

Monday, April 16

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The Bainbridge Township Board of Trustees met in Special session at the Bainbridge Town Hall on April 16, 2012. Those present were trustees Mrs. Lorrie Sass Benza, Mr. Jeffrey S. Markley, and Mr. Christopher Horn and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:05 P.M.

### GENERAL FUND DISCUSSION

#### Purpose

Mr. Markley welcomed everyone to tonight's special meeting. Mr. Markley went on to explain that the purpose of the meeting is to discuss the General Fund Budget including revenue status, expenditure status, budgeting and where we go from here.

Mr. Markley explained that the General Fund is the only fund without a tax levy supporting it, the funds come from inside millage. It is important to manage the General Fund as the revenue streams continue to decrease. The Board of Trustees manage the fund overall, with the Fiscal Officer and Department Heads managing the day to day operations. In order for the trustees to manage the General Fund, special reports need to be created from the Fiscal Office.

The goal of this meeting is to establish a five year plan for the General Fund, which is comprised of Administrative Expenses, Zoning, Cemetery and Parks and Properties.

#### Revenue Status

The expected revenue stream for the near future should be approximately \$1,200,000.00. This includes real estate taxes, homestead/rollback revenues, fines, rental fees, zoning fees, cemetery fees, recycling revenues and other miscellaneous revenues. The Fiscal Officer listed expected reductions and phase outs of tangible personal property taxes and the elimination of the estate taxes.

#### Expenditure Status

Mr. Markley restated the expenditures of the General Fund include Administration, Zoning, Cemetery, and Parks and Properties. Also any capital improvement projects planned from the remaining investment funds would also come from the General Fund. Currently, there is approximately \$2,500,000 to \$3,000,000 remaining in the investment funds.

#### Budgeting

Mr. Markley discussed a proposed plan with the other trustees. He then thanked Mr. Ted Seliga's for his assistance in generating a draft of a five year plan.

#### Where Do We Go From Here

Mr. Markley asked the Fiscal Officer to verify the estimated costs for accuracy. Mrs. Benza would like to know from the residents if it matters who runs the parks. Mrs. Measures will get the 2013 budget to the board in the next few weeks. Mr. Stanek, Service Director, will work on a study for Centerville Mills to determine value versus use of each structure.

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TOWN HALL – NEW BUSINESS

Proclamations for Eagle Scouts

Mr. Horn moved to approve the proclamations for Troop #102 Boy Scouts Joseph Domo, Garrett Markley, and Alan Tatro Jr. in recognition of their outstanding efforts in achieving the rank of Eagle Scout

Mrs. Markley seconded the motion that passed unanimously.

EXECUTIVE SESSION

Mrs. Benza made a motion to go into executive session to discuss the discipline of a public employee, per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion that passed. Vote followed: Mr. Markley, aye; Mrs. Benza, aye; and Mr. Horn, aye.

The trustees recessed their special meeting at 7:55 P.M. in order to go into executive session.

The trustees returned from executive session, after discussing the discipline of a public employee, reconvening their special meeting at 9:14 P.M.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 9:15 P.M.

Respectfully Submitted,

Cherianne H. Measures,  
Fiscal Officer, Bainbridge Township

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\_\_\_\_\_ Date

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\_\_\_\_\_ Date

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\_\_\_\_\_ Date

Minutes Read: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_