

Monday, June 27,

11

The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on June 27, 2011. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Matthew J.D. Lynch, and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mr. Jeffrey Markley was absent. Mrs. Benza presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1), and collective bargaining strategy, per Ohio Revised Code Section 121.22(G)(4).

Mr. Lynch seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee and collective bargaining strategy, reconvening their regular meeting at 7:10 P.M.

DEPARTMENTAL REPORTS

POLICE DEPARTMENT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of May, 2011.

FIRE DEPARTMENT

Chief Brian Phan presented the monthly report for the Fire Department for the month of May, 2011.

PRESENTATION BY GUEST

Tinkers Creek Watershed Partners

Ms. Carla Regener, with the Tinkers Creek Watershed Partners, thanked the board for allowing her this time. Ms. Reneger explained the tag line for the Tinkers Creek Watershed Partners is Rediscover, Respect, Revitalize. She also reviewed the vision as Clean Water, Healthy Habitats, Engaged Communities. The mission of the Tinkers Creek Watershed Partners is to protect and restore the water quality and habitats of the Tinkers Creek Watershed through community partnerships.

Ms. Stacey Yanetta, also with Tinkers Creek Watershed Partners, explained some of the other education and outreach programs offered by the organization. One event is the annual Tinkers Creek Watershed Festival. The group also offers assistance with rain gardens as well as host storm water conferences.

Monday, June 27,

11

2012 TAX BUDGET PUBLIC HEARING

Mrs. Benza recessed the regular meeting and opened the public hearing for the Bainbridge Township 2012 Tax Budget at 7:44 P.M. She noted that per Ohio Revised Code requirements, the legal notice for this public hearing had been duly published in the News Herald.

Mrs. Benza explained the 2012 estimated tax budget.

Mr. Markley had submitted comments prior to the meeting. Mr. Lynch expressed his desire to not adopt the budget without Mr. Markley having the opportunity to discuss his concerns in person. Discussions ensued and the trustees were in general agreement to recess the public hearing until such time that Mr. Markley could be present.

Mrs. Benza closed the public hearing for the 2012 Bainbridge Township Tax Budget and reconvened the trustees' regular meeting at 8:01 P.M.

FISCAL REPORT

Mrs. Cherianne Measures, Fiscal Officer, presented the financial report for the township for the month of May, 2011.

NOTE: A copy of said report is attached to, and becomes a permanent part of, these minutes.

PUBLIC COMMENTS

Mr. Tony Steele was confused by the ad for part time skilled labor that was run in the Chagrin Valley Times.

Mr. Ann Meyers was confused about the cost saving measures and the salaries for the Fire Fighters.

FISCAL OFFICE – NEW BUSINESS

Mr. Lynch made a motion to approve the purchase order requests list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Requests

1. Ullman Oil – Police Department Fuel while township pumps closed – \$2,743.31
2. Gene Ptacek & Son – Fire Department Hood Suppression System – \$1,165.00
3. Allied Corporation – Road Materials – \$2,493.50
4. Shalersville Asphalt Co. – Road Materials – \$1,137.41
5. Hershberger Roofing – White House Roof and Siding – \$3,745.00
6. Lake Truck Sales – Emergency Repair of Road Truck – not to exceed \$2,750.00

Monday, June 27,

11

Mr. Lynch made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. EnviroScience – Kenston Lake Stream Restoration – \$1.89
2. EnviroScience – Kenston Lake Stream Restoration – \$5,414.86
3. Walter & Haverfield – Legal Services for Thomas Vokas Property – \$1,491.60
4. Walter & Haverfield – Legal Services for Hawksmoor Way Investigation – \$57.90
5. Littler Mendelson – Legal Services for General Labor – \$1,584.00
6. Littler Mendelson – Legal Services for Teamsters Negotiations – \$124.01
7. Littler Mendelson – Legal Services for OPBA Sergeants Negotiations – \$726.00
8. Littler Mendelson – Legal Services for FOP Negotiations – \$891.00

FIRE DEPARTMENT – NEW BUSINESS

Employment of a Public Employee

Mr. Lynch made a motion to hire Mr. Harold Martin as a part-time EMT-P Grade C, effective immediately, per the recommendation of the Fire Chief.

Mrs. Benza seconded the motion that passed unanimously.

Billing Companies Presentations

The trustees had asked the Fire Chief to bring in a few EMS billing companies for presentations to the board relative to resident billing. The two companies present this evening are Life Force Management, our current billing company, and Great Lakes Billing. Both companies have conducted public education sessions. Life Force Management stated that only four of their clients do not bill residents, whereas Great Lakes Billing said all of their clients bill residents. When Bainbridge Township began billing non-residents for transports, soft billing was not available. Both companies charge a fee of seven percent of collections.

Mrs. Benza asked for an overall proposal for the next meeting. The board will seek an opinion from the Prosecutor's office as to the need to publicly bid this service

PARKS/PROPERTIES – NEW BUSINESS

Special Events Committee Appointees

Mr. Lynch made a motion to appoint Mrs. Harriet Novy to the Special Events Committee for a term of one year, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Lynch made a motion to appoint Mr. Frank Schnabel to the Special Events Committee for a term of one year, per the recommendation of the Property Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

Monday, June 27,

11

Natural Playground

According to Mr. David Mitchell, Ms. Maryanne Ardema with the Aurora Co-Op Preschool, would like to install a Nature Playground at Centerville Mills. She is seeking grants for the design of the playground and will host fundraisers to cover all costs involved. The Park Board and Mr. Mitchell are in favor of this project to be created at the "Monkey Island" area at Centerville Mills.

The trustees were in general agreement to proceed with this project.

