

Monday, January 13,

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The Bainbridge Township Board of Trustees met in regular session at the Bainbridge Town Hall on January 13, 2020. Those present were Trustees Mrs. Lorrie Benza, Mr. Jeffrey Markley, and Mrs. Kristina O'Brien. Mrs. O'Brien presided and called the meeting to order at 6:00 P.M. Fiscal Officer Mrs. Janice Sugarman joined the meeting at 6:20 P.M.

EXECUTIVE SESSION

Mrs. Benza made a motion to recess the regular meeting and go into executive session for Request for Economic Development Assistance per Ohio Revised Code Section 121.22(G)(8) and the Employment of Public Employees per Ohio Revised Code Section 121.22(G)(1).

Mr. Markley seconded the motion. Vote followed: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

The trustees recessed their meeting at 6:00 P.M. in order to go into executive session.

The trustees returned from executive session, after considering the request for economic development assistance and the employment and compensation of public employees and reconvened their regular meeting at 7:06 P.M. and everyone stood and recited the Pledge of Allegiance.

CHANGES TO THE AGENDA

- 1. Add 12-26-19 Special Meeting Minutes Approval

MINUTES

Mrs. Benza moved to approve the minutes of the trustees' December 23, 2019 regular meeting, December 26, 2019 special meeting, and January 6, 2020 special organizational meeting as submitted.

Mr. Markley seconded the motion. Vote: Mrs. Benza, aye; Mr. Markley, aye; Mrs. O'Brien, aye. Motion carried.

FIRE DEPARTMENT – NEW BUSINESS

Employment of Full-time Firefighters

Mr. Markley made a motion to promote Firefighters James Arnold, Jeffrey Stanczyk, and Jason Pitre to the full-time position of Probationary Firefighter F with a starting salary of \$55,373.90 per year effective February 1, 2020 based on the recommendation of the fire chief.

Mrs. Benza seconded the motion that passed unanimously.

SWEARING-IN

Firefighters James Arnold, Jeffrey Stanczyk, and Jason Pitre were sworn in as full-time Bainbridge Township Firefighters by Trustee Lorrie Benza.

Firefighters Phillip Anders, Charles Bolt, and James Riley were sworn in as full-time Lieutenants of the Bainbridge Township Fire Department by Trustee Lorrie Benza.

SWEARING-IN

Mrs. Sugarman was sworn in as Bainbridge Township Fiscal Officer for the term ending March 31, 2024 by Trustee Kristina O'Brien.

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DEPARTMENT REPORTS

KENSTON COMMUNITY EDUCATION

Mr. Greg Sharp presented the Kenston Community Education report for the month of December 2019. He reported that the winter season is progressing nicely. Auburn Township is currently looking for a new ABRB representative. He also stated that the audit report should be completed by the February ABRB meeting. The complete written report is attached to and becomes a permanent part of these minutes.

SERVICE DEPARTMENT REPORT

Mr. Jim Stanek presented the service department report for the month of December 2019. He reported that because of the warmer weather, his department has been able to catch up on all township work orders. They are also repurposing the old trailer to be a set-up for the "Road Closed" signs in times of need. The dates have been set for Clean-up Days – May 1-2, 2020. Resident Bill Clark asked if it was true that glass recycling started again, and he was pleased to learn that it had. Mrs. Carmella Shale of Geauga Soil and Water Conservation District thanked the service department for their quick submittal of reports. The complete service department report is attached and becomes a permanent part of these minutes.

FISCAL OFFICE REPORT

Mrs. Sugarman delivered the fiscal report for December 2019. The general fund balance is \$2,013,942.79 as of December 31, 2019. She reported that the fiscal office currently has both 2019 and 2020 open. They should have 2019 closed by the end of January. The full end-of-year fiscal report will be given at the first meeting in February. In addition, the office is preparing for the biennial state audit. The complete fiscal report is attached to and becomes a permanent part of these minutes.

