

Monday, August 8,

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The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on August 8, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey Markley, and Mr. Matthew J.D. Lynch, and Fiscal Officer Mrs. Cherianne H. Measures. Mrs. Benza presided and called the meeting to order at 7:00 P.M.

MINUTES

The minutes from the Trustees' June 27, 2011 regular meeting were approved as amended. The minutes from the Trustees' July 11, 2011 regular meeting were approved as amended.

DEPARTMENTAL REPORTS

FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the financial report for the township for the month of July, 2011.

NOTE: A copy of said report is attached to, and becomes a permanent part of, these minutes.

PARKS/PROPERTIES DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the Zoning Department for the month of July, 2011.

PRESENTATION BY GUEST

Caremella Shale – Geauga Soil & Water Conservation District

Ms. Carmella Shale, with Geauga Soil & Water Conservation District (GSWCD), was present to discuss the proposed Memorandum of Understanding and the proposed Annual Appropriations. First, the original Memorandum of Understanding was signed in 2002 and has been updated to accurately reflect the changes adopted over the years by Geauga County. Anything over one acre of disturbance must be inspected by GSWCD, county-wide. The Zoning Inspector has been copied on this correspondence. The board of trustees would need to agree to the Memorandum of Understanding and sign the agreement.

Ms. Shale then explained the request of annual appropriations. Currently, GSWCD receives half of their funding from the county and half from the state. In 2003, the county received a grant for five years for Phase II. For each Phase II community within the county, GSWCD received \$2,000.00. The grant expired in 2008, and the GSWCD is looking for each community to continue that support on a voluntary basis. GSWCD handles the six minimum control measures required for Phase II compliance.

PUBLIC COMMENTS

None

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FISCAL OFFICE – NEW BUSINESS

Mr. Markley made a motion to approve the purchase order requests list as prepared by the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

- | | |
|-----------------------------------------------------------------|-------------|
| 1. Chagrin/Southeast Council of Governments – Annual Membership | \$ 3,500.00 |
| 2. CUE Excavating – Change Orders for Sewer Improvements | \$ 1,516.50 |
| 3. Fast Signs – Signage for Recycling Center | \$ 514.75 |
| 4. Southeastern Equipment – Road Department Severe Duty Bucket | \$ 1,525.00 |
| 5. W.W. Williams – Annual Generator Maintenance Agreement | \$ 6,975.00 |
| 6. Littler Mendelson – for Legal Services to be Rendered | \$15,000.00 |
| 7. Western Reserve Office Supply – Police Department Supplies | \$ 3,000.00 |
| 8. VanCuren Tree Services – Kenston Lake Stream Restoration | \$ 1,700.00 |

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer, with the exception of item number 1 to be held until August 22nd..

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

- | | |
|------------------------------------------------------------|--------------|
| 1. CUE Excavating – Final Invoice Heritage Park Sewers | \$ 4,397.50 |
| 2. Littler Mendelson – for Teamsters Negotiations | \$ 693.00 |
| 3. Littler Mendelson – for FOP Negotiations | \$ 1,254.00 |
| 4. Littler Mendelson – for OBPA Negotiations | \$ 66.00 |
| 5. Littler Mendelson – for FOP Fact Finding | \$ 5,577.00 |
| 6. Bainbridge Fire Company – Second Quarter Invoice | \$ 40,076.33 |
| 7. Tri-Mor Construction – Second Invoice Long Meadow Trail | \$ 85,323.50 |
| 8. Tri-Mor Construction – Third Invoice Long Meadow Trail | \$172,801.50 |

PARKS/PROPERTIES DEPARTMENT – NEW BUSINESSLandscape Contract Extension

Mr. Markley made a motion to extend the Landscape Contract with J.F.D. Landscapes for the 2011-2012 season, continuing the terms previously applied in 2010 and 2011, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

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POLICE DEPARTMENT – NEW BUSINESS

Professional Training Request

Mr. Lynch made a motion to approve the professional training request for Officer John Ross to attend a Traffic Crash Level III class in London, OH at the OPATA from September 12-16, 2011 at a cost of \$475.00, per the recommendation of the Police Chief.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to approve the professional training request for Officer Brian Reardon to attend a DARE Instructor course in London, Ohio at the OPATA from September 19-30, 2011 at a cost of \$1,650.00, per the recommendation of the Police Chief.

Mr. Lynch seconded the motion that passed unanimously.

ROAD DEPARTMENT – NEW BUSINESS

Cemetery Deed

The trustees signed a cemetery deed record for Lot 34 Section 12 Grave 4. Carol Fitch and Henri Preuss attested to their signatures.

The trustees signed a cemetery deed record for Lot 34 Section 12 Grave 5. Carol Fitch and Henri Preuss attested to their signatures.

Re-Advertise for Part-Time Skilled Labor

Mrs. Benza made a motion to approve the Fiscal Officer to re-advertise for Part-Time Skilled Labor for the Road Department and post on the township's website, per the recommendation of the Road Superintendent.

Mr. Markley seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

Budge Hearing Changed

Mrs. Benza announced that we received correspondence from the Auditor's office advising us of a change in our Budget Hearing with the County Budget Commission. Our new time slot is Thursday, August 18, 2011 at 9:00 A.M.. If the budget hearing is changed again, the new time will be posted on the township's website.

JEDD

Mrs. Benza has a meeting scheduled for August 11th at 2:00 to determine the cause of the M & I funds as far as payments to the contractors. Information will be relayed back to the board at the next meeting.

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Historical Society Agreement

The agreement presented to the Board of Trustees has been approved as to form by the Prosecutor's office. The Property Superintendent is to collect information of utility and maintenance costs to be reviewed with the Historical Society before being presented to the trustees.

TOWN HALL – NEW BUSINESSGeauga Soil & Water Conservation District Memorandum of Understanding

Mr. Markley made a motion to approve and execute the Memorandum of Understanding between the Geauga Soil & Water Conservation District and Bainbridge Township.

Mrs. Benza seconded the motion that passed unanimously.

Geauga Soil & Water Conservation District Annual Appropriations

Discussions ensued regarding the support of an annual appropriation to this organization. The board was in general agreement not to contribute at this time.

ZONING DEPARTMENT – OLD BUSINESSRequest for Qualifications

Mr. Lynch made a motion to authorize the Fiscal Officer to run a condensed advertisement requesting qualifications with detailed information on when and where to find the full details of the request, per the approval of the Prosecutor's office.

Mrs. Benza seconded the motion that passed unanimously.

PUBLIC COMMENT

Mr. Gil Myers asked in which paper legal notices are published. The response was The News Herald.

CHECKS DATED JULY 26, 2011 THROUGH AUGUST 8, 2011

The trustees examined and signed checks and invoices for same dated July 26, 2011 through August 8, 2011 consisting of warrants 16476 through 16527 for a total amount of \$386,091.01. Payroll records were examined and signed for July 16, 2011 through July 29, 2011 including payroll checks 7886 through 7992 for a total amount of \$129,843.40.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

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CORRESPONDENCE

Geauga County Community & Economic Development Letter regarding CDBG 2011
Formula Funding Request
US Naval Sea Cadet Corps Invitation to Graduation Ceremony
Bainbridge Township Cemetery Board Meeting Minutes from July 6, 2011

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:17 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____