

Bainbridge Township
Cemetery Board Meeting
Minutes for July 18, 2018

SPECIAL SESSION

Greg Marous called the meeting to order at 3:30 P.M. at Service Department

Members Present: Greg Marous, Chairman; Rob Arnold; Bill Takacs

Guest:

Trustee Service Department Liaison: Jeff Markley

Service Department representatives: Administrative Coordinator, Leighanna Cawrse and Service Director, Jim Stanek

Resident: Ted Seliga

Changes to the Agenda

New Business- HB168 - Discussion

Reading of the Minutes:

Greg Marous made a motion to rescind the previously approved May 2, 2018 meeting minutes. Bill Takacs seconded. The motion passed unanimously.

Greg Marous made a motion to accept the revised May 2, 2018-A meeting minutes. Rob Arnold seconded. The motion passed unanimously.

Pending Business

UAN- Cemetery Module

- The State Auditor's office was unable to provide a list of local governments who use the cemetery module.
- Discussion on merits of new software, importance of information provided, and the ability to print off a map with names of those interred.

Old Business

Speakers

- Greg will evaluate cost to purchase speakers and where else, in addition to the Memorial Day ceremony, they might be used in the township.

New Business

Transfer of deed request-Murphy

- Ms. Pam Murphy requested to have a cemetery grave (deed #23 section 8, lot 38, grave 5) currently owned by her uncle, Mr. Frank Switka, transferred into her name.
 - Request denied until documentation is provided to the township indicating Ms. Murphy inherited and/or is the executor of Mr. Switka's estate.

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Footers for veterans

- Discussion regarding whether footers for headstones are provided free of charge for deceased veterans. Review past Board of Trustees meeting minutes to determine if the Board of Trustees discussed and/or approved this practice.

Other comments:

- More information should be added to the entrance sign (email address, contact number, etc.).
- Ohio Revised Code - Cemetery Board requirements
 - Review ORC to identify structure of a cemetery board, determine if there are term limits, and related requirements- Jim will contact Trustee Lorrie Benza on this.
- Priority improvements for Restland Cemetery in 2018:
 - Sink hole areas
 - Muddy areas
- Identify the remaining funds in both the General Fund-Cemetery and Cemetery Fund, and compare with anticipated expenses, excluding landscaping. Leighanna will send the board an email of the most recent status.
- Identify the number of available graves to sell.
- Identify the sales of graves and niches over the last five years.

Since there was no further business the meeting adjourned at 5:18 P.M.

The next meeting will be held at 3:30 P.M. on Wednesday September 5, 2018 at Restland Cemetery; if raining, the meeting will be held at the Service Department.

Minutes approved on October 3, 2018