

Monday, June 14,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on June 14, 2010. Those present were trustees Mr. Matthew J.D. Lynch, Mr. Jeffrey S. Markley, and Fiscal Officer Mrs. Cherianne H. Measures. Trustee Mrs. Lorrie Sass Benza was absent. Mr. Markley presided and called the meeting to order at 7:00 P.M.

## DEPARTMENTAL REPORTS

### ZONING DEPARTMENT

Mr. Shane Wrench, Zoning Inspector, presented the monthly report for the Zoning Department for the month of May of 2010.

The Geauga County Commissioners met to discuss the Grants regarding the demolition of blighted structures. No decisions were made.

Mr. Markley moved to waive all Zoning Fees regarding the Geauga County Commissioners site at Frohring Meadows for a Communications Tower, per the recommendation of the Zoning Inspector.

Mr. Lynch seconded the motion that passed unanimously.

### POLICE DEPARTMENT

#### Safe Schools Grant

Chief Jim Jimison explained the importance of the Safe Schools Grant for the use to install video monitoring at various schools and on the school buses. This is not to monitor students, rather for security purposes. The grant would cover half of the cost of monitoring equipment.

Mr. Markley moved to approve the authorization of the Police Chief to apply for the Safe Schools Grant, pending a response from the State Auditor's Office and authorize the Chairman to execute the application, per the recommendation of the Police Chief.

Mr. Lynch seconded the motion that passed unanimously.

#### Liquor Licence

Mr. Lynch explained to the Police Chief that the trustees received a letter from Buckey King regarding the authorization of a reduced liquor permit for Cibo from the former Bon Appetito.

Mr. Lynch moved to authorize the Chairman to execute a letter indicating no objections to a liquor permit for said location, per the recommendation of the Police Chief.

Mr. Markley seconded the motion that passed unanimously.

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PARKS DEPARTMENT

Mr. David Mitchell, Property Superintendent, presented the monthly report for the properties for the month of May of 2010.

Hershberger Roofing

Mr. Markley moved to approve the purchase order request for Hershberger Roofing in the amount of \$1,075.00 for the repair of the roof of the River Road Park pavilion, per the recommendation of the Property Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

Student Filmmaking Project

Mr. Mitchell explained the request he received from Mr. Brendan Gilday to use Centerville Mills for the filming of a horror movie. Mr. Mitchell also spoke to the prosecutor's office regarding any issues, and asked her to draw up a release form.

Mr. Markley moved to authorize Mr. Gilday to use Centerville Mills and authorize Mr. Mitchell to supervise the project.

Mr. Lynch seconded the motion that passed unanimously.

POLICE DEPARTMENT

Professional Training Request

Mr. Markley moved to approve the Professional Training Request dated June 10, 2010 for Patrolman Frank Chickos to attend a police training in Richfield titled Bulletproof Mind on August 31, 2010, per the recommendation of the Police Chief.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to approve the Professional Training Request dated June 10, 2010 for Patrolman John Ross to attend a police training in Richfield titled Bulletproof Mind on August 31, 2010, per the recommendation of the Police Chief.

Mr. Lynch seconded the motion that passed unanimously.

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ROAD SUPERINTENDENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the month of May of 2010. Mr. Rudyk explained that the Clean Up days went well, although the turnout was lighter than past years.

Drive Pipe Replacement Policy

Mr. Markley moved to adopt the Drive Pipe Replacement Policy per the recommendation of the Road Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

NOTE: A copy of the above mentioned policy is attached to and becomes a permanent part of these minutes.

Lake In The Woods Paving Materials

Mr. Rudyk presented the proposed costs for using the reinforced pavement materials and projected savings of one asphalt resurfacing on this section of road.

Mr. Markley moved to approve the purchase order request dated April 15, 2010 to PS Construction Fabrics for \$26,250.00 for the paving of Lake In The Woods Trail, per the recommendation of the Road Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

Change in Recycling Contractor

Mr. Rudyk presented the proposed change in recycling contractor that increases the number of pickups and also reduces the costs to the township.

Mr. Markley moved to approve the change of cardboard recycling to Abitibi Bowater, which will change the six paper bins serviced once a week to four bins serviced twice a week and change from three cardboard bins serviced three times a week to six bins serviced twice a week.

Mr. Lynch seconded the motion that passed unanimously.

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Small Miscellaneous Road Repairs

Mr. Rudyk explained to the board the four jobs that need repaired this summer before the entire road needs replaced. The locations mentioned are:

1. Bridge Approaches on Haskins Road
2. Haskins Road Upward Slope
3. Haskins Road Downward Slope/Underdrain
4. Tanglewood Court

The total cost would be from \$33,677.40 up to \$52,886.40.

Mr. Markley moved to approve the purchase order dated June 9, 2010 to Ronyak Paving in the amount of \$33,677.40 for the said projects, per the recommendation of the Geauga County Engineer and the Road Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

Hawksmoor Way

Mr. Rudyk stated that the Road Department will be patching the sinking area on Hawksmoor Way in the very near future.

Savage Road Utility Poles

Mr. Rudyk stated that he spoke with Mia Moore from CEI and actually took her down the road and let her see firsthand the situation with the nearness of the poles to the roadway. Ms. Moore will take the necessary information back to her supervisors to see if the poles can be moved. The board was in general agreement to draft a letter to CEI requesting that the said poles be moved as soon as possible.

Crackel Road

Mr. Rudyk stated the proposal to the State of Ohio for Issue II grants to resurface Crackel Road with the City of Aurora from State Route 306 to the township line.

