

Monday, June 25,

12

The Bainbridge Township Board of Trustees met in Regular session at the Bainbridge Town Hall on June 25, 2012. Those present were trustees Mr. Jeffrey S. Markley and Mr. Christopher Horn and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mrs. Lorrie Sass Benza was absent. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss the employment of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Horn seconded the motion. Vote followed: Mr. Markley, aye; Mr. Horn, aye.

The trustees recessed their special meeting at 6:01 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the employment of a public employee, reconvening their regular meeting at 7:10 P.M.

MINUTES

The minutes from the trustees' June 11, 2012 regular meeting were approved as presented.

DEPARTMENTAL REPORTS

POLICE REPORT

Chief Jon Bokovitz presented the monthly report for the Police Department for the month of May 2012. Chief Bokovitz reported that the third Citizens' Academy has been completed successfully. Also, our new K-9, Ozzie, is working very well and is very energetic. As a reminder to the public, the Police Department offers vacation watch services for residents while away from home for extended periods of time, just call the department to report the dates that you will be gone.

ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of May 2012. Kendig Keast was very pleased with the information gathered at the meetings held at the beginning of the month. They will discuss strategic planning next month. Mr. Wrench updated the board on the professional training that he attended last week and how beneficial the training was. An update was also given on the status of the "Moving Ohio Forward" grant.

FIRE DEPARTMENT

Assistant Chief Wayne Burge presented the monthly report for the Fire Department for the month of May 2012.

Monday, June 25,

12

PUBLIC COMMENT

None

FISCAL OFFICE – NEW BUSINESSPurchase Order Approval

Mr. Markley made a motion to approve the purchase order list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Purchase Order Approval Requests

1. Pavement Technologies – Asphalt Rejuvenation for Various Roads – \$62,604.00 (Roads)
2. Asphalt Fabrics – Crack Sealing of Various Roads – \$35,905.00 (Roads)
3. Littler Mendelson – Legal Services to be Rendered – \$10,000.00 (General)
4. Walter & Haverfield – Legal Services to be Rendered – \$10,000.00 (General)
5. Egrek Electric – Battery Backup of Bissell House Sump Pump – \$1,642.00 (General)
6. Geauga County Department of Water Resources – Permit for River Road Waterline – \$10,100.00 (General)
7. Stanley Security Systems – System Repair for Doors at Police Station – \$1,357.00 (Police)
8. Business Smarts – Computer Workstations (2) – \$1,674.78 (Fire)
9. All American Fire Equipment – Freight and Labor to Install Airbag Suspension – \$1,343.27 (Fire)

Invoice Approval

Mr. Markley made a motion to approve the invoice list as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Invoice Approval Requests

1. Tri-Mor Constuction – Seventh and Final Invoice for Long Meadow Trail Reconstruction Project – \$5,000.00 (Roads)
2. Frank Gates – BWC Third Party Administrator Services – \$12,169.00 (General)
3. Walter & Haverfield – Voproco Zoning Matter – \$353.12 (General)
4. Walter 7 Haverfield – Bainbridge Aurora JEDD – \$1,624.00 (General)

Monday, June 25,

12

Blanket Certificate Renewals

Mr. Markley made a motion to approve the blanket certificate renewal as prepared by the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

The list as presented is as follows:

Blanket Certificate Renewal Request

1. BC-63 Road Department Other Expenses – 2031-330-599-0000 – \$10,000.00
2. BC-64 Road Department Repairs & Maintenance – 2031-330-323-0000 – \$10,000.00
3. BC-65 Fire Department Supplies – 2191-220-420-0000 – \$10,000.00
4. BC-66 Road Department Supplies – 2031-330-490-0000 – \$10,000.00

Additional Appropriations

Mr. Markley made a motion to approve resolution 06252012-B for additional appropriations in the General Fund Improvement of Sites in the amount of \$125,000.00, per the recommendation of the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

FIRE DEPARTMENT – OLD BUSINESSFire Station Addition/Renovation Project Update

Mr. Markley provided an update to the board regarding the Fire Station Addition/Renovation Project. More soft soils have been discovered, however the foundation for the west addition should be started this week. The generator issues have been resolved. Heery International had two representatives at the construction meetings and already are planning a seamless transition without any interruptions.

POLICE DEPARTMENT – OLD BUSINESSLighting of Outdoor Sign

Mr. Markley explained that Mr. Nemeckay has developed a scope of work with specific lights and permanent mountings. The quotes will be gathered and a recommendation made by the next meeting.

Monday, June 25,

12

SERVICE DEPARTMENT – OLD BUSINESSHeritage Park Update

Mr. James Stanek, Service Director, explained the significant progress that has been made within Heritage Park. Issues still remain on the boulevard entrance and the final topcoat. However, we do have grass growing. Mr. Markley explained the concern of some regarding the timing of the project, however the results of an acceptable product is more important than rushing through the project just to have it complete.

Policy Change Ditch Elimination

The Service Department has received the recommended changes from the Prosecutor's office, but the department is still waiting for a way to tie the ditch elimination to the property. The recommendation has been made to return the deposit if the ditch elimination permit is denied.

Revision of Rental Agreements

The Service Department has no changes to report at this time.

SERVICE DEPARTMENT – NEW BUSINESSTanglewood Trail Entrance

The Service Department has no changes to report at this time, waiting for documentation from the Geauga County Engineer's Office.

Fuel Storage Tank Project

Mr. Stanek stated that he is gathering quotes to remove the underground storage tanks and install above ground tanks.

Mr. Markley made a motion to approve the purchase order request to Joe O'Brien in the amount of \$4,295.00 for consulting services for this project according to the quote dated May 31, 2012, per the recommendation of the Service Director.

Mr. Horn seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESSCell Tower Agreement

The letters were sent out last week to various tower companies and the board is waiting for responses to said letters.

Compensation Review Update

Dates have been circulated to determine the most acceptable date for an employee meeting.

Monday, June 25,

12

Moving Ohio Forward Grant

Mr. Markley made a motion to approve resolution 06252012-A for the Moving Ohio Forward Grant, per the recommendation of the Zoning Inspector.

Mr. Horn seconded the motion that passed unanimously.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of these minutes.

Land Bank Parcels

The board will review the Declaration of Restrictions previously used when transferring land bank parcels. The Fiscal Officer will provide the board members with a list of land bank parcels.

TOWN HALL – NEW BUSINESS2013 Tax Budget Public Hearing

Mr. Markley recessed the regular meeting and opened the public hearing for the Bainbridge Township 2013 Tax Budget at 8:00 P.M. He noted that per Ohio Revised Code requirements, the legal notice for this public hearing had been duly published in the News Herald.

Mr. Markley explained the 2013 estimated tax budget. The Board of Trustees and Fiscal Officer discussed the revenues and expenses of the General Fund. Estate taxes and other revenues that will be reduced and eventually eliminated were also discussed.

Comments for the proposed budget: none.

Comments against the proposed budget: none.

Mr. Markley closed the public hearing for the 2013 Bainbridge Township Tax Budget and reconvened the trustee's regular meeting at 8:21 P.M.

Adoption of Bainbridge Township 2013 Tax Budget

Mr. Markley made a motion to adopt the 2013 Tax Budget as prepared, per the recommendation of the Fiscal Officer.

Mr. Horn seconded the motion that passed unanimously.

Execution of Collective Bargaining Agreements

Mr. Markley made a motion to approve and execute the Collective Bargaining Contract between Bainbridge Township and Teamsters Local 436 effective from January 1, 2012 through December 31, 2013, per the recommendation of legal counsel.

Mr. Horn seconded the motion that passed unanimously.

Monday, June 25,

12

ZONING DEPARTMENT – OLD BUSINESSZoning Resolution Update

The trustees were in general agreement to post the schedule submitted by Kendig Keast for the Zoning Resolution Rewrite on the township's website.

SERVICE DEPARTMENT – OLD BUSINESSSettlers Park Sign

Mr. Markley proposed that instead of the trustees dealing with designs of signs, perhaps they should develop a schedule for repairs or replacements of signs as well as a reserve account to cover the costs. There should be continuity in sign design, township wide. ES Sign has produced a service contract for sign maintenance plan.

Mr. Horn made a motion to enter into an agreement with ES Sign & Design for an hourly rate of \$30.00 per hour up to \$500.00 for sign maintenance, with understanding the costs will be deducted from design costs of future sign purchases.

Mr. Markley seconded the motion that passed unanimously.

PUBLIC COMMENT

Mrs. Ann Myers asked about the status of the Audit Committee. Mrs. Measures explained that there are two resident on the Audit Committee and we are waiting for the State Auditor's office to schedule our bi-annual audit.

CHECKS DATED JUNE 12, 2012 THROUGH JUNE 25, 2012

The trustees examined and signed checks and invoices for same dated June 12, 2012 through June 25, 2012 consisting of warrants 17830 through 17894 for a total amount of \$136,439.12. Payroll records were examined and signed for June 2, 2012 through June 15, 2012 including payroll checks 10351 through 10458 for a total amount of \$136,053.72.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Bainbridge Township Park Board Meeting Minutes May 16, 2012

Bainbridge Township Board of Zoning Appeals Meeting Minutes May 17, 2012

Monday, June 25,

12

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:15 P.M.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

_____ Date

_____ Date

_____ Date

Minutes Read: _____

Minutes Approved: _____