

CHAPTER 113
ZONING COMMISSION

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113.01 MEMBERS APPOINTMENT OR REMOVAL.

Zoning Commission members shall be appointed or removed and vacancies filled as provided in Ohio R. C. 519.04.

113.02 OFFICERS.

The Zoning Commission shall annually elect a Chairman and a Vice Chairman from its members, and a Secretary who may be a member. The annual election of officers shall take place at a regular meeting after the Board of Township Trustees have appointed a Commission member to replace the member whose term has expired at the end of the preceding calendar year.

113.03 RULES.

The Zoning Commission shall adopt rules, not in conflict with State law, and this Zoning Resolution, for the conduct of its regular and special meetings, the transaction of its business and the exercise of its powers.

113.04 MEETINGS.

The Zoning Commission shall meet in regular session at least once during each calendar month, except that the Commission may, by motion, dispense with regular meetings in July and August. Special meetings shall be held at the call of the Chairman, upon request of any two members, and at such other times as the Commission may determine. All Commission meetings to transact official business shall be open to the public.

113.05 QUORUM.

A majority of Zoning Commission members shall constitute a quorum for the transaction of business at any meeting. No Commission action shall be taken unless concurred in by a majority of members present at any meeting, except that action on proposed amendments to this Zoning Resolution shall require a majority vote of the entire Commission.

113.06 POWERS.

The Zoning Commission shall exercise such powers as are conferred by general law and by this Zoning Resolution, and shall:

- (1) Initiate proposed amendments to this Zoning Resolution.
- (2) Review all proposed amendments to this Zoning Resolution and make recommendations to the Board of Township Trustees as specified in O.R.C. Section 519.12 and this Zoning Resolution.

113.07 RECORDS.

The Zoning Commission shall keep minutes of its meetings, hearings and proceedings. Such minutes shall include a record of all actions, findings and determinations of the Commission and shall show the vote of each member upon each question, or if absent or failing to vote, indicating such fact. The minutes and records of the Commission shall be filed in the office of the Commission and shall be public records open for public inspection. The Commission shall provide for the safekeeping of its minutes and records.

113.08 PLANNING FUNCTIONS.

When requested by the Board of Township Trustees, the Zoning Commission shall submit a plan, including both text and maps, embodying its recommendations for exercise by the Trustees of the powers conferred by Ohio R. C. Chapter 519. The Commission shall make use of such information and counsel as may be available from public officials, departments and agencies relative to planning and zoning for Bainbridge Township. It may request the Geauga County Planning Commission or any regional planning commission to prepare, or make available, any relevant maps, data or planning materials.

113.09 EMPLOYMENT OF CONSULTANTS.

Within the limits of monies appropriated for such purpose by the Board of Township Trustees, the Zoning Commission may employ or contract with such planning consultants and counsel as it deems necessary. It shall authorize payment of such compensation as is fixed by the Trustees. Members of the Commission and its Secretary shall be allowed compensation or expenses incurred in the performance of their official duties, or both, within the limits of monies as approved and provided by the Board. No Trustee shall be eligible for employment by the Commission.