PUBLIC COMMENT

Mr. Rick Patz explained that he monitors the drop of Kenston Lake Road, originally started as he was clearing trash from the catch plate and recently the erosion is occurring at an increasing rate. He has been at the site with Mr. Rudyk frequently as of late. Mr. Rudyk feels that this needs to be monitored and Mr. Markley asked that Mr. Rudyk continue to keep the board apprised as to this situation.

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ROAD DEPARTMENTCemetery Deeds

The trustees signed Deed Number 476, for Section 8, Lot 51, Grave 3. Joan Demirjian and Gina Zahn attested to their signatures.

The trustees signed Deed Number 477, for Section 10, Lot 16, Graves 4 & 5. Joan Demirjian and Gina Zahn attested to their signatures.

Late Burials & Emergency Notification Policies

Mr. Greg Morous, Cemetery Committee Member, explained the need to limit the start time of burials after 2:00 P.M. during the winter months. During holidays that fall on Friday of Monday of a long weekend, notification of emergency burials, the local funeral homes will contact the Police Department via their non-emergency number who will then contact the Road Superintendent.

Mr. Markley moved to approve the limit for late burials during the winter months from November through April, per the recommendation of the Cemetery Committee.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to adopt the notification policy as drafted by the Cemetery Committee.

Mr. Lynch seconded the motion that passed unanimously.

PUBLIC COMMENTS

Ms. Gina Zahn made a public records request for meeting recordings and the Fiscal Officer stated that our format is DSS, and Ms. Zahn has instructions on how to transfer the files to WAV files. According to House Bill 9, we are only required to provide records in the format that we currently use.

Mr. Tom Keck asked if the Township has allowed for the legal expenses regarding the pending law suit mentioned in the newspapers from Mr. Michael Joyce. Mr. Markley stated that there are no costs at this time as the County Prosecutor's Office.

Mrs. Ann Myers asked the board if they were interested with developing an Audit Committee. Mr. Markley stated that we had an Audit Committee that the terms expired June 1, 2010. The Fiscal Officer was asked to bring back the charge of the committee both from the former committee and our previous audit results to the next meeting.

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FINANCIAL REPORT

Fiscal Officer, Mrs. Cherianne H. Measures, presented the financial statement for the month of May of 2010.

NOTE: The financial statements are attached to and become a permanent part of these minutes.

TOWN HALL – OLD BUSINESS

KCE Appointment

Mr. Markley thanked Mr. Steven Sferra for his many years of service on the Kenston Community Education Board.

Mr. Markley moved to appoint Mr. Greg Marthe to a three-year term commencing on July 1, 2010 as a Bainbridge Representative to the Kenston Community Education Board.

Mr. Lynch seconded the motion that passed unanimously.

IT Update

Mr. Markley explained that there are issues with the conversion of IT system. There are some shortcomings with the current system primarily with the backup power supply to the Town Hall and how that relates to other departments, such as Police and Fire.

Mr. Markley moved to approve the purchase order to CDW-G in the amount of \$992.50 for a battery backup for the switch room in the Town Hall, per the recommendation of Mr. Steve Decatur.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley stated that he has discussed with Mr. Decatur the possibility of live video feeds for monitoring township facilities within the fiber optic loops.

TOWN HALL – NEW BUSINESS

Love Insurance Invoice for Road Department

Mr. Markley moved to approve the invoice dated April 6, 2010 for \$1,773.00 to insure the Road Department vehicles, per the recommendation of the Fiscal Office.

Mr. Lynch seconded the motion that passed unanimously.

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Love Insurance Invoices for Fire Department

Mr. Markley moved to approve the invoice dated March 3, 2010 for \$6,008.00 to insure the Fire Department, per the recommendation of the Fiscal Office.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to approve the invoice dated March 3, 2010 for \$500.00 to insure the Fire Department for their Crime Policy, per the recommendation of the Fiscal Office.

Mr. Lynch seconded the motion that passed unanimously.

CHECKS DATED MAY 25, 2010 THROUGH JUNE 14, 2010

The trustees examined and signed checks and invoices for same dated May 25, 2010 through June 14, 2010 consisting of warrants 14508 through 14576 for a total amount of \$288,518.59. Payroll records were examined and signed for May 8, 2010 through May 21, 2010 including payroll checks 4619 through 4725 for a total amount of \$155,265.32.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

CORRESPONDENCE

Mr. Lynch received email correspondence regarding the Transportation System, or the bike trails that is proposed to run through Bainbridge Township.

Little Mendelson letter stating that the FOP Lodge 67 will not file any grievance for 2010 regarding the 2010 Healthcare Plan

Kenston Community Education balance sheets and profit and loss statements through April of 2010 and the March 2010 board meeting minutes

PARKS DEPARTMENT

Long Term Lease Agreement – Dance Image

The board was in general agreement to execute the Long Term Lease Agreement between the Township and Dance Image regarding the lease of the Lakeside Center at Centerville Mills.

MINUTES

The board was in general agreement to have any attachments to the minutes scanned and included with the minutes on the website.

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PUBLIC COMMENTS

Mr. Lynch asked if there was an update from the Veterans' Memorial Park Committee. Mrs. Almas Finn explained that the meeting was focused on the restrooms and various access points. Mr. Ciciretto will present the recommendation to the board at the next meeting. The board was in general agreement to contact Mr. Ciciretto regarding the addition of a playground to this site. Apparently, there was an issue with the water well at the location of the Bissell House. Again, we will defer to Mr. Ciciretto.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:26 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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Date

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Date

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Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_