

Mrs. Benza made a motion to allow the listing of the obsolete 2016 Ford Edge on Govdeals.com for sale in accordance with ORC 505.10, per the recommendation of the road superintendent.

Mrs. O'Brien seconded the motion that was passed unanimously.

Kari's PlayWorld Signage

The trustees were in general agreement to approve the verbiage for the dedication sign at Kari's PlayWorld at River Road Park and to allow Trustee O'Brien to invite all the donor families to the ribbon cutting ceremony on Saturday, May 8, 2021 at 11:00AM.

Bid Award Recommendation – River Road Walking Path

Mrs. Benza made a motion to award the bid for the River Road Park Walking Path paving project, to Chagrin Valley Paving, Inc. in the amount of \$50,150.00 pursuant to the recommendation of the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Bid Award Recommendation – RS-BAI-V-2021

Mrs. Benza made a motion to award the bid for project RS-BAI-V-2021, The Asphalt Resurfacing of Various Roads, to Perk Company, Inc. in the amount of \$604,025.00 pursuant to the recommendation of the county engineer and the service director.

Mrs. O'Brien seconded the motion that passed unanimously.

Approval of Plans/Authorization to Bid – RC-BAI-V-2021

Mrs. Benza moved to authorize Resolution 04122021-A ordering the Reconstruction of Various Roads including Fossil Drive (TR-1058-A), Cottonwood Trail (TR-1059-A), and Bryce Court (TR-1060-A), and a portion of Mystic Ridge Road (TR-1061-A), and per ORC 5573.01 as recommended by the Geauga County Engineer and the service director, and further authorizing the Geauga County Engineer's Office to advertise the project for competitive bidding with bids to be received by 10:00AM on April 30, 2021 and opened at 10:05AM on the same day.

Mrs. O'Brien seconded the motion that passed unanimously.

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Resolution of Convenience and Necessity – Depot Road with Brewster Road

Mrs. Benza moved to authorize Resolution 04122021-B, Resolution of Convenience and Necessity for the Intersection Improvements of Depot Road, TR 0182 with Brewster Road, TR 0184, allowing the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code based on the recommendation of the service director and the Geauga County Engineer. The resolution is attached and becomes a permanent part of these minutes.

Mrs. O'Brien seconded the motion that passed unanimously.

Resolution of Convenience and Necessity – Depot Road with Geauga Lake Road

Mrs. Benza moved to authorize Resolution 04122021-C, Resolution of Convenience and Necessity for the Intersection Improvements of Depot Road, TR 0182 with Geauga Lake Road, TR 0183, allowing the Geauga County Engineer to prepare engineering plans in accordance with Section 5573.01 of the Ohio Revised Code based on the recommendation of the service director and the Geauga County Engineer. The resolution is attached and becomes a permanent part of these minutes.

Mrs. O'Brien seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS2021 Fireworks Agreement with Kenston Schools

Mrs. Benza made a motion to approve the agreement between Bainbridge Township and the Kenston Board of Education for a fireworks display on July 2, 2021 (with a rain date of July 3, 2021) and to authorize the chair to sign the agreement per the recommendation of the parks and properties superintendent.

Mrs. O'Brien seconded the motion that passed unanimously.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mrs. Benza made a motion to approve the purchase orders listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

Purchase Order Requests

1. Geauga SWCD – 2021 Annual Appropriation - \$5,000.00 (General)
2. MNJ Technologies – Internet Access Points - \$4,515.00 (Fire)
3. Perk Company, Inc. – RS-BAI-V-2021 - \$604,025.00 (Roads)
4. Chagrin Valley Paving – River Road Park Walking Path - \$50,150.00 (General)
5. DS Architecture -TH Architectural/Engineering - \$7,350.00 (General)
6. A&A Safety – Message Board - \$27,300.00 (Roads)
7. Carron Asphalt Paving, Inc. – Dog Park Parking Lot Paving - \$34,419.00 (General)
8. Easy Sign Group – Playground Sign - \$3,500.00 (General)
9. TNVC, Inc. – Night Vision Goggles for SWAT - \$8,375.00 (Police)
10. Flock Group – License Plate Cameras Lease - \$5,500.00 (Police)

INVOICE APPROVALS

Mrs. Benza made a motion to approve the invoices listed below as submitted by the Fiscal Officer.

Mrs. O'Brien seconded the motion that passed unanimously.

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Invoices

- 1. Littler – PT Fire Negotiations - \$300.00 (Fire)
- 2. Geauga County ADP Board – Q4 I/T - \$2,955.90 (Fire)
- 3. Geauga County ADP Board – Q4 I/T - \$3,696.75 (Police)
- 4. Singerman Mills – Professional Services Signature Square - \$4,108.00 (General)
- 5. Singerman Mills – Professional Services GL Development - \$8,164.00 (General)

BLANKET CERTIFICATE APPROVAL

Mrs. Benza made a motion to approve the blanket certificates listed below as submitted by the Fiscal Officer.

Mrs. O’Brien seconded the motion that passed unanimously.

Blanket Certificates

- 1. Fire – Accounting and Legal - \$1,000.00
- 2. General – Town Hall – Repairs and Maintenance - \$5,000.00
- 3. General – Parks – Repairs and Maintenance - \$5,000.00

FISCAL RESOLUTION APPROVAL

Mrs. Benza made a motion to approve Resolution 04122021-D as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of March 2021 – \$16,687.58

Mrs. O’Brien seconded the motion that passed unanimously.

Checks Dated March 23, 2021 through April 12, 2021

The trustees examined and signed checks and invoices dated March 23, 2021 through April 12, 2021 of warrants #36572 through #36696 in the amount of \$251,555.91 which are attached to and become a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of March 2021, #56-2021 through #99-2021 in the amount of \$661,574.72 are attached to and become a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Max Yost of 18145 Rolling Brook Drive asked the trustees when all three signatures and approvals are needed for business in the township. The trustees mentioned JEDD creation, road project approval, and declaration of an emergency as a few examples.

CORRESPONDENCE

- 1. Geauga County Planning Commission: Preliminary plans for Big Dipper Blvd. and agenda for meeting at 7:30am on April 13, 2021
- 2. Lifeline: Home relief fund information. Trustees will pass along as needed.
- 3. Department of Water Resources – Conservation easement information
- 4. Purdue Pharma – lawsuit update
- 5. CDBG Workshop – April 15, 2021 at 10:00am

LATE ADDITIONS

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:14 P.M.

Respectfully Submitted,

Janice S. Sugarman,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_