

November 1, 2017

The Bainbridge Township Cemetery Board met in special session at the Bainbridge Township Service Department. Those present were Greg Marous board member, Bill Takacs board member, Rob Arnold board member, Leighanna Cawrse Service Dept. Administrative Coordinator, Jeff Markley Trustees, and Ted Seliga resident.

Greg Marous called the meeting to order at 3:31 p.m.

Meeting minutes from October 4, 2017 were read and Bill Takacs moved to approved. Greg Marous second. Motion carried.

### **NEW BUSINESS**

#### **Cost of Burial**

A current breakdown of cost for a full burial by the Service Department was passed out to see if the current fees needed to be adjusted. No changes at this time.

#### **Fee's Review**

The cost to purchase and possible need to increase fees in comparison to the columbarium was discussed.

Opening and closing fees for an ash burial was discussed and clarified for when more than one cremain is being placed within the same grave plot, the opening and closing fee applies to each cremain.

#### **New Members**

The board discussed about new members and suggested placing a notice or advertisement on the Township website and/or newspaper for new member to join the cemetery board.

#### **Meeting Dates**

Next meeting will be held December 6, 2017 at 3:30 P.M. at the Service Department. January 2018 meeting will not be held.

### **PENDING BUSINESS**

The board discussed columbarium marketing and possibly reviewing the current cost to become more competitive. It was agreed to not make any changes to the prices. The board moved forward and discussed the need to improve the appearance of the area surrounding the columbarium in an effort to make it more appealing and marketable. They also discussed utilizing a side by side comparison for buying a grave plot versus a columbarium niche as a marketing tool.

As there was no further business the meeting was adjourned at 5:01 P.M.