Mr. Markley joined the meeting.

POLICE DEPARTMENT – NEW BUSINESS

Liquor Permit

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class D5 and D6 permit to:

TNGC LLC
Tanglewood National Golf Club
8745 Tanglewood Trail Patio Deck & Golf Course
Bainbridge Township
Chagrin Falls, Ohio 44023

The trustees had no objection to this application based on the recommendation of Police Chief Bokovitz.

Proposed Policy Change

Mr. Lynch made a motion to adopt the Policy Manual Change request to increase the uniform allowance for part-time police officers from \$200.00 to \$450.00, per the recommendation of the Police Chief.

Mr. Markley seconded the motion that passed unanimously.

ROAD DEPARTMENT – NEW BUSINESS

Cemetery Deed

The trustees signed a cemetery deed record for Lot 2 Section 11 Grave 4. Carol Fitch and Charles Nichols attested to their signatures.

Employment of a Public Employee

Mr. Markley made a motion to approve the retirement of Mr. Darryl Sotera, after 30 years of service with the Bainbridge Township Road Department, effective July 29, 2011 per the recommendation of the Road Superintendent, with a proclamation to be prepared.

Mrs. Benza seconded the motion that passed unanimously.

Monday, June 27,

11

Bids for Asphalt Resurfacing of Various Roads

Mr. Markley made a motion to accept the bid of Ronyak Paving, Inc. for the Asphalt Resurfacing of Various Roads for a total of \$783,194.54 as the lowest and best bid per the recommendation of the Geauga County Engineer's office and the Road Superintendent.

Mrs. Benza seconded the motion that passed unanimously.

All-Granite Columbarium Change Order

Mr. Markley made a motion to accept the change order from the specifications set forth in the bid package to the increased thicknesses set forth in Addendum #2 for the columbarium at no change in cost to the township, per the recommendation of the Cemetery Board.

Mr. Lynch seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Bissell House Restroom Addition Change Order

Northeastern Inc.
P.O. Box 23676
Chagrin Falls, OH 44023

Original Contract	\$88,411.00
Previously Approved Change Orders	\$10,182.00
Change Order Deduction	<u>- \$ 3,200.00</u>
New Total	\$95,982.00

Mr. Markley made a motion to approve the change order reducing the amount owed to Northeastern Inc. by \$3,200.00 for the Bissell House Restroom Addition, per the recommendation of Mr. Stephen Ciciretto.

Mr. Lynch seconded the motion that passed unanimously.

Memorandum of Understanding
Gauga Soil and Water Conservation District and Bainbridge Township

Mr. Wrench should invite Mrs. Carmella Shale to attend the next meeting to review.

Township Legal Counsel Guidelines

Mrs. Benza asked that the residents not contact our legal counsel as it incurs additional charges for the township. Instead, please direct your questions to the trustees.

Shredding Day

Mr. Markley has received a quote of \$180 for three hours. The trustees were in general agreement to move forward to research available dates to host a shred day.

Monday, June 27,

11

ZONING DEPARTMENT

Request for Proposal/Qualifications

Mr. Markley will contact Mr. Lamana for any comments from the Board of Zoning Appeals. The trustees were in general agreement to advertise for Request for Qualifications.

PUBLIC COMMENT

Mr. Gil Meyers expressed his concerns regarding the Fire Station Addition and the Fire Levy.

Mr. Ted Seliga asked the board where they stood on the Service Department. The board responded that the Service Director's job description, but they are still working on a salary range.

COLUMBARIUM CONTRACT

Mr. Lynch made a motion authorizing the Chairman to execute the contract with Sheffield Monuments for the bid award for the Restland Cemetery Columbarium, per the recommendation of the Cemetery Board.

Mr. Markley seconded the motion that passed unanimously.

2012 TAX BUDGET PUBLIC HEARING (Continued)

Mrs. Benza recessed the regular meeting and re-opened the public hearing for the Bainbridge Township 2012 Tax Budget at 9:57 P.M.

Mr. Markley expressed his concerns regarding the approval of a budget that is not balanced. Mrs. Measures reminded Mr. Markley that the Budget Commission had charged the board with spending down the large carryover in the General Fund. In order to make that happen, expenses must exceed revenues. Discussions continued briefly.

Mrs. Benza closed the public hearing for the 2012 Bainbridge Township Tax Budget and reconvened the trustees' regular meeting at 10:10 P.M.

ADOPTION OF BAINBRIDGE TOWNSHIP 2012 TAX BUDGET

Mr. Lynch made a motion to adopt the 2012 Tax Budget as prepared, per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Monday, June 27,

11

CHECKS DATED MAY 24, 2011 THROUGH JUNE 13, 2011

The trustees examined and signed checks and invoices for same dated May 24, 2011 through June 13, 2011 consisting of warrants 16148 through 16251 for a total amount of \$224,487.63. Payroll records were examined and signed for May 7, 2011 through May 20, 2011 including payroll checks 7357 through 7462 for a total amount of \$131,297.94. Payroll records were examined and signed for May 21, 2011 through June 3, 2011 including payroll checks 7463 through 7567 for a total amount of \$131,322.82.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

- Bainbridge Township Board of Zoning Appeals May 19, 2011 Meeting Minutes
- Bainbridge Township Zoning Commission May 31, 2011 Meeting Minutes
- Geauga County Engineer County Highway System Proposed Amendments & Modification
- NOPEC Letter and Plaque of Recognition for Powering Our Communities Grant
- Geauga County Planning Commission Final Plat for Canyon Lake Colony Subdivision 12B
- Geauga Soil & Water Conservation District 2010 NPDES Phase 2 Annual Report

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 10:11 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____