

Monday, July 12,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on July 12, 2010. Those present were trustees Mr. Jeffrey S. Markley, Mr. Matthew J.D. Lynch, Mrs. Lorrie Sass Benza and Fiscal Officer Mrs. Cherianne H. Measures. Mr. Markley presided and called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Mr. Markley made a motion to go into executive session to discuss matters to be kept confidential per Ohio Revised Code Section 121.22(G)5.

Mrs. Benza seconded the motion that passed unanimously.

The trustees recessed their regular meeting at 6:01 P.M. in order to go into executive session to discuss matters to be kept confidential.

The trustees returned from executive session, after discussing matters to be kept confidential, reconvening their meeting at 7:00 P.M.

PRESENTATION BY GUEST

Auditor of State Office – Mr. Jim Penning

Mr. Jim Penning, from Auditor of State Mary Taylor's office, presented information regarding Performance Audits that their office can conduct. Performance Audits can be conducted for entities either requesting such services or those entities in Fiscal Emergency that require a performance audit. Performance audits evaluate the efficiencies in operations and make recommendations for improved efficiencies and operating procedures.

2011 TAX BUDGET PUBLIC HEARING

Mr. Markley recessed the regular meeting and opened the Public Hearing for the Bainbridge Township 2011 Tax Budget at 7:45 P.M. He noted that the legal notice for this hearing had been duly published in the News Herald. The Fiscal Officer explained the 2011 estimated tax budget. Mr. Markley closed the public hearing and reconvened the trustee's regular meeting at 8:22P.M.

ADOPTION OF BAINBRIDGE TOWNSHIP 2011 TAX BUDGET

Mr. Markley moved that the Bainbridge Township Board of Trustees adopt the 2011 Tax Budget as prepared and presented.

Mr. Lynch seconded the motion that passed unanimously.

DEPARTMENT REPORTS

PARKS/PROPERTIES DEPARTMENT

Mr. Mitchell, Property Superintendent, presented the monthly report for all properties for the month of June of 2010.

Mr. Mitchell thanked all who helped with the 4th of July festivities.

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ROAD DEPARTMENT

Mr. Walter Rudyk, Road Superintendent, presented the monthly report for the Road Department for the month of June of 2010.

Purchase Order Request – Concord Equipment

Mr. Markley moved to approve the purchase order request dated July 6, 2010 for Concord Equipment in the amount of \$62,149.65 for the purchase of outfitting the new International Cab and Chassis, per the recommendation of the Road Superintendent.

Mr. Lynch seconded the motion that passed unanimously.

Resolution Declaring it Necessary to Levy a Tax in Excess of the 10 Mill Limitation

Mr. Markley moved to adopt the resolution as read, per the recommendation of the Road Superintendent and the Fiscal Officer.

Mrs. Benza seconded the motion. Vote followed: Mr. Markley, aye; Mr. Lynch, nay; Mrs. Benza, aye.

NOTE: A copy of said resolution is attached to, and becomes a permanent part of these minutes.

FINANCES

Mrs. Measures, Fiscal Officer, presented the monthly financial statement for June of 2010.

NOTE: A copy of said statements is attached to, and becomes a permanent part of these minutes.

Blanket Certificate Renewal

Mr. Markley made a motion to renew BC-13 for Cemetery Other, account number 1000-410-599-0000 for \$5,000.00 per the recommendation of the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-25 for Road Repairs and Maintenance, account number 2031-330-323-0000 for \$10,000.00 per the recommendation of the Fiscal Officer.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-29 for Road Supplies, account number 2031-330-490-0000 for \$10,000.00 per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Mr. Markley made a motion to renew BC-30 for Road Other, account number 2031-330-599-0000 for \$5,000.00 per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

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Blanket Certificate Renewals (continued)

Mr. Markley made a motion to renew BC-50 for EMS Contracts, account number 2281-230-360-0000 for \$3,000.00 per the recommendation of the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

Legal Invoices – Littler Mendelson

Mr. Markley moved to approve the invoice dated June 21, 2010 from Littler Mendelson in the amount of \$1,633.50 for negotiations with Teamsters Local 436.

Mr. Lynch seconded the motion that passed unanimously.

Mr. Markley moved to approve the invoice dated June 21, 2010 from Littler Mendelson in the amount of \$839.00 for the 2009 Healthcare Plan Grievance.

Mrs. Benza seconded the motion that passed unanimously.

Legal Invoices – Walter & Haverfield

Mr. Markley moved to approve the invoice dated March 11, 2010 from Walter & Haverfield in the amount of \$2,952.07 for the investigation of Hawksmoor Way.

Mr. Lynch seconded the motion that passed unanimously.

PEP Grant

Mr. Markley moved to authorize Mrs. Benza to be the designee to the PEP Committee on behalf of the board.

Mr. Lynch seconded the motion that passed unanimously.

TOWNSHIP PROJECTS – MR. STEPHEN CICIRETTO

Mr. Stephen Ciciretto updated the board on the status of the various projects around the Township that he has been involved with. He presented the board with meeting minutes from the Bainbridge Township Heritage Park Committee meetings from May, June, and July 2010.

NOTE: A copy of these minutes are attached to, and become a permanent part of, these minutes.

Purchase Order Request – Jenkins Painting Co.

Mr. Markley moved to approve a purchase order request dated June 25, 2010 from Jenkins Painting Co. Inc. in the amount of \$6,800.00 for painting of the Bissell Tucek House per the recommendation of Steve Ciciretto.

Mrs. Benza seconded the motion that passed unanimously.

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Purchase Order Request – Gutoskey & Associates Inc.

Mr. Markley moved to approve a purchase order request dated June 14, 2010 from Gutoskey & Associates Inc. in the amount of \$18,200.00 for surveying the property in and around the Town Hall, Fire Station, Heritage Park, and surrounding ball fields and parking areas per the recommendation of Steve Ciciretto.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Request – Stephen Ciciretto

Mr. Markley moved to approve an invoice dated July 12, 2010 from Stephen Ciciretto A.I.A in the amount of \$9,000.00 for architectural services associated with the addition of toilet rooms at the Bissell House.

Mrs. Benza seconded the motion that passed unanimously.

POLICE DEPARTMENT – NEW BUSINESSPurchase Order Request – PWB Systems

The board was in general agreement to look into the request dated June 15, 2010 for PWB Systems in the amount of \$6,400 for the Police Departments WinStorm Software Support, per the recommendation of Chief Jimison and discuss their findings at the next scheduled trustee meeting.

Professional Training Request

Mr. Markley moved to approve the professional training request dated June 11, 2010 for Patrolman Brian Frew to attend an Interview and Interrogation School from August 9th through the 11th in Richfield at the OPATA, at a cost of \$400.00, per the recommendation of Chief Jimison.

Mrs. Benza seconded the motion that passed unanimously.

Liquor Permit

The trustees acknowledged receipt of a Notice of Legislative Authority from the Ohio Department of Liquor Control regarding an application for a Class D5 and D6 permit from:

Tanglewood Assoc.
A General Partnership Steve Renaker Rcvr.
8745 Tanglewood Trail Patio Deck & Golf Course
Bainbridge Township
Chagrin Falls, Ohio 44023

To:

TNGC LCC
Tanglewood National Golf Club
8745 Tanglewood Trail Patio Deck & Golf Course
Bainbridge Township
Chagrin Falls, Ohio 44023

The trustees were in agreement to research this further and make their recommendation at the next scheduled meeting.

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FIRE DEPARTMENT – NEW BUSINESS

Purchase Order Request – Chagrin/Southeast Council of Governments

Mr. Markley moved to approve the purchase order dated June 30, 2010 for the Chagrin/Southeast Council of Governments in the amount of \$3,500.00 for the Fire Department's annual membership fee for the Hazardous Materials Response Team, per the recommendation of Chief Phan.

Mr. Lynch seconded the motion that passed unanimously.

Job Classification Change

Mr. Markley moved to approve the job classification change for Scott Tinlin to EMT-P Grade C effective July 17, 2010, per the recommendation of the Fire Chief.

Mr. Lynch seconded the motion that passed unanimously.

ROAD DEPARTMENT – OLD BUSINESS

Kenston Lakes Dam

Chagrin River Watershed Partners Invoice

Mr. Markley moved to approve invoice date June 30, 2010 for Chagrin River Watershed Partners in the amount of \$1,106.53, for services rendered to the Kenston Lake Dam Modification and Stream Restoration project.

Mrs. Benza seconded the motion that passed unanimously.

Resolution 2010-0712A Order to Replace Kenston Lake Drive Culvert

Mr. Markley moved to adopt resolution 2010-0712A to order the replacement of structure #299-0.20 on Kenston Lake Drive per the recommendation of the Geauga County Engineer.

Mrs. Benza seconded the motion that passed unanimously.

NOTE: A copy of said resolution will be attached to and become a permanent part of these minutes.

Request for Proposal for Kenston Lake Stream Restoration

Mr. Markley moved to authorize the Fiscal Officer to advertise a request for proposals for the Kenston Lake Stream Restoration Design and Construction project in the News Herald on or after Thursday July 15, 2010.

Mr. Lynch seconded the motion that passed unanimously.

Ohio EPA Third Quarter Report

Mr. Markley moved to authorize the 2nd quarter report from the Kenston Lake Dam project as presented by OEPA.

Mrs. Benza seconded the motion that passed unanimously.

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CHECKS DATED JUNE 15, 2010 THROUGH JULY 12, 2010

The trustees examined and signed checks and invoices for same dated June 15, 2010 through July 12, 2010 consisting of warrants 14577 through 14792 for a total amount of \$267,244.46. Payroll records were examined and signed for June 5, 2010 through June 18, 2010 including payroll checks 4832 through 4937 for a total amount of \$134,071.32. Payroll records were examined and signed for June 19, 2010 through July 2, 2010 including payroll checks 4938 through 5042 for a total amount of \$133,055.59.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

Since there was no further business to come before this meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 11:02pm.

Respectfully Submitted,

Cherianne H. Measures,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____