PUBLIC COMMENTS

Mr. Bill Clark, a resident of Tanglewood, was still concerned about the trees and branches on wires on Route 306. Mr. Markley reported that they are phone and cable wires, not electrical wires, but he will contact First Energy to see if they can help.

FIRE DEPARTMENT – NEW BUSINESS

Request to Accept Donations

The trustees were in general agreement to accept the donation from Junction Auto Sales in the amount of \$1,000.00 in accordance with ORC 505.10, and with extreme gratitude for the donation which will be used towards a new fire safety trailer.

Training Request – E. Dobies

Mr. Markley made a motion to approve the training request for Firefighter Eric Dobies to attend the Size-up and Command on the Fireground training in Bowling Green, OH from May 18-20, 2020 at an estimated cost of \$845.00 with the use of a township vehicle per the recommendation of the fire chief and as specified in the training request.

Mrs. Benza seconded the motion that passed unanimously.

SERVICE DEPARTMENT – OLD BUSINESS

Playground Discussion

Mrs. O'Brien shared quotes and proposals from four companies with the other trustees. She will also share with the resident committee with the hopes of reporting a recommendation at the next BOT meeting. The four companies are Playground World, Snider Recreation, Inc., Play & Park Structures, and GameTime.

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SERVICE DEPARTMENT – NEW BUSINESS

Request for Rental Fee Waiver – Bainbridge Women’s Club

Mr. Markley made a motion to approve the rental fee waiver request from the Bainbridge Women’s Club for the Burns-Lindow building the first Wednesday of every month for their monthly meeting in the amount of \$810.00 per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Bainbridge Women’s Club

Mr. Markley made a motion to approve the rental fee waiver request from the Bainbridge Women’s Club for the Bainbridge Town Hall for their annual holiday boutique on November 6-7, 2020 in the amount of \$660.00 per the recommendation of the service director. A building attendant fee of \$247.50 will be paid.

Mrs. Benza seconded the motion that passed unanimously.

Request for Rental Fee Waiver – Bainbridge Township Historical Society

Mr. Markley made a motion to approve the rental fee waiver request from the Bainbridge Township Historical Society for the Burns-Lindow building the second Wednesday of every month and the fourth Thursday of every month for their program meetings in the amount of \$2,160.00 per the recommendation of the service director.

Mrs. Benza seconded the motion that passed unanimously.

Highway Use Policies and Procedures Manual

Mr. Markley made a motion to adopt Resolution 01132020-A, the Geauga County Commissioners’ Highway Use Manual, and to authorize the Geauga County Engineer’s Office to issue and enforce all policies and procedures outlined therein.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – OLD BUSINESS

GSWCD Resolution of Support – Mozingo Property

Mr. Markley made a motion to adopt Resolution 01132020-B supporting the Geauga Soil and Water Conservation District’s conservation easement on approximately 17 acres of land on the Mozingo property.

Mrs. Benza seconded the motion that passed unanimously.

TOWN HALL – NEW BUSINESS

CRWP Support of Mozingo Property

The trustees were in general agreement to accept the letter of support for the Mozingo property easement project from the Chagrin River Watershed Partners.

NOPEC Community Grant

The trustees were in general agreement to participate in the NOPEC Community Grant program with proceeds of \$2,000.00 going to the Bainbridge Men’s Civic Club for the Holiday Lighting Ceremony.

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NOPEC Charging Stations

Mr. Markley made a motion to enter into a grant agreement, striking out section 5 of the proposed grant agreement with NOPEC, to apply for a phone charging station to be used at the town hall property.

Mrs. Benza seconded the motion that passed unanimously.

MOU

The trustees discussed a potential JEDD agreement with the City of Aurora for the Geauga Lake property. They are very hopeful that the two entities can come to an agreement and work together moving forward.

ZONING DEPARTMENT – NEW BUSINESSHistorical Society Sign

The trustees were in general agreement to help facilitate the installation of a sign for the Bainbridge Township Historical Society at the Bissell-Tucek house. The Historical Society designed and will pay for the sign. The township will help with the application process, by being the applicant, since it is on township property.

FISCAL OFFICE - NEW BUSINESSPURCHASE ORDER APPROVALS

Mr. Markley made a motion to approve the purchase order list (Items 1-9) as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Purchase Order Requests

1. Brite – 10 computers for vehicles - \$38,520.00 (Fire, EMS)
2. Rich Gerrick – Plumbing - \$4,800.00 (Fire)
3. Valley Freightliner – Cab and Chassis - \$89,533.00 (Roads)
4. Cenweld Corp. – Outfit cab and chassis - \$73,757.75 (Roads)
5. Robeck Fluid Power Co. – Misc. Supplies - \$5,000.00 (Roads)
6. K-Tech Specialty Coating, Inc. – Beet Heat Concentrate - \$19,000.00 (Roads)
7. Lawson Products – Misc. Supplies - \$5,000.00 (Roads)
8. R&R Truck Sales, Inc. – Misc. repairs - \$5,000.00 (Roads)
9. Chagrin River Watershed Partners – 2020 Dues - \$4,732.00 (General)

INVOICE APPROVALS

Mr. Markley made a motion to approve the invoice list (Items 1-2) below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

Invoices

1. Morton Salt, Inc. – Salt Fill-up - \$25,454.65 (Roads)
2. Morton Salt, Inc. – Salt Fill-up - \$6,567.78 (Roads)

BLANKET CERTIFICATE APPROVAL

Mr. Markley made a motion to approve the blanket certificate list (Items 1-2) below as submitted by the Fiscal Officer.

Mrs. Benza seconded the motion that passed unanimously.

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Blanket Certificate

- 1. Fire – Supplies & Materials: \$10,000.00
- 2. EMS – Supplies & Materials: \$1,000.00

FISCAL RESOLUTION APPROVAL

Mr. Markley made a motion to approve Resolution 01132020-C as submitted by the Fiscal Officer.

- Resolution to transfer from General Fund to the Road Fund for work performed by the Road Department in the month of December 2019 – \$2,276.36

Mrs. Benza seconded the motion that passed unanimously.

Checks Dated December 24, 2019 through January 13, 2020

The trustees examined and signed checks and invoices dated December 24, 2019 through January 13, 2020 consisting of warrants # 33732 through #33828 in the amount of \$119,339.84.

NOTE: A register of said checks is attached to, and becomes a permanent part of these minutes.

ELECTRONIC TRANSACTIONS

Electronic transactions for the month of December 2019, #420-2019 through #460-2019 in the amount of \$669,378.13 are attached to and become a permanent part of these minutes.

NOTE: A register of said transactions is attached to, and becomes a permanent part of these minutes.

PUBLIC INTERACTION

Mr. Jimmy Lee Holden introduced himself as a candidate for Geauga County Sherriff and handed out campaign literature.

CORRESPONDENCE

- 1. NEFCO – Public Meetings to answer questions concerning Clean Water Plan #3
- 2. Cleveland Metroparks – Deer culling in South Chagrin Reservation
- 3. NOACA – Long Range Transportation Plan Press Conference – January 28 at 10am
- 4. Destination Geauga – Annual meeting – January 29, 2020 6pm
- 5. Geauga County Recorder – Zoning recording fees
- 6. ODOT – Slope repair on north side of 422
- 7. Bainbridge Association of Professional Firefighters – List of Board Members
- 8. South Franklin Circle – Dialogues – January 21, 2020 at 7:30pm
- 9. Geauga County Planning Commission – Zoning Workshop – June 19, 2020

LATE ADDITIONS

None.

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Since there was no further business to come before this regular meeting of the Bainbridge Township Board of Trustees, the meeting was adjourned at 8:37 P.M.

Respectfully Submitted,

Janice S. Sugarman,
Fiscal Officer, Bainbridge Township

Date

Date

Date

Minutes Read: _____

Minutes Approved